



**FY 19-20
Budget**

Approved June 4, 2019

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and Inspector

Casadeau



FY 19-20 Budget

Approved June 4, 2019



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DATE: July 2, 2019

TO: Mayor Michael McEachern
Vice Mayor Donna Yanda
Council Member Rick Cacini
Council Member Shelli Selby
Council Member Jeff Wootton

FROM: Jim Crosby, City Manager

RE: Budget FY 2019 - 2020

MEMORANDUM

The FY '19 – '20 budget is fairly similar to last year's budget in that there is little change from the previous year's. Personnel has increased by one individual who will be in charge of Animal Control. Our account balances have shown growth from last year and we currently have a strong reserve account.

During the past fiscal year, we saw the completion of many capital projects. The largest were the road improvements on Vandament and Frisco roads as well as the drainage improvement on Frisco Road in anticipation of the construction of the I-40 Interchange. The construction on the bridge of Highway 4 should begin early this fiscal year and upon its completion we will move forward on phase 2 of the project, the improvement of Highway 4 from Main St. to Wagner Road.

We have a number of capital projects proposed and will ask for the City Council's approval as funds become available. This is a balanced budget and we will continue to monitor our financial condition throughout the year and keep the City Council informed.



BUDGET SUMMARY
FY 2019-2020

	100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
01 - GENERAL FUND							
Legislative	367,007	23,200	671,945	0	57,000	0	1,119,152
Administration	532,459	2,000	17,530	0	0	0	551,989
Insurance	814,941	0	397,546	0	0	0	1,212,487
Finance	511,706	980	3,475	0	0	0	516,161
Fire Dept.	5,047,405	124,400	65,400	0	0	0	5,237,205
Police Dept.	7,070,069	100,659	81,706	0	0	0	7,252,434
Street Department	940,329	24,923	217,888	0	0	0	1,183,140
Municipal Court	320,878	1,465	38,460	0	0	0	360,803
Emergency Mgmt	75,767	2,050	17,400	0	0	0	95,217
Technology	402,199	27,700	804,726	0	0	0	1,234,625
Development Svcs	1,053,846	7,000	36,625	0	0	0	1,097,471
Library	547,853	8,100	13,075	0	0	0	569,028
Property Maint.	540,789	34,000	615,790	0	0	0	1,190,579
Human Resources	388,991	11,600	32,580	0	0	0	433,171
Park Administration	234,523	5,175	212,080	0	0	0	451,778
Park Maintenance	701,327	45,834	72,585	0	0	0	819,746
Recreation Facilities	1,504,702	59,105	77,800	0	0	0	1,641,607
Fleet Maintenance	563,190	266,850	143,832	0	0	0	973,872
Animal Control	268,029	7,050	14,884	0	0	0	289,963
TOTAL	21,886,010	752,091	3,535,327	0	57,000	0	26,230,428
					Total Projected Revenue		26,230,428
						+/-	0
03 - SINKING FUND							
Sinking Fund	0	0	2,500	0	0	848,800	851,300
TOTAL	0	0	2,500	0	0	848,800	851,300
					Total Projected Revenue		851,300
						+/-	0
36 - SALES TAX CIP							
Sales Tax CIP/Debt Svc	0	0	0	764,500	0	5,654,700	6,419,200
TOTAL	0	0	0	764,500	0	5,654,700	6,419,200
					Total Projected Revenue		6,419,200
						+/-	0
38 - HOTEL/MOTEL TAX FUND							
Tourism & Events	0	6,500	272,210	0	0	0	278,710
Economic Develop.	0	1,000	48,825	0	0	0	49,825
Main Street Program	0	1,675	42,635	0	0	88,398	132,708
TOTAL	0	9,175	363,670	0	0	88,398	461,243
					Total Projected Revenue		461,243
						+/-	0
62 - OIL & GAS; HWY & STREETS							
Oil & Gas; Hwy & Streets	0	0	0	0	0	2,070	2,070
TOTAL	0	0	0	0	0	2,070	2,070
					Total Projected Revenue		2,070
						+/-	0



BUDGET SUMMARY
FY 2019-2020

	100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
64 - SPECIAL REVENUE FUND							
Retiree Insurance	0	0	15,000	0	0	0	15,000
Special Events	5,000	0	130,000	0	0	0	135,000
Recreation Special Rev	0	0	7,300	0	0	0	7,300
Parks & Events Special Rev	0	0	33,140	0	0	4,660	37,800
Insurance & Misc Reimb	0	0	30,000	0	0	0	30,000
Library State Aid	7,500	6,500	1,000	0	0	0	15,000
Library Special Revenue	0	0	3,500	10,000	0	0	13,500
Fire Dept Special Revenue	0	0	11,000	0	0	0	11,000
Police Dept Special Rev	0	0	47,500	0	0	60,511	108,011
TOTAL	12,500	6,500	278,440	10,000	0	65,171	372,611
						Total Projected Revenue	372,611
						+/-	0
70 - WATER/SEWER ENTERPRISE							
W/S Distribution	764,448	34,600	265,222	0	0	1,478,384	2,542,654
Utility Billing	642,951	12,683	201,979	0	0	1,468,646	2,326,259
Treatment & Supply	0	0	3,302,926	0	194,069	1,150,500	4,647,495
TOTAL	1,407,399	47,283	3,770,127	0	194,069	4,097,530	9,516,408
						Total Projected Revenue	9,516,408
						+/-	0
71 - SANITATION ENTERPRISE							
Sanitation Services	880,292	480,000	148,487	0	0	724,010	2,232,789
TOTAL	880,292	480,000	148,487	0	0	724,010	2,232,789
						Total Projected Revenue	2,232,789
						+/-	0
73 - STORMWATER ENTERPRISE							
Stormwater	132,534	16,900	82,951	11,000	0	0	243,385
TOTAL	132,534	16,900	82,951	11,000	0	0	243,385
						Total Projected Revenue	243,385
						+/-	0
74 - GRANT FUND							
Grant Fund	0	2,454	73,860	548,960	0	350,000	975,274
TOTAL	0	2,454	73,860	548,960	0	350,000	975,274
						Total Projected Revenue	975,274
						+/-	0
78 - YUKON PUBLIC EMPLOYEES LTD TAX FUND (PEST)							
Yukon Public Emp Ltd Tax	0	0	0	0	0	4,300,982	4,300,982
TOTAL	0	0	0	0	0	4,300,982	4,300,982
						Total Projected Revenue	4,300,982
						+/-	0



BUDGET SUMMARY
FY 2019-2020

	100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency/ Transfers	Total
79 - YUKON RESERVE SUPPORT FUND							
Yukon Res Support Fund	0	0	0	0	0	1,444,929	1,444,929
TOTAL	0	0	0	0	0	1,444,929	1,444,929
						Total Projected Revenue	1,444,929
						+/-	0
82 - YUKON ECONOMIC DEVELOPMENT AUTHORITY FUND (TIF)							
Yukon Econ Dev Auth (TIF)	0	0	0	0	0	0	210,550
TOTAL	0	0	0	0	0	0	210,550
						Total Projected Revenue	210,550
						+/-	0
<hr/>							
TOTAL BUDGET	24,318,735	1,314,403	8,255,362	1,334,460	251,069	17,576,590	53,261,169
						Total Projected Revenue- All Funds	53,261,169
							0

RESOLUTION NO. 2019-08

A RESOLUTION APPROVING THE CITY OF YUKON, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2019-2020 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.

WHEREAS, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

WHEREAS, the Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2020 (FY 2019-2020) consistent with the Act; and,

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

WHEREAS, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

WHEREAS, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YUKON, OKLAHOMA:

SECTION 1. The City Council of the City of Yukon does hereby adopt the FY 2019-2020 Budget on the 4th day of June, 2019 with the total resources available in the amount of \$53,261,169 and total appropriations in the amount of \$53,261,169. Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department	Total
GENERAL FUND	
Legislative	1,119,152
Administration	551,989
Insurance	1,212,487
Finance	516,161
Fire Dept.	5,237,205
Police Dept.	7,252,434
Street Department	1,183,140
Municipal Court	360,803
Emergency Management	95,217
Technology	1,234,625

Fund/Department	Total
Development Services	1,097,471
Library	569,028
Property Maintenance	1,190,579
Human Resources	433,171
Park Administration	451,778
Park Maintenance	819,746
Recreation Facilities	1,641,607
Fleet Maintenance	973,872
Animal Control	289,963
GENERAL FUND TOTAL	26,230,428

Fund/Department	Total
SINKING FUND	
Sinking Fund	851,300
SINKING FUND TOTAL	851,300
SALES TAX CIP	
Sales Tax CIP	6,419,200
SALES TAX CIP TOTAL	6,419,200
HOTEL/MOTEL TAX	
Tourism & Events	278,710
Economic Development	49,825
Main Street Program	132,708
HOTEL/MOTEL TAX TOTAL	461,243
OIL & GAS FUND	
Oil & Gas; Hwy & Streets	2,070
OIL & GAS FUND TOTAL	2,070
SPECIAL REVENUE FUND	
Retiree Insurance	15,000
Special Events	135,000
Recreation Special Revenue	7,300
Parks & Events Special Revenue	37,800
Insurance & Misc Reimbursement	30,000
Library State Aid	15,000
Library Special Revenue	13,500
Fire Dept Special Revenue	11,000
Police Dept Special Revenue	108,011
SPECIAL REVENUE TOTAL	372,611

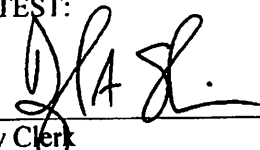
Fund/Department	Total
WATER/SEWER ENTERPRISE	
W/S Distribution	2,542,654
Utility Billing	2,326,259
Treatment & Supply	4,647,495
WATER/SEWER ENT TOTAL	9,516,408
SANITATION ENTERPRISE	
Sanitation Services	2,232,789
SANITATION ENT.TOTAL	2,232,789
STORMWATER ENTERPRISE	
Stormwater	243,385
STORMWATER ENT.FUND	243,385
GRANT FUND	
Grant Fund	975,274
GRANT FUND TOTAL	975,274
YUKON PUB EMP TAX FUND	
Yukon Public Emp Ltd Tax	4,300,982
YUKON PUB EMP TAX FUND TOTAL	4,300,982
YUKON RESERVE SUPPORT FUND	
Yukon Reserve Support Fund	1,444,929
YUKON RESERVE SUPP FUND TOTAL	1,444,929
YUKON ECON DEV AUTHORITY FUND	
Yukon Econ Dev Auth (TIF)	210,550
YUKON ECON DEV AUTH FUND TOTAL	210,550
TOTAL BUDGET	53,261,169

SECTION 2. The City Council does hereby authorize the City Treasurer, with the City Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2019-2020, from one line item to another, one object category to another within the same department, or from one department to another within a fund, without further approval by the City Council. All other budget amendments must be approved by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

Adopted and approved by the Council of the City of Yukon this 4th day of June, 2019.

ATTEST:


City Clerk





RESOLUTION NO. YMA 2019-03

**A RESOLUTION APPROVING THE
YUKON MUNICIPAL AUTHORITY,
OKLAHOMA BUDGET FOR THE FISCAL
YEAR 2019-2020 AND ESTABLISHING
BUDGET AMENDMENT AUTHORITY.**

WHEREAS, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

WHEREAS, the Chief Executive Officer of the city has prepared a budget for the fiscal year ending June 30, 2020 (FY 2019-2020) consistent with the Act; and,

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

WHEREAS, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

WHEREAS, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

WHEREAS, for the sake of uniformity, consistency and ease of administration the Yukon Municipal Authority desires that its budget for the fiscal year ending June 30, 2020 be in a similar format.

NOW THEREFORE, BE IT RESOLVED BY THE YUKON MUNICIPAL AUTHORITY OF YUKON, OKLAHOMA:

SECTION 1. The Yukon Municipal Authority does hereby adopt the FY 2019-2020 Budget on the 4th day of June, 2019 with the total resources available in the amount of \$11,992,582 and total appropriations in the amount of \$11,992,582. Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department	Total
WATER/SEWER ENTERPRISE	
W/S Distribution	2,542,654
Utility Billing	2,326,259
Treatment & Supply	4,647,495
WATER/SEWER ENT TOTAL	9,516,408

Fund/Department	Total
SANITATION ENTERPRISE	
Sanitation Services	2,232,789
SANITATION ENT.TOTAL	2,232,789
STORMWATER ENTERPRISE	
Stormwater	243,385
STORMWATER ENT.FUND	243,385
Total Budget	11,992,582



01 - GENERAL FUND REVENUE
FY 2019 - 2020

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
TAX REVENUE						
42110	Sales Tax	11,217,649	10,914,292	9,287,760	11,229,200	11,307,902
42111	Use Sales Tax	1,182,677	1,036,382	1,114,949	1,337,939	1,377,206
42115	Tobacco Tax	270,744	298,664	162,206	194,647	260,000
42120	Alcoholic Beverage Tax	104,046	78,591	83,539	125,309	125,000
42140	Commercial Vehicle Tax	183,172	184,175	126,338	189,507	191,000
42150	Gasoline Excise Tax	49,589	42,935	29,354	58,708	54,500
42195	Weed/Trash Abatements	22,777	22,947	7,981	11,972	11,000
	TOTAL	13,030,654	12,577,986	10,812,127	13,147,281	13,326,608
FRANCHISE REVENUE						
43110	Electrical Franchise	654,596	729,862	445,402	763,546	730,500
43120	Telephone Franchise	85,023	89,852	48,799	83,655	86,500
43130	Natural Gas Franchise	124,285	108,368	69,575	111,321	110,000
43140	Cable TV Franchise	240,326	245,892	140,526	210,789	235,200
	TOTAL	1,104,230	1,173,974	704,302	1,169,311	1,162,200
LICENSES & PERMITS						
44009	Collection Fees	835	734	395	678	740
44110	Building Permits	61,110	72,087	36,024	54,036	54,570
44111	Assessment Fees	6,645	5,823	3,156	5,280	5,000
44112	Gas Line Fee	5,040	5,329	2,570	3,855	3,890
44113	Heat & Air (Mechanical) P	26,915	17,387	9,240	13,860	14,000
44115	Re-Inspection Fee	7,200	6,943	3,570	5,355	5,400
44117	Plumbing Permit	36,086	29,950	16,025	24,038	24,280
44118	Sign Permit & License	3,900	2,771	1,975	2,963	2,990
44121	Miscellaneous-License	1,310	0	20	1,070	500
44122	Miscellaneous-Permit	96,921	9,556	14,091	21,137	18,000
44125	Conditional Use Permit	3,700	4,567	5,650	8,475	8,500
44130	Rezoning Fees	14,743	5,382	4,845	7,268	7,300
44135	Garage Sale Permit	3,255	2,078	1,105	1,658	1,650
44137	Fence Permits	2,320	1,869	1,100	1,650	1,600
44139	License Permit	0	0	0	0	
44142	Electrical Permit	31,780	24,181	15,342	23,824	24,000
44143	Plan Review	7,490	6,513	3,855	5,783	6,000
44144	Certificate of Occupancy	5,125	4,641	2,200	4,400	4,400
44145	Beer License	685	654	20	20	0
44146	Mixed Beverage License	15,800	3,306	2,500	4,286	4,500
441461	Cert of Compliance (Mixe	2,550	600	1,800	600	600
44148	Board of Adjustments Fee	1,350	548	600	1,200	600
44149	Storm Shelter Permit	4,000	2,741	1,215	2,430	2,400
44150	Oil Well Inspection Fees	54,200	62,346	19,800	33,943	30,000
44155	Curb Cut	6,150	6,134	4,200	6,300	6,000
44158	Residential Well Drilling F	180	206	75	150	150
44159	Bondman License	130	184	47	81	90
44160	Solicitors License	4,550	2,871	2,100	2,800	2,500



01 - GENERAL FUND REVENUE
FY 2019 - 2020

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
44162	Building Contractor Licens	28,150	22,968	13,875	23,786	22,000
44164	Electrical Contractor Licer	14,300	12,241	9,300	15,943	12,500
44166	Garbage Service License	50	50	0	0	0
44167	Kennel License	50	0	0	0	0
44168	Mechanical Contractor Li	13,400	13,885	11,050	18,943	14,000
44169	Mobile Home Park License	578	0	0	578	570
44171	Plumbing Contractor Licer	12,900	12,743	9,700	11,000	11,500
44173	Occupational License	14,300	12,972	2,025	13,225	13,350
44181	Manufactured Home Plac	290	297	35	70	70
44185	Vending Machine License	540	0	25	50	50
44190	Pool Permits	2,222	1,677	800	1,371	1,400
44191	Paving & Boring Permits	3,243	5,268	12,676	25,353	5,000
44195	Alarm Fees	15,552	12,667	10,644	14,434	12,800
44196	Fire Alarm (False Alarm Fee	7,536	5,879	7,100	8,750	6,000
44197	Grease Trap License	2,975	696	125	2,375	2,500
44198	Waste Hauler License	350	150	50	150	150
44199	Medical Marijuana Licens	0	0	600	1,200	600
44200	Bingo Permit	0	0	0	0	50
	TOTAL	520,406	380,894	231,525	374,366	332,200
	FINES & FORFEITURES			Feb 2019		
45110	Court Fees	957,259	915,075	516,597	774,896	782,500
45111	Court Technology Fee	41,295	34,588	21,534	32,301	32,000
45113	Piedmont Dispatch	42,659	41,499	24,432	36,648	37,000
45114	Jail Service Reimbursemer	0	0	3,878	3,878	0
45120	Library Fines	3,206	3,438	1,589	2,724	3,000
45121	Library Collection Fees	372	502	110	189	450
45130	Animal Control Fees	572	917	495	849	850
45140	Impound Fees	18,800	15,986	7,200	12,343	16,000
	TOTAL	1,064,163	1,012,005	575,835	863,827	871,800
	PROJECTS					
46160	Park Land Improvement R	2,415	2,057	1,050	2,100	2,100
	TOTAL	2,415	2,057	1,050	2,100	2,100
	USE OF PROPERTY					
47110	Pool Fees	40,274	26,776	17,446	29,907	26,000
47115	Concessions	11,481	7,987	4,644	7,961	7,900
47116	Community Center Memb	6,357	7,984	3,610	6,189	6,500
46125	Rental of Property: Ctrs, G	48,664	38,678	26,983	46,257	35,000
47130	Pavilion & Gazebo Rental	8,262	5,323	1,462	2,506	4,500
	TOTAL	115,038	86,748	54,145	92,820	79,900
	SPECIAL REVENUES					
48110	Interest on Investments	2,284	1,548	1,235	2,117	1,560
48165	Workers' Comp.	17,031	8,366	21,701	25,000	9,000
48190	Sale of City Property	3,753	2,708	4,267	8,534	3,000



01 - GENERAL FUND REVENUE
FY 2019 - 2020

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
48191	Auction Site Expense Colle	263	190	1,082	2,164	1,000
48192	Auction Site Sales Tax Coll	312	209	316	632	250
48193	Credit Card Convenience	0	32,389	6,491	11,127	20,000
48210	Administrative Charges	4,918	2,315	1,672	2,288	2,300
48220	Return Check Charges	30	30	90	180	90
48235	Mayor's Prayer Breakfast	730	200	0	500	200
48240	Finger Prints	580	720	460	690	700
48250	Miscellaneous	60,414	41,079	60,053	64,932	50,000
48258	Sewer Saddles	425	0	0	0	0
48265	Sports Leagues	24,857	24,943	22,048	29,397	25,000
48266	Sports Leagues Concessio	0	0	0	0	
48270	Park Programs	108,224	71,221	34,673	69,346	70,000
48275	Park & Rec Events	17,081	17,489	4,786	11,134	12,000
482752	P&R Concerts/Park Conce	2,114	1,315	1,645	1,795	1,700
482753	P & R Events-Fall Craft Fair	2,340	2,066	2,255	2,255	2,100
482758	P & R Events-Taste of Yuko	5,187	1,319	0	1,319	1,300
48275A	P & R Events-Festival of Ch	8,661	10,822	0	9,000	8,500
48275D	P & R-Fourth of July-Conce	783	723	1,607	1,607	1,000
48275E	P & R - Chill your Cheeks	11,075	10,216	9,437	9,437	9,000
48275H	P & R Events-Spooksville	1,138	1,050	752	752	750
48275O	P & R Events-Sounds of the	5,320	4,908	5,310	5,310	5,250
48280	RAC Trip-Bus Revenue	4,971	4,824	3,043	4,977	4,850
48281	RAC Meal Charges	33,020	34,473	17,982	35,964	34,800
48283	RAC Programs	15,808	13,621	4,933	9,866	9,800
48300	School Officers-Reimb	150,000	150,000	45,000	150,000	150,000
48305	Highway Safety Reimburse	20,342	8,307	5,240	7,860	7,500
48306	Dept of Mental Health Rei	0	342	0	0	0
	TOTAL	501,661	447,393	256,078	468,183	431,650
	MANAGEMENT FEE TRANSFERS FROM					
48610	Water & Sewer Enterprise	4,097,530	4,097,530	2,390,226	4,097,530	4,097,530
48611	Sanitation Fund	761,624	761,624	444,281	761,624	724,010
48690	Transfer from Hotel/Motel	0	84,258	11,856	84,258	88,398
	TOTAL	4,859,154	4,943,412	2,846,363	4,943,412	4,909,938
	TRANSFERS FROM					
48704	PEST Police	1,279,910	1,279,910	746,614	1,279,910	1,279,910
48705	PEST Fire	1,075,000	1,227,858	716,251	1,227,858	1,227,858
48706	PEST General Employees	1,075,000	1,213,442	779,100	1,213,442	1,256,264
48751	Transfer from Fed Seizure &	17,546	0	0	0	0
48950	Transfer from GF Reserve	353,843	496,803	289,802	496,803	1,000,000
48951	Transfer from Grant Fund	0	0	0	0	350,000
	TOTAL	3,801,299	4,218,013	2,531,767	4,218,013	5,114,032
	TOTAL REVENUE	24,999,020	24,842,482	18,013,193	25,279,312	26,230,428



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL AS OF 1/31/19	PROJECTED YEAR END	
PERSONAL SERVICES					
5101-101 Regular Employees	170,629	247,115	152,978	220,968	258,732
5101-102 Part-Time/Seasonal Employ	2,857	0	0	0	12,480
5101-103 Overtime	0	3,000	275	397	3,000
5101-106 Expense Allowance	2,400	4,800	2,769	4,000	4,800
5101-108 Employee Group Insurance	18,651	28,930	16,064	23,203	27,676
5101-110 Unemployment Insurance	719	700	261	700	700
5101-112 Employee Retirement	22,860	35,167	20,054	28,967	36,800
5101-113 FICA (Social Security)	13,904	19,134	12,319	17,794	20,023
5101-117 Employee Dental Insurance	1,329	2,900	1,262	1,823	2,796
TOTAL PERSONAL SERVICES	233,349	341,746	205,982	297,852	367,007
MATERIAL AND SUPPLIES					
5101-201 Office Supplies	1,245	1,600	1,190	1,587	1,600
5101-202 Duplication/Computer Suppl	1,264	1,500	915	1,220	1,500
5101-208 Publications and Periodical	26	100	0	100	100
5101-213 Food Supplies	4,914	9,500	4,285	5,635	9,500
5101-216 Election Supplies	4,748	8,000	8,334	10,134	10,000
5101-217 Wearing Apparel	0	500	0	0	500
TOTAL MATERIALS AND SUPPLIES	12,197	21,200	14,724	18,676	23,200
SERVICES AND CHARGES					
5101-302 Buildings	1,450	1,000	49	74	1,000
5101-331 Travel Expense	3,884	30,000	7,417	11,125	30,000
5101-344 Audits & Financial Consultin	74,685	100,000	72,236	82,500	85,000
5101-345 Advertising	218,495	130,000	162,941	177,754	175,000
5101-346 Rentals and Leases	23,982	24,395	16,000	24,000	24,435
5101-347 Special Services	6,976	8,000	14,334	14,834	10,000
5101-348 Consultant Fees	235,192	200,000	90,945	196,524	200,000
5101-349 Printing	2,808	5,000	2,940	3,920	5,000
5101-354 Assoc Memberships & Conf	54,047	62,250	55,397	73,863	73,250
5101-355 Legal	131	60,000	13,030	19,545	40,000
5101-360 Contributions and Memorial	5,979	6,000	3,802	5,703	6,000
5101-366 Emergencies	4,248	50,000	8,095	10,793	15,000
5101-367 Auction Sales Tax	301	1,000	365	487	1,000
5101-376 Licensing	687	700	1,558	1,558	1,160
5101-381 Festivals and Events	31,575	35,000	31,280	46,920	5,000
5101-390 Bank Charges and Fees	294	100	441	441	100
TOTAL SERVICES AND CHARGES	664,734	713,445	480,830	670,041	671,945

FY 2019-2020 BUDGET

LEGISLATIVE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL AS OF 1/31/19	PROJECTED YEAR END	
DEBT SERVICE					
5101-503 Support of Organizations	57,000	57,000	42,750	57,000	57,000
5101-504 Contractual Agreements	192,000	0	0	0	0
TOTAL DEBT SERVICE	249,000	57,000	42,750	57,000	57,000
TOTAL LEGISLATIVE	1,420,373	1,133,391	744,286	1,043,569	1,119,152

01-5101-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 18-19</u>		<u>FY 19-20</u>	
	<u>FY 17-18</u>	<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
City Attorney	1	1	1	1
PIO Officer/Media Specialist	1	1	1	1
Graphic Artist	1	1	1	1
Main Street Director *	0		1	1
Total	3	3	4	4

* Funds transfer from Hotel/Motel Tax Fund (see GF Rev)

01-5101-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employee:

<u>Position</u>	<u>FY 18-19</u>		<u>FY 19-20</u>	
	<u>FY 17-18</u>	<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Graphic Artist Intern to P/T	0	0	0	1
Total	0	0	0	1

01-5101-208 PUBLICATIONS AND PERIODICALS

Online subscriptions to the Yukon Progress and the Yukon Review.

01-5101-331 TRAVEL EXPENSE

Airfare, lodging, meals, mileage, car rental, taxi fare, parking and misc. travel expenses for the City Council to travel to the NLC annual convention, NLC Summit and various other conferences or meetings.

National League of Cities City Summit travel expenses	\$10,700
National League of Cities Congress travel expenses	\$14,800
Circles Conference travel expenses	\$1,500
How Design Live Conference travel expenses	\$1,500
3CMA Conference travel expenses	\$1,500
Total	\$30,000

01-5101-344 AUDITS & FINANCIAL CONSULTING

This account includes expenses for services provided by an outside accounting firm for the annual audit and for Financial Advisory services provided by Crawford & Associates.

01-5101-345 ADVERTISING

This account includes display and legal advertising and expenses.

Newspaper Display Advertising	\$170,000
Legal Advertising	\$3,000
Miscellaneous Advertising	\$2,000
Total	\$175,000

01-5101-346 RENTALS AND LEASES

Includes rents and leases on Development Services building, Veteran's Museum building, Postage Permit and post office box rental. Included are:

334 Elm-Development Services Bldg	\$12,000
1010 W Main-Veteran's Museum Bldg	\$12,000
Postage Permit	\$235
Post Office box rental	\$200
Total	\$24,435

01-5101-347 SPECIAL SERVICES

Includes fees to file legal documents with the County Clerk. These documents include: deeds, easements, variances, abatement liens, etc. Also includes visual inspection fees and administrative support fees for the municipal code online.

01-5101-348 CONSULTANT FEES

Professional services such as engineer or other occasional services of a professional nature. This account does not include those costs associated with Capital Improvement projects. Also includes \$132,390 for Comprehensive Plan.

01-5101-354 ASSOCIATION MEMBERSHIPS/CONFERENCE REGISTRATIONS

Includes City/Council Membership fees and various Conference registrations for the City Council and Staff. Included are:

MEMBERSHIPS:

Oklahoma Municipal League (OML) Service Fees	\$30,224
Assoc of Central Oklahoma Governments (ACOG) membership	\$18,000
Oklahoma Mid-Size Cities Coalition (OMCC) membership	\$5,500
Oklahoma Municipal Management Services (OMMS) membership	\$5,000
National League of Cities (NLC) membership	\$2,000
Yukon Chamber of Commerce membership	\$750
Sam's Club memberships	\$685
Greater OKC Chamber of Commerce membership	\$400
Sister Cities International membership	\$450
Oklahoma Mayor's Council membership	\$305
Engaging Local Gov't Leaders (ELGL) Membership	\$30

CONFERENCES:

National League of Cities Congress conference	\$3,500
National League of Cities City Summit conference	\$2,750
How Design Live conference	\$2,000
3CMA Conference	\$625
Circles Conference	\$500
Government Social Media Conference	\$250
Other conf fees/memberships	\$281

Total \$73,250

01-5101-355 LEGAL

Includes Attorney fees other than those of the City Attorney, transcripts, depositions, etc.

01-5101-360 CONTRIBUTIONS AND MEMORIALS

Rewards, donations to charitable institutions and organizations, memorial flowers, and sponsorships. Included are:

Yukon Chamber of Commerce Gala sponsor	\$1,800
Yukon Chamber of Commerce Golf Tournament sponsor	\$650
Yukon Public Schools Foundation for Excellence Banquet sponsor	\$500
Yukon Sharing Ministry contribution	\$325
Yukon Veteran's Museum Gala sponsor	\$300
Project Graduation contribution	\$250
United Way Campaign Celebration Luncheon sponsor	\$150
memorial flowers/misc sponsorships	\$2,025

Total \$6,000

01-5101-366 EMERGENCIES

This account is for un-budgeted, emergency expenses that may arise throughout the year.

01-5101-376 LICENSING & SOFTWARE

Music licensing/royalty fees to cover Concerts in the Park, RAC events, Freedom Fest, Christmas in the Park and other Special Events where music is played/heard. Fees Include:

ASCAP music License fee	\$360
BMI music License fee	\$360
SESAC music License fee	\$440

Total \$1,160

01-5101-381 FESTIVALS AND EVENTS

Budgeted expenses include subsidies for sponsored events and non-sponsored event expenses. Subsidies include:

Czech Festival (portapotties)	\$1,200
Chisholm Trail Hist.Pres.Society-Easter on the Prairie (portapotties)	\$400
Non-Sponsored Event exp.	\$3,400

Total \$5,000

01-5101-503 SUPPORT OF ORGANIZATIONS

Budgeted expenses include subsidies for Compassionate Hands, Youth & Family Services, and Chamber of Commerce. Subsidies include:

Chamber of Commerce service agreement	\$30,000
Youth & Family Services service agreement	\$15,000
Compassionate Hands service agreement	\$12,000
Total	\$57,000

01-5101-504 CONTRACTUAL AGREEMENTS

Formerly, Samaritan Ambulance Service, now paid through Utility Bill pass-through fees.



FY 2019-2020 BUDGET
01-General Fund

ADMINISTRATION

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL 3/1/19	PROJECTED YEAR END	
PERSONAL SERVICES					
5102-101 Regular Employees	382,458	388,380	270,082	390,118	408,564
5102-103 Overtime	0	3,000	2,010	2,010	3,000
5102-106 Expense Allowance	95,600	9,600	4,154	6,000	9,600
5102-108 Employee Group insurance	29,579	27,689	17,667	25,519	19,841
5102-110 Unemployment Insurance	706	525	0	525	525
5102-112 Employee Retirement	40,099	49,498	36,288	52,416	51,870
5102-113 FICA (Social Security)	25,596	30,330	18,350	26,506	31,874
5102-117 Employee Dental Insurance	1,692	2,175	1,385	2,001	2,097
5102-121 Sick Leave Buy Back	3,822	5,088	4,729	4,729	5,088
TOTAL PERSONAL SERVICES	579,552	516,285	354,665	509,824	532,459
MATERIALS AND SUPPLIES					
5102-201 Office Supplies	916	1,200	333	1,000	1,100
5102-208 Publications & Periodicals	256	400	400	400	400
5102-217 Wearing Apparel	0	400	0	400	500
TOTAL MATERIALS AND SUPPLIES	6,891	2,000	733	1,800	2,000
SERVICES AND CHARGES					
5102-328 Document Destruction	177	300	120	180	180
5102-331 Travel Expense	10,665	10,000	6,865	9,000	10,350
5102-349 Printing	80	200	0	0	200
5102-354 Assoc Memberships & Conf	10,367	8,000	4,731	6,000	6,800
5102-356 Training	0	0	0	0	0
TOTAL SERVICES AND CHARGES	21,289	18,500	11,716	15,180	17,530
TOTAL ADMINISTRATION	607,732	536,785	367,114	526,804	551,989

01-5102-101 REGULAR EMPLOYEES
Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
City Manager	1	1	-	1
Assistant City Manager	1	1	-	1
Executive Administrative Asst	1	1	-	1
Total	3	3	-	3

01-5102-201 OFFICE SUPPLIES
Pens, staples, paper clips, etc.

01-5102-208 PUBLICATIONS & PERIODICALS
Subscriptions to The Journal Record, trade magazines, newspapers, etc.

01-5102-217 WEARING APPAREL
Branded clothing for office staff

01-5102-331 TRAVEL EXPENSE
Travel expenses for ICMA, NLC, CMAO, OML, and other conferences. Meals for City Manager breakfast/lunch meetings; mileage reimbursements; Meals for FCMA meetings & PIO lunch meetings

OML Conf. Summer - JC & TK	\$400.00
ICMA Conference - JC & TK	\$3,800.00
NLC City Summit - JC & TK	\$4,800.00
OML Conf. Winter - JC & TK	\$50.00
Lunches	\$1,300.00
Total	\$10,350.00

01-5102-349 PRINTING
Business cards, etc.

01-5102-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS
Association memberships and conference registrations for Administration staff.

CMAO Membership - Jim	\$650.00
CMAO Membership - Tammy	\$650.00
ICMA Membership - Jim	\$1,200.00
ICMA Membership - Tammy	\$1,100.00
CMAO Registration - JDC (W & S)	\$600.00
CMAO Registration - TK (W & S)	\$600.00
OML Conference - JC & TK	\$600.00
ICMA Conference - JC & TK	\$1,400.00
Total	\$6,800.00



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019		2019-2020 REQUESTED BUDGET	
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL		PROJECTED YEAR END
PERSONAL SERVICES					
5103-107 Bonds	725	4,000	550	3,906	4,000
5103-108 Employee Group Insurance	(5,302)	5,000	(29,880)	(29,880)	5,000
5103-109 Worker's Compensation	674,845	708,587	549,506	732,674	805,941
TOTAL PERSONAL SERVICES	670,268	717,587	520,176	706,700	814,941
SERVICES AND CHARGES					
5103-342 Automobile Insurance	225,292	256,882	231,254	231,254	242,817
5103-343 Property Insurance	128,232	142,223	132,108	132,108	138,713
5103-343-1 Flood Insurance	1,916	1,807	1,916	1,916	1,916
5103-348 Consulting	0	0	0	0	3,300
5103-366 Emergencies	3,994	3,000	2,421	3,208	2,000
5103-368 General Liability Deductible	1,000	7,000	4,500	4,500	5,000
5103-392 ACA Report Processing	1,657	3,800	1,638	1,638	3,800
TOTAL SERVICES AND CHARGES	362,092	414,712	373,837	374,624	397,546
TOTAL INSURANCE	1,032,360	1,132,299	894,013	1,081,324	1,212,488

01-5103-107 BONDS

Bonds for Public Officials: City Manager, City Clerk, City Treasurer, and Employee Blanket Bond.

City Manager Bond	\$100
City Clerk Bond	\$175
City Treasurer Bond	\$450
Public Employee Blanket Bond	<u>\$3,275</u>
Total	<u>\$4,000</u>

01-5103-108 GROUP INSURANCE

Includes costs and fees related to employee group insurance. Insurance premiums included in Departmental budgets.

01-5103-109 WORKER'S COMPENSATION

Includes the City's cost of the worker compensation insurance

01-5103-342 AUTOMOBILE INSURANCE

General liability, Automobile and Equipment insurance policy premium, paid quarterly.

01-5103-343 PROPERTY INSURANCE

Property & Contents and Fine Arts Insurance policy, paid quarterly.

01-5103-343-1 FLOOD INSURANCE

Includes the cost of the City's flood insurance, paid annually.

01-5103-348 CONSULTING

Includes the cost of Flexible Spending Account administration fees.

01-5103-366 EMERGENCIES

Includes the cost of any unexpected tort claim payments, property damage reimbursements, etc.

01-5103-368 GENERAL LIABILITY DEDUCTIBLE

Includes the deductible on liability insurance claims.

01-5103-392 FORM PROCESSING & FILING FEES

Includes Fees to process Affordable Care Act (ACA) report for employee 1095 forms and electronic filing costs for W-2 and 1099 forms.



FY 2019-2020 BUDGET
01-General Fund

FINANCE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
01-5104-101 Regular Employees	330,367	355,361	238,600	344,645	374,788
01-5104-103 Overtime	1,511	3,000	1,286	1,886	3,000
01-5104-106 Expense Allowance	6,000	7,200	4,708	7,200	7,200
01-5104-108 Employee Health Insurance	34,475	38,147	23,789	32,587	26,978
01-5104-110 Unemployment Insurance	704	700	0	700	700
01-5104-112 Employee Retirement	52,587	57,553	38,946	53,294	60,673
01-5104-113 FICA (Social Security)	25,011	27,889	18,262	24,990	29,375
01-5104-117 Employee Dental Insurance	2,174	2,900	1,385	1,851	2,796
01-5104-121 Sick Leave Buy Back	5,208	6,196	6,187	6,187	6,196
TOTAL PERSONAL SERVICES	458,037	498,946	333,163	473,341	511,706
MATERIALS AND SUPPLIES					
01-5104-201 Office Supplies	493	325	171	257	300
01-5104-208 Publications & Periodic	74	75	78	78	80
01-5104-217 Wearing Apparel	0	600	0	600	600
TOTAL MATERIALS AND SUPPLIES	567	1,000	249	935	980
SERVICES AND CHARGES					
01-5104-315 Office Equipment	530	250	102	153	250
01-5104-316 Furniture, Fixtures & Misc Fu	1,083	500	0	0	300
01-5104-328 Document Destruction	177	300	120	180	200
01-5104-331 Travel Expense	301	250	97	145	250
01-5104-349 Printing	624	1,200	1,495	1,495	1,000
01-5104-354 Assoc Memberships & Con	1,002	1,145	269	404	1,250
01-5104-356 Training	0	200	260	260	200
01-5104-377 Licenses	0	0	25	25	25
TOTAL SERVICES AND CHARGES	3,717	3,845	2,343	2,637	3,475
TOTAL FINANCE	462,320	503,791	335,755	476,912	516,161

01-5104-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
City Clerk/Finance Director	1	1		1
Deputy City Clerk	1	1		1
City Treasurer	1	1		1
Deputy City Treasurer/Purchasing Agent	1	1		1
Total	4	4	0	4

01-5104-217 WEARING APPAREL

Includes wearing apparel for staff.

01-5104-315 OFFICE EQUIPMENT

Includes replacement electric stapler, calculator, etc.

01-5104-316 FURNITURE, FIXTURES & MISC FURNISHINGS

Includes replacement desk chair.

01-5104-331 TRAVEL EXPENSE

Mileage, meals, etc. for travel to OMCTFOA certification classes, conferences and training.

01-5104-349 PRINTING

Includes printing of envelopes with logo and Accounts Payable checks for various funds. Checks normally printed every other year.

01-5104-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Account includes OMCTFOA membership dues for staff, State certifications, GFOAO & OAPT membership for City Treasurer and the OMCTFOA Annual Conference registration fees.

OMCTFOA membership dues	\$140.00
MC&T State Certification	\$260.00
GFOAO membership	\$25.00
OAPT membership	\$25.00
OMCTFOA annual conference	\$800.00
Total	\$1,250.00

01-5104-356 TRAINING

Online GFOA training courses for staff; OML training.

01-5104-377 LICENSES

Reimburse required driving records for employees who drive city vehicles and equipment.



FY 2019-2020 BUDGET
01 - General Fund

FIRE DEPARTMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5106-101 Regular Employees	3,050,721	3,174,911	2,178,718	3,332,157	3,506,199
5106-102 Part-Time/Seasonal Employee:	0	16,500	7,134	10,910	0
5106-103 Overtime	287,959	172,000	161,729	247,350	190,000
5106-108 Employee Health Insurance	360,565	504,542	281,581	430,653	454,189
5106-110 Unemployment Insurance	7,104	7,350	750	1,148	8,050
5106-112 Employee Retirement	428,037	464,373	306,188	468,288	552,105
5106-113 FICA (Social Security)	51,922	54,267	36,650	56,052	63,230
5106-117 Employee Dental Insurance	28,095	29,727	19,079	29,180	32,154
5106-119 Cleaning Allowance	780	1,560	33,300	50,929	1,560
5106-121 Sick Leave Buy Back	127,031	48,500	47,927	47,927	239,918
TOTAL PERSONAL SERVICES	4,342,214	4,473,730	3,073,055	4,674,594	5,047,405
MATERIALS AND SUPPLIES					
5106-201 Office Supplies	367	500	64	495	500
5106-202 Duplication/Computer Supplies	274	600	132	600	600
5106-205 Nondurable Supplies	3,474	3,800	2,815	3,700	3,800
5106-206 Building Maintenance Supplies	5,408	5,800	2,584	5,000	5,800
5106-207 Chemicals	1,975	3,100	345	2,055	3,100
5106-210 Landscaping Supplies	336	750	0	750	750
5106-211 Training Supplies	970	2,000	333	1,000	1,000
5106-213 Food Supplies	3,413	3,950	2,576	3,863	4,950
5106-217 Wearing Apparel	41,629	41,500	4,650	41,000	46,300
5106-218 Protective Clothing/Safety Equi	27,926	30,000	4,909	31,514	43,000
5106-220 Medical Supplies	9,864	10,000	6,842	10,080	11,000
5106-221 Public Educational Supplies	3,425	3,600	2,787	2,787	3,600
TOTAL MATERIALS AND SUPPLIES	99,061	105,600	28,037	102,844	124,400
SERVICES AND CHARGES					
5106-302 Buildings	6,057	5,000	3,410	4,800	5,000
5106-315 Office Equipment	0	200	63	63	200
5106-316 Furniture, Fixtures & Misc F	4,988	4,000	4,000	4,000	4,000
5106-317 Durable Tools	9,354	10,000	7,320	10,000	10,000
5106-318 Motor Vehicle/Small Equip P	1,311	1,500	0	1,190	1,500
5106-321 Air Conditioning and Heatin	2,587	2,500	472	708	2,500
5106-323 Inspection Fees for Prop/Eq	2,736	3,600	2,777	2,777	3,600
5106-328 Document Destruction	90	200	90	135	200
5106-331 Travel Expense	3,881	4,475	1,827	2,740	5,475
5106-332 Tuition Reimbursement	1,240	2,500	2,500	2,500	5,000
5106-340 Postage and Shipping	117	250	167	100	250

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019		2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	
5106-349 Printing	424	400	275	400
5106-354 Assoc Memberships & Conf Re	1,297	2,613	576	2,613
5106-356 Training	9,833	10,000	9,451	10,000
5106-360 Contributions and Memorials	654	850	68	850
5106-365 Maintenance Agreements	9,399	12,746	0	12,746
5106-377 Licenses	1,028	1,066	593	1,066
TOTAL SERVICES AND CHARGES	54,996	61,900	33,589	65,400
TOTAL FIRE DEPARTMENT	4,496,271	4,641,230	3,134,681	5,237,205

01-5106-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

Position	FY 17-18	FY 18-19		FY 19-20
		Budgeted	Proposed	
Fire Chief	1	1	1	1
Deputy Chief	1	1	1	1
Battalion Chief	3	3	3	3
Training Officer/Major	1	1	1	1
Captain	6	6	6	6
Sergeant	6	6	6	6
Corporal	19	17	16	16
Fire Fighter	2	5	10	10
Office Coordinator II	1	1	1	1
Clerk I	0	0	1	1
Total	40	41	46	46

01-5106-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employees:

Position	FY 17-18	FY 18-19		FY 19-20
		Budgeted	Revised	Proposed
Part-Time Clerk	0	1	0	0
Total	0	1	0	0

01-5106-207 CHEMICALS

FF Foam (foam usage is for fighting fires), Absorbents (Haz Mat),

01-5106-211 TRAINING SUPPLIES

Instructor Materials/Curriculums, FF training material, CPR material

01-5106-213 FOOD SUPPLIES;

coffee, coffee cups, creamer, sugar,community coffee, bottle water (for trucks,) holiday dinners, retirement party refreshments (Long & White)

01-5106-217 WEARING APPAREL

Uniform allowance per IAFF contract, Chief's uniforms, dress uniforms, OK Task Force-1 uniforms per contract, uniform patches, collar brass and clothing repair. Also includes FF SAFER Grant contractual uniform agreement and dress uniforms.

Contractual Uniform Allowance \$900 each x 39	\$35,100
Chief's uniforms, dress uniforms	\$1,400
OK Task Force-1 uniforms per contract	\$1,500
Uniform patches, collar brass, clothing repair, etc.	\$3,500
FF Saver Grant - Contractual agreement, dress uniforms	\$4,800
Total	\$46,300

01-5106-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

FF Gloves, Carbon Hoods, Helmets,safety glasses,flashlights etc.

Bunker gear - replace x 10- \$23,700	\$23,700
Bunker Boots - replace x 10 - \$3,950	\$3,950
Mask Fit Testing - \$2,255	\$2,255
SCBA testing-\$2,000,	\$2,000
Miscellaneous protective clothing/gear and repair	\$2,785
FF Saver Grant - Bunker Gear & boots x 3, \$8,310	\$8,310
Total	\$43,000

01-5106-220 MEDICAL SUPPLIES

Medical Gloves, Lifepak Batteries, airway & oxygenation supplies, Epi-Pens, glucometers w/strips, medication replacement, Red Bag Disposal. We are carrying more medical supplies on trucks due to call increased volume, nature of calls and to replace out-of-date medical supplies.

01-5106-221 PUBLIC EDUCATION SUPPLIES

Fire prevention items: fire hats, pencils, books, pencil bags, erasers. Items for all 2nd & 3rd graders and many Pre-K students in Yukon. The number of students in the schools are growing.

01-5106-302 BUILDINGS

Garage door & opener repair, ceiling tiles, ice machine repairs

01-5106-315 OFFICE EQUIPMENT

calculators, staplers, command board

01-5106-316 FURNITURE, FIXTURES & MISC.

Replace recliners at both stations

01-5106-317 DURABLE TOOLS

Replace fire hoses@\$88 per section, nozzles@\$855 ea.,ground ladder replacement if needed. Purchase equip. for reserve Eng. & Brushpumper.

01-5106-318 MOTOR VEHICLE/SMALL EQUIPMENT PARTS AND SUPPLIES (EXCLUDING FUEL)

Repairs not covered by Fleet Maintenance, small engine and equipment repair.

01-5106-321 AIR CONDITIONING AND HEATING SYSTEMS

Filters/thermostat replacement, misc repairs.

01-5106-323 INSPECTION FEE/PROPERTY & EQUIPMENT

Certified testin for all pumps on trucks and all ground and aerial ladders.

Annual Pump Testing	\$1,800
Annual Ladder Testing	\$1,000
Other	<u>\$800</u>
Total	\$3,600

01-5106-331 TRAVEL EXPENSE

Fire Rescue Internationals Conf, ATLANTA, OFCA-Fire Chiefs Conf & Winter work shop, OSFA-State Fire School, Federal Fire Chaplain Conf

01-5106-332 TUITION REIMBURSEMENT

Includes tuition reimbursement for 2 Firefighters - \$2,500 each.

01-5106-354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATION

Metro Fire Chief's Association dues, OK Fire Chief's Association dues, National Fire Protection Association dues, Fire Service Instructor OK dues, International Association of Fire Chiefs Association dues, OK State Firefighters Association dues and OK State Dept. of Health medical emergency response renewal fee

Int'l Assoc of Fire Chiefs	\$478
Nat'l Fire Protection Assoc	\$350
Fire Service Instructor OK	\$75
OK State Firefighters Assoc.	\$112
Metro Fire Chief's Assoc.	\$50
OK Fire Chief's Assoc.	\$72
OK State Dept of Health	\$20
Chief's Conference	\$906
Chaplain dues	\$250
Other registration dues	\$300
Total	<u>\$2,613</u>

01-5106-356 TRAINING

Blue Card Command Instructors & Cert. Incident Commanders for on-line training & Re-licensure; registration fees, classes for pre-requisite Blue Card/Incident Command training

	<u>\$6,925</u>
Total	\$6,925

01-5106-360 CONTRIBUTIONS AND MEMORIALS

Retirement items, flowers for memorials

01-5106-365 MAINTENANCE AGREEMENTS

Emergency generator at St 1, Fire sprinkler maintenance, Hood & Fuse Link maintenance, Airgas maintenance, Tri-Air Testing (Test air for SCBA,) Physio Control (LifePak) SCBA Cylinder Service (Due every 5 years.)

Generator Maintenance-St. 1	\$2,222
Generator Maintenance-St. 2	\$400
Fire Sprinkler	\$875
Hood & Fuse Links	\$720
Airgas	\$240
SCBA Air Quality Testing	\$490
Physio Control (LifePak)	\$6,400
Extrication Tool Maintenance x 2	<u>\$1,400</u>
Total	\$12,747

01-5106-377 LICENSES

Reimburse required driving records for employees who drive city vehicles and equipment.

Driving records - 41 employees at \$26 each	<u>\$1,066</u>
Total	\$1,066



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5107-101 Regular Employees	4,403,396	4,566,932	3,047,169	4,401,467	5,034,611
5107-103 Overtime	181,971	222,500	112,472	162,460	223,500
5107-108 Employee Health Insurance	539,521	759,662	385,615	557,000	602,456
5107-110 Unemployment Insurance	11,640	11,725	1,535	11,725	12,075
5107-112 Employee Retirement	576,307	644,124	395,886	571,835	689,649
5107-113 FICA (Social Security)	338,328	378,367	235,594	340,303	409,639
5107-117 Employee Dental Insurance	43,382	48,578	29,352	42,397	48,231
5107-119 Cleaning Allowance	3,280	1,560	455	1,560	2,160
5107-121 Sick Leave Buy Back	46,269	156,538	58,308	58,308	47,748
TOTAL PERSONAL SERVICES	6,144,094	6,789,986	4,266,387	6,147,054	7,070,069
MATERIALS AND SUPPLIES					
5107-201 Office Supplies	1,717	2,300	1,243	2,300	2,300
5107-202 Duplication/Computer Suppl	1,044	2,500	159	2,500	2,500
5107-205 Nondurable Supplies	344	1,200	135	1,200	1,200
5107-206 Building Maintenance Suppl	3,108	4,000	2,483	4,000	4,000
5107-207 Chemicals	0	800	0	800	800
5107-208 Publications & Periodicals	167	500	238	500	500
5107-210 Landscaping Supplies	148	1,000	0	1,000	1,000
5107-211 Training Supplies	24,751	25,000	14,570	25,000	25,000
5107-213 Food Supplies	521	2,200	854	2,200	2,200
5107-214 Investigative/Illustrative	1,710	3,000	551	3,000	3,000
5107-217 Wearing Apparel	21,257	29,000	18,468	29,000	30,159
5107-218 Protective Clothing/Safety E	12,607	13,000	7,855	13,000	13,000
5107-220 Medical Supplies	48	2,000	0	2,000	2,000
5107-221 Public Educational Supplies	1,315	2,800	0	2,800	2,800
5107-222 Record Supplies	122	200	61	200	200
5107-224 Meals/Supplies for Prisoner	4,586	10,000	1,199	10,000	10,000
TOTAL MATERIALS AND SUPPLIES	73,444	99,500	47,815	99,500	100,659
SERVICES AND CHARGES					
5107-302 Buildings	3,730	4,500	1,641	4,500	4,500
5107-315 Office Equipment	0	750	569	750	1,000
5107-316 Furniture,Fixtures & Misc Fu	1,094	3,500	3,502	3,500	4,000
5107-317 Durable Tools	1,279	3,500	360	3,500	3,500
5107-318 Motor Vehicles/Small Equip	1,500	1,500	924	1,500	2,700
5107-321 Air Conditioning and Heating	6,632	4,500	2,486	4,500	4,500
5107-323 Inspection of Property & Eq	0	0	0	0	206
5107-328 Document Destruction	285	750	180	240	750

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
5107-330 Medical Expenses-Employe	0	5,000	2,025	5,000	5,000
5107-331 Travel Expense	3,399	7,500	2,034	7,500	8,000
5107-332 Tuition Reimbursement	0	5,000	1,502	5,000	7,500
5107-340 Postage and Shipping	67	3,500	1,895	3,500	3,500
5107-341 Telephones, Teletype, Page	4,775	10,000	6,630	10,000	7,680
5107-346 Rentals & Leases	0	2,300	2,100	2,300	2,300
5107-347 Special Services	1,361	2,500	2,245	2,500	2,500
5107-349 Printing	1,091	1,500	1,246	1,500	1,500
5107-354 Assoc Memberships & Conf	430	1,500	850	1,500	2,000
5107-356 Training	0	2,000	0	2,000	2,000
5107-358 Medical Services (Non-Emp	2,747	10,000	1,617	10,000	10,000
5107-365 Maintenance Agreements	4,931	10,000	6,118	10,000	8,570
TOTAL SERVICES AND CHARGES	33,322	79,800	37,924	79,290	81,706
CAPITAL IMPROVEMENT					
5107-404 Building (Improvements or A	2,539	0	0	0	0
5107-422-OHSO Instr & Elect-OHSO Grant	2,217	0	0	0	0
TOTAL CAPITAL IMPROVEMENT	4,756	0	0	0	0
TOTAL POLICE DEPARTMENT	6,255,615	6,969,286	4,352,126	6,325,844	7,252,434

01-5107-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>	
Chief	1	1		1	
Assistant Chief	0	1		1	
Major	2	2		2	Major retired- Promotions anticipated
Captain	7	7		7	
Lieutenant	7	7		7	
Sergeant	21	20		20	
Patrol Officer	8	9		9	
Office Coordinator	1	1		1	
Communications Supervisc	1	1		1	
Communications Officer	12	12		12	
Jailer/Property Room Tech	1	1		1	
Supervisor IV	1	1		1	
Police Records Tech	3	3		3	
Police IT Manager	0	0	1	1	
City Marshal	0	0	0	1	
Total	65	66	1	68	

01-5107-207 CHEMICALS

Chemicals needed to spray gun range.

01-5107-211 TRAINING SUPPLIES

This account includes practice ammunition, targets, training manuals, materials used for in-house training of police personnel.

01-5107-214 INVESTIGATIVE SUPPLIES

Funds to purchase needed equipment for detective division.

01-5107-217 WEARING APPAREL

This account includes uniform items for sworn police as specified in Collective Bargaining Agreement. Also includes wearing apparel for non-sworn police staff.

01-5107-221 PUBLIC EDUCATION SUPPLIES

This account includes the cost of promotional items, child ID kits, and supplies for National Night Out (NNO).

01-5107-224 MEALS/SUPPLIES FOR PRISONERS

Funds for this account are used to purchase items for prisoners we house in our facility. These include meals, wearing apparel, blankets, towels and admission kits. We do house prisoners for other agencies. These agencies are invoiced and money received is deposited into the general fund.

01-5107-302 BUILDINGS

Materials and supplies to repair and maintain department building.

01-5107-316 FURNITURES, FIXTURES AND MISCELLANEOUS FURNISHINGS

Includes replacement desk chairs, file cabinets, etc.

01-5107-317 DURABLE TOOLS

Includes tools and equipment repair for the police department.

01-5107-318	MOTOR VEHICLES/SMALL EQUIPMENT Purchase new bicycle for Bike team	
01-5107-323	INSPECTION FEE FOR PROPERTY & EQUIPMENT Includes annual inspection fee for the rangehood in the kitchen at the Police Dept. Rangehood inspection	Total <u> </u> \$206 \$206
01-5107-330	MEDICAL EXPENSES - EMPLOYEES These funds are needed for psychological exams and pension physicals for new hires.	
01-5107-331	TRAVEL EXPENSE Increase due to travel expenses for Deputy Chief. Funding in this account is for travel expenses for employees attending conferences or training off-site and conference that Chief attends.	
01-5107-332	TUITION REIMBURSEMENT Sgt. C. Rush, K. Reese and S. Stanley have submitted requests to attend college.	
01-5107-341	TELEPHONES, TELETYPE, INTERNET Oklahoma Law Enforcement Telecommunications System (OLETS) Fee and OLETS Mobile fees. Cost increase imposed by the state of Oklahoma effective January 2018. OLETS User fee OLETS Mobile User fee Messenger annual user fee	\$4,200 \$3,180 \$300 Total <u> </u> \$7,680
01-5107-346	RENTALS AND LEASES These funds are for the rental of equipment not readily available in the event of an emergency. This includes Night vision equipment lease agreement.	
01-5107-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS The funding in this account covers the cost of professional memberships and conference registration fees. Oklahoma Sheriffs and Peace Officers Assoc membership International Police Mountain Bike Association membership Oklahoma Association of Chiefs of Police membership International Association of Chiefs of Police membership FBI National Academy Associates membership Regional Organized Crime Info Center membership National Association of School Resource Officers Other memberships/conference registrations	\$100 \$60 \$150 \$380 \$105 \$300 \$240 \$665 Total <u> </u> \$2,000
01-5107-356	TRAINING Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site. Miscellaneous training	\$2,000 Total <u> </u> \$2,000
01-5107-358	MEDICAL SERVICES (NON-EMPLOYEE RELATED) In the event a prisoner receives injuries caused by an officer, the expense would come from this	

account.

01-5107-365 MAINTENANCE AGREEMENTS

Maintenance agreements funded by this account include the generator and the HVAC system.

Generator maintenance agreement	\$688
HVAC maintenance agreement	<u>\$7,882</u>
Total	<u>\$8,570</u>



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5108-101 Regular Employees	570,449	666,423	442,369	676,564	661,762
5108-102 Part-time/Seasonal Employe	0	0	0	0	9,720
5108-103 Overtime	9,220	15,500	7,903	12,086	14,500
5108-108 Employee Group Insurance	106,819	125,552	70,748	108,202	77,872
5108-110 Unemployment Insurance	2,358	2,450	997	1,524	2,275
5108-112 Employee Retirement	83,967	107,083	67,503	103,239	107,052
5108-113 FICA (Social Security)	42,565	52,055	33,721	51,574	52,205
5108-117 Employee Dental Insurance	8,940	8,700	5,474	8,372	7,793
5108-121 Sick Leave Buy Back	5,675	7,150	5,753	5,753	7,150
TOTAL PERSONAL SERVICES	829,993	984,913	634,467	967,315	940,329
MATERIALS AND SUPPLIES					
5108-201 Office Supplies	471	250	0	250	250
5108-202 Duplication/Computer Supp	100	100	0	100	100
5108-205 Nondurable Supplies	1,195	2,500	858	1,464	2,500
5108-206 Building Maintenance Supp	0	250	0	0	250
5108-207 Chemicals	10,299	11,000	0	10,000	11,000
5108-213 Food Supplies	182	200	221	221	200
5108-217 Wearing Apparel	4,773	5,800	3,875	4,974	5,123
5108-218 Protective Clothing/Safety	2,788	4,000	2,503	3,755	3,850
5108-220 Medical Supplies	124	150	0	75	150
5108-223 Welding Supplies	1,814	500	1,108	1,700	1,500
TOTAL MATERIALS AND SUPPLIES	21,745	24,750	8,566	22,539	24,923
SERVICES AND CHARGES					
5108-302 Buildings	1,427	1,000	2,783	2,783	1,000
5108-306 Sidewalk Step Curb Gutter&	4,276	15,000	2,096	13,000	15,000
5108-307 Storm Sewers	6,444	25,000	1,403	15,000	25,000
5108-308 Drainage Ditches	42,413	25,000	0	25,000	25,000
5108-309 Streets Alleys and Roadway	33,309	50,000	12,352	35,000	50,000
5108-310 Parking Areas	2,278	3,000	1,203	3,000	3,000
5108-311 Street Signs Traffic Lights	4,419	7,000	3,082	7,000	7,000
5108-315 Office equipment	170	0	0	0	0
5108-316 Furniture, Fixtures, Misc	0	0	788	788	0
5108-317 Durable Tools	5,454	6,500	200	5,000	6,500
5108-320 Signal Systems	26,686	25,000	6,360	25,000	25,000
5108-321 Air Conditioning/Heating Sy	0	1,000	23	75	1,000
5108-346 Rentals & Leases	5,256	7,200	3,180	4,380	7,200
5108-354 Assoc Memberships & Conf	0	0	225	415	427
5108-356 Training	233	2,000	409	409	2,000

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
5108-359 Weeds, Debris, Autos, Etc.,	114	2,000	0	0	2,000
5108-362 Judgments and Damages	3	500	0	0	500
5108-365 Maintenance Agreements	9,920	11,160	6,510	11,160	11,160
5108-377 Licenses	969	1,503	370	554	1,101
5108-381 Special Events	1,614	5,000	521	521	5,000
5108-389 Snow/Ice Control	4,981	30,000	33,024	39,216	30,000
TOTAL SERVICES AND CHARGES	149,967	217,863	74,528	188,301	217,888
CAPITAL IMPROVEMENT					
5108-429 Signs and Markers	8,280	0	0	0	0
TOTAL CAPITAL IMPROVEMENT	8,280	0	0	0	0
TOTAL STREET DEPARTMENT	1,009,985	1,227,526	717,561	1,178,156	1,183,140

01-5108-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Asst Public Works Director	0	1		1
Superintendent	1	1		1
Foreman	1	1		1
Equipment Operator III	2	2		2
Equipment Operator II	1	1		1
Equipment Operator I	2	2		2
PPWP Crew Leader	1	1		1
Laborer II	3	3		3
Laborer I	2	2	-1	1
Total	13	14	-1	13

01-5108-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Department of Corrections (DOC) Prisoner Public Work Program (PPWP) workers:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
PPWP workers	0	0	0	6
Total	0	0	0	6

Prev. budgeted in Fleet Maint

01-5108-205 NONDURABLE SUPPLIES

Includes small parts and tools, miscellaneous supplies for department operation.

01-5108-206 BUILDING MAINTENANCE SUPPLIES

Includes cost of shop towels, gloves, disposable wipes, etc.

01-5108-207 CHEMICALS

Includes chemicals to spray right-of-ways for weed control.

01-5108-213 FOOD SUPPLIES

Includes food supplies, paper goods etc. for workers for Czech Day, and other events such as Public Works Week and Holiday luncheons.

01-5108-217 WEARING APPAREL

cost of cleaning uniform shirts and clothing allowances (\$125/each) for street department staff.

01-5108-218 PROTECTIVE CLOTHING AND SAFETY EQUIPMENT

Includes PPE (Personal Protective Equipment) and \$150/each safety boot allowances for street department staff.

01-5108-220 MEDICAL SUPPLIES

First aid supplies for the Street department.

01-5108-223 WELDING SUPPLIES

nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc. Additional cost due to increase welding projects.

01-5108-302 BUILDINGS

Materials and supplies to repair and maintain department building.

01-5108-306 SIDEWALKS, STEPS, GUTTERS & CONCRETE REPAIRS

Yellow traffic paint used to repaint the curbs along main street before Czech Day. Concrete to repair any sidewalks or curbs.

01-5108-307 STORM SEWERS

Replace hoods & grates on storm sewers and hydraulic cement used to make repairs to storm sewer pipes.

01-5108-308 DRAINAGE DITCHES

Concrete for repairing flumes. Replacement of damaged tinhorns. We have 5 tinhorns that need to be replaced as soon as possible.

01-5108-309 STREETS, ALLEY AND ROADWAYS

Asphalt, Concrete, Chip-n-Seal, Gravel, Emulsion, Rock and other materials for all maintenance and repairs that need to be made. Yellow or white paint for striping.

01-5108-310 PARKING AREAS

Concrete or Asphalt repairs made and paint for striping for parking areas at City facilities.

01-5108-311 STREET SIGNS, TRAFFIC LIGHTS AND SIGNS

Replace street signs, stops signs, yield signs; Visors, back plates, bulbs (standard incandescent, Special optical bulbs for 5 heads and LED Modules) for the traffic lights. Push buttons for all the crosswalks. Bags of concrete for installation of sign poles. Paint for barricades, visors, and back plates.

01-5108-317 DURABLE TOOLS

Includes heavy hand tools and equipment for the Street department.

01-5108-320 SIGNAL SYSTEMS

Controllers, modules, camera's, wiring, loop detectors etc. for repairs. Air filters, fluorescent bulbs for the signal cabinets. Need to have the Timing Plans updated yearly. All the Signal Systems have different parts, some old, some new. We have a contract with Signal Tek for repair and maintenance on signals.

01-5108-346 RENTALS AND LEASES

Traffic Control device rental for Events, large tool rental, truck and golf cart rental. Traffic control devices include barricades, advanced warning signs, portable signs/stands and traffic cones.

Czech Day traffic control devices	\$3,000
Rock the Route traffic control devices	\$500
Bucket truck and golf cart rental (as needed)	\$1,500
Large tool rental (as needed)	\$1,000
miscellaneous rentals	\$1,200
Total	\$7,200

01-5108-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Oklahoma Municipal League conference and American Public Works Association membership for Jeff Deckard, Assistant Public Works Director.

Oklahoma Municipal League conference	\$225
American Public Works Association membership	\$202
Total	\$427

01-5108-356 TRAINING

Fred Pryor Seminars covering Supervisory class, basic computer software, team building, safety etc. (4) employees \$199 ea a year, CDL Training, Herbicide/Pesticide renewal training, Paving Maintenance training renewal.

Fred Pryor Seminars	\$796
Herbicide/Pesticide renewal training	\$700
Paving Maintenance renewal training	<u>\$504</u>
Total	\$2,000

01-5108-365 MAINTENANCE AGREEMENTS

Contract with Signal Tek to provide maintenance on our Signal Systems throughout the City of Yukon.

Monthly Signal Maintenance	<u>\$11,160</u>
Total	\$11,160

01-5108-377 LICENSES

Driver's license record for all (14) employees (\$25) each. Wastewater (\$46) license renewal and Pesticide applicator licenses renewals for most of the employees

Driver's license records	\$350
Wastewater license	\$46
Commercial Driver License (CDL) renewals	\$170
Pesticide applicator License	<u>\$560</u>
Total	\$1,126

01-5108-381 SPECIAL EVENTS

Includes materials and supplies for Czech Day and Rock the Route. Costs include, shirts, golf cart rentals, water for workers day of event, etc.

Czech Day shirts for workers	\$500
Czech Day golf cart rental	\$550
Czech Day water for workers	\$150
Rock the Route water for workers	\$50
Miscellaneous expenses	<u>\$3,750</u>
Total	\$5,000

01-5108-389 SNOW AND ICE CONTROL

Salt and sand for snow and ice control. Also includes third-party costs for equipment and labor to assist department with snow and ice control.



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5109-101 Regular Employees	251,999	273,403	161,268	232,943	248,597
5109-103 Over-time	4,032	900	0	0	600
5109-108 Employee Group Insurance	34,148	36,827	18,378	26,546	20,977
5109-110 Unemployment Insurance	904	875	122	875	700
5109-112 Employee Retirement	28,285	32,154	18,515	26,744	28,843
5109-113 FICA (Social Security)	18,794	20,984	12,065	17,427	19,064
5109-117 Employee Dental Insurance	2,804	2,900	1,444	2,085	2,097
5109-121 Sick Leave Buy Back	0	0	0	0	0
TOTAL PERSONAL SERVICES	340,965	368,043	211,792	306,621	320,878
MATERIALS AND SUPPLIES					
5109-201 Office Supplies	611	600	374	600	700
5109-202 Duplication/Computer Suppli	246	260	171	260	300
5109-217 Wearing Apparel	0	0	0	0	350
5109-222 Record Supplies	75	80	0	80	115
TOTAL MATERIALS AND SUPPLIES	932	940	545	940	1,465
SERVICES AND CHARGES					
5109-315 Office Equipment	0	350	205	350	350
5109-331 Travel Expense	959	900	47	1,190	1,700
5109-340 Postage and Shipping	2,107	1,900	1,310	1,964	2,000
5109-348 Consultant Fees	24,353	32,800	14,166	24,699	30,000
5109-349 Printing	1,908	1,800	1,142	1,800	1,800
5109-354 Assoc Memberships & Conf Reg	770	1,085	50	1,040	1,085
5109-356 Training	80	0	0	0	1,375
5109-363 Court Cost	0	150	0	0	150
TOTAL SERVICES AND CHARGES	30,176	38,985	16,920	31,043	38,460
TOTAL MUNICIPAL COURT	372,073	407,968	229,257	338,604	360,803

01-5109-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19 Budgeted</u>	<u>FY 18-19 Revised</u>	<u>FY 19-20 Proposed</u>
Court Administrator	1			1
Deputy Court Clerk	2			2
Judicial Clerk	1		-1	0
Municipal Judge	1			1
Total	5	0		4

01-5109-315 OFFICE EQUIPMENT

Replacement of broken folding machine, shredder and 10-key machine.

01-5109-331 TRAVEL EXPENSE

Travel expenses to attend the Oklahoma Municipal Court Clerks Association Annual Conference held in Stillwater, OK; to attend OMCCA District Workshops held in different cities/towns within Oklahoma; and to include mileage reimbursement, hotel, meals and any other necessary travel expense.

01-5109-340 POSTAGE AND SHIPPING

Increase in postage as it has proven to decrease the amount of new warrants issued. Certified mailings for juvenile cases have also increased.

01-5109-348 CONSULTANT FEES

Professional fees for the City Prosecutor and Juvenile Defense Attorney. This account includes two agreements with attorneys for their services which are billed hourly. This amount fluctuates based on the number of citations issued and disputed.

City Prosecutor	\$25,200.00
Juvenile Defense Attorney	\$4,800.00
Total	\$30,000.00

01-5109-349 PRINTING

Printing of forms including Court Minute books, Citation books, Warning books, business cards, letterhead and envelopes. Form usage increases and decreased based upon number of citations and warrants issued.

01-5109-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Includes registration for staff to attend the 2020 Oklahoma Municipal Court Clerks Association Conference hosted by Oklahoma State University in Stillwater, Oklahoma; 2020 OMCCA membership dues, and District Certification Workshops.

OMCCA Annual Conference	\$700.00
OMCCA Membership Dues	\$180.00
OMCCA District Workshops	\$205.00
Total	\$1,085.00

01-5109-356 TRAINING

Oklahoma Municipal League training, Oklahoma State University Spears School of Business Management training and 2020 Tyler Connect Incode training.

01-5109-363 COURT COSTS

Includes jury, witness, and etc. fees for cost of conducting a possible jury trial. Court has never had a jury trial but could so funds should be budgeted.



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL					
5110-101 Regular Employees	49,974	52,996	35,365	51,083	55,567
5110-108 Employee Group Insurance	9,451	10,334	6,583	9,508	7,262
5110-110 Unemployment	182	175	44	175	175
5110-112 Employee Retirement	6,721	7,451	4,950	7,150	7,813
5110-113 FICA (Social Security)	3,477	4,054	2,456	3,548	4,251
5110-117 Employee Dental Insurance	725	725	481	695	699
TOTAL PERSONAL	70,530	75,735	49,879	72,159	75,767
MATERIALS AND SUPPLIES					
5110-201 Office Supplies	98	500	0	500	500
5110-213 Food Supplies	0	500	0	500	500
5110-217 Wearing Apparel	0	350	0	350	350
5110-220 Medical Supplies	181	350	283	425	350
5110-226 Meeting/Workshop/Event Su	0	350	0	350	350
TOTAL MATERIALS AND SUPPLIES	279	2,050	283	2,125	2,050
SERVICES AND CHARGES					
5110-316 Furniture, Fixtures & Misc F	19	100	0	100	100
5110-320 Signal Systems	2,049	8,500	8,595	8,595	9,000
5110-331 Travel Expense	392	1,000	117	1,000	1,000
5110-340 Postage and Shipping	0	300	0	300	300
5110-349 Printing	0	100	120	180	500
5110-354 Assoc Memberships & Conf l	90	500	184	500	500
5110-356 Training	348	500	0	500	1,500
510-365 Maintenance Agreements	0	0	0	0	4,500
TOTAL SERVICES AND CHARGES	2,898	11,000	9,016	11,175	17,400
TOTAL EMERGENCY MANAGEMENT	73,706	88,785	59,178	85,460	95,217

01-5110-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

		<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
<u>Position</u>	<u>FY 17-18</u>	<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Emergency Manager	1	1		1
Total	1	1		1

01-5110-320 SIGNAL SYSTEMS

Increase to cover cost of repair and replace parts to sirens. Funds are necessary to maintain the sirens' motherboards, radios, batteries and essential components. The existing nine outdoor warning sirens must function at full capacity and respond when activated for the safety of the community.

01-5110-331 TRAVEL EXPENSE

The Emergency Management Department requires traveling expenses incurred in the performance of authorized and assigned duties, Travel expenses may include travel outside the City by public or private carrier. Will include expenses in airfare, highway tolls, meals, hotel/motel rooms, parking fees, etc. This will enable emergency management to participate in continuing education courses with Central and Southwest Area Emergency Managers Workshop, Canadian County LEPC, the Oklahoma Emergency Managers Association annual conference, and other trainings.

Emergency management conf/workshops	\$1,000
Total	\$1,000

01-5110-349 PRINTING

Purchase printing cards and cartridges for Salamander identification cards.

01-5110-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

The department requests funds for membership in the Oklahoma and National Emergency Management Associations; and registration for the Oklahoma Emergency Managers annual conference and the annual National Weather Service's Severe Weather conference and state insurance commission. All are important for networking, community involvement, and professional development.

OEMA membership dues	\$35
NEMA membership dues	\$175
other memberships/conference reg	\$290
Total	\$500

01-5110-356 TRAINING

Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.

OML training	\$230
Salamander training	\$1,000
other training	\$270
Total	\$1,500

01-5110-365 MAINTENANCE AGREEMENT

Funding for maintenance of sirens.



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2020			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5111-101 Regular Employees	232,697	277,398	224,865	278,404	295,638
5111-102 Extra Help	7,997	0	0	0	0
5111-103 Overtime	0	0	0	0	300
5111-106 Expense Allowance	7,200	7,200	5,815	7,200	8,400
5111-108 Employee Group Insurance	26,298	35,148	24,000	29,714	25,664
5111-110 Unemployment Insurance	615	700	100	700	700
5111-112 Employee Retirement	37,381	44,550	36,582	45,292	46,761
5111-113 FICA (Social Security)	18,739	21,221	17,463	21,621	22,639
5111-117 Employee Dental Insurance	2,236	2,900	2,158	2,671	2,097
TOTAL PERSONAL SERVICES	333,162	389,117	310,983	385,604	402,199
MATERIALS AND SUPPLIES					
5111-201 Office Supplies	257	400	152	229	400
5111-202 Duplication/Computer Supp	22,852	27,000	22,414	33,621	27,000
5111-217 Wearing Apparel	0	300	0	0	300
TOTAL MATERIALS AND SUPPLIES	23,109	27,700	22,566	33,850	27,700
SERVICES AND CHARGES					
5111-302 Buildings	0	250	0	0	250
5111-315 Office Equipment	2,653	3,400	1,991	2,987	3,050
5111-316 Furniture, Fixtures & Misc F	0	500	0	0	500
5111-317 Durable Tools	135	500	120	180	500
5111-324 Fuel Pump/Generator Repa	0	1,000	0	0	1,000
5111-328 Document Destruction	0	350	0	0	350
5111-331 Travel Expense	0	2,500	0	0	2,500
5111-340 Postage and Shipping	42	600	12	17	600
5111-341 Telephone, Teletype, Internet	96,847	114,690	75,247	112,870	123,733
5111-346 Rentals and Leases	0	0	0	0	210
5111-354 Assoc Memberships & Conf	99	2,000	0	0	2,000
5111-361 Refunds	14	0	0	0	0
5111-364 Building Security & Monitori	27,015	23,500	5,163	7,744	22,100
5111-365 Maintenance Agreements	354,373	394,654	316,179	474,268	391,506
5111-365-CTF Maintenance Agreements-C	5,425	5,127	8,739	13,109	9,177
5111-369 Technology Equip, Repair &	70,788	75,355	25,200	37,801	78,900
5111-369-CTF Technology Equip, Repair-C	0	1,260	368	552	1,260
5111-376 Licensing & Software	95,671	86,820	28,833	43,249	128,670
5111-376-CTF Licensing & Software-CTF	0	1,800	1,500	2,250	2,520
5111-377 License	75	150	0	0	150
5111-382 Auction Expense	254	6,000	1,328	1,992	6,000
5111-387 Credit Card Processing Fee	0	32,389	785	1,178	29,750
TOTAL SERVICES AND CHARGES	653,392	752,845	465,465	698,197	804,726

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2020			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
CAPITAL IMPROVEMENT					
5111-422 Instruments and Electronics	17,679	0	0	0	0
5111-422-CTF Instruments and Electronics	14,308	13,230	10,155	13,230	0
5111-433 Computer Purchases	100,989	0	0	0	0
5111-433-CTF Computer Purchases-CTF	0	1,500	0	1,500	0
TOTAL CAPITAL IMPROVEMENT	132,976	14,730	10,155	14,730	0
TOTAL TECHNOLOGY	1,142,639	1,184,392	809,169	1,132,380	1,234,625

01-5111-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19 Budgeted</u>	<u>FY 18-19 Revised</u>	<u>FY 19-20 Proposed</u>
Information Technology Director	1	1		1
IT Assistant	2	2		2
IT Support Associate		1		1
Total	3	4	0	4

01-5111-315 OFFICE EQUIPMENT

This account is used for the purchase of office equipment, power strips, extension cords, and iPhone/iPad protective cases.

It is \$450.00 over the prior year budget due to requests for six replacement iPads from Fire and five new iPhones from Police. They will all require protective covers be purchased for them.

01-5111-331 TRAVEL EXPENSE

This account is used for airfare, tolls, meals, hotel-motel rooms, parking fees, and mileage. It would be used in the event we attend the Laserfiche User Conference, the New World Systems User Conference or the Tyler Technology User Conference.

01-5111-341 TELEPHONE, TELETYPE, INTERNET

This account is used for the costs associated with providing the City of Yukon with internet, phone, and cellular service as well as cable television.

This account is over the current year budget by \$9,043 due to the \$6,000 for the Redundant Phone Service in the EOC and the additional \$6468 in added services requested from the Police Department.

The Library Public Access for Internet added \$2,000.00 per year.

Without these requests this account would have actually been \$3,425 under current year budget.

General Technology:

Cox - Mini Cable Box Charges	\$3,600
Cox - Kimbell Pool Phone Services	\$400
Cox - City Internet, PRI, and Long Distance	\$30,000
Cox - Redundant PRI Service to Fire Stn # 1	\$4,600
Verizon - City Cellular Services	\$19,500
Verizon - City iPad Services	\$9,900

Administration:

Two Quantity - iPhone Upgrades	\$2,000
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Court:

City Issued Cell Phone	\$525
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Emergency Management:

Satellite Phone Service	\$400
Redundant Phone Service for EOC (Cox)	\$6,000

Fire Department:

Satellite Phone Service	\$400
OKC Mutual Aid Phone Line (Cox)	\$420

01-5111-341 (cont'd)	<i>Library:</i>	
	Public Access Internet Connectivity	\$2,000
	<i>Police Department:</i>	
	Satellite Phone Service	\$400
	Verizon - Investigations Cellular Service	\$1,860
	Verizon - PD Cellular Services	\$34,860
	Verizon - New Cellular Service for 7 New Vehicles	\$4,368
	Verizon - Three Additional Shared Shift Phones	\$1,575
	Verizon - New Phone for New IT Manager	\$525
	<i>Public Works:</i>	
	Satellite Phone Service	\$400
	Total	\$123,733

01-5111-346 RENTALS AND LEASES
 This account is used for paying OG&E for a Pole Line Facility Lease. This allows us to mount our private fiberoptic cable on the OG&E poles between City Hall and Development Services/Fire Station #2 at a rate of \$15.00 per pole per year.

01-5111-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS
 This account is used for the cost of professional association memberships as well as the costs of local, state, and national conference registrations. It would be used in the event we attend the Laserfiche User Conference, the New World Systems User Conference or the Tyler Technology User Conference.

01-5111-364 BUILDING SECURITY & MONITORING
 This account is used for the cost of alarm monitoring, security camera repair and replacement, and access control badge supplies. This account is \$1,400 under the current year budget.

<i>General Technology:</i>	
Alarm monitoring	\$6,600
Alarm repairs and access control badge supplies	\$7,000
Security camera repair and replacement	\$3,500
Centennial building - fire alarm replacement	\$5,000
Total	\$22,100

01-5111-365 MAINTENANCE AGREEMENTS
 This account is used for the renewal of maintenance agreements on business machines, software subscriptions, equipment, and facilities. This account is \$3,148 under the current year budget.

<i>General Technology</i>	
Cisco ASA 5516 FirePower IPS, AMP and URL filtering 1 Year Subscription	\$2,440
Barracuda Networks Spam & Virus Firewall Energizer Updates - Annual	\$1,350
Barracuda Networks Spam & Virus Firewall Instant Replacement Maint	\$900
Archive Social - Backup Subscription	\$2,000
Cisco SmartNet Maintenance	\$43,000
Cisco/RedSky E911 Annual Service Contract for E911 Anywhere	\$1,500
Cisco Emergency Responder SmartNet - Annual	\$1,250
Entre Business Support - Annual Maintenance	\$1,250

01-5111-365 (cont'd)	Technology Gritware Maintenance	\$700
	Carbonite (Formerly E-Vault) Backup Software Maintenance	\$9,000
	Incode - Laserfiche Interface Maintenance	\$1,180
	Incode - Data Disaster Recovery (DDRS Level 1-ANNUAL) Maint	\$5,500
	Incode - Forms Overlay Maintenance	\$680
	Incode - U/SQL Data Dictionary Maintenance	\$1,410
	Incode - Network Support Maintenance (System Mgmt Services)	\$7,700
	Incode - Tyler Output Processor Server	\$1,500
	Incode - LF CRM Suite Interface	\$1,100
	BreachSmart Annual Renewal	\$3,000
	NetWrix Network Audit Software Renewal	\$3,000
	NetApp - Premium 4 Hour Support Renewal - Two NetApp Units	\$5,700
	ReGroup Annual Maintenance	\$12,500
	ISI Call Accounting - 1 year rate Table Subscription	\$825
	ISI Call Accounting - Software Support for Infortel Select 500 (Includes support c	\$1,500
	Syn-Apps SA-Announce Maintenance (Expires 09-19-19)	\$745
	Light-O-Rama Christmas Light Animation Software Maintenance Renewal	\$200
	Datacove E-mail Archiver Annual Maintenance (Expires 10-12-2019)	\$1,570
	Generac Generator Annual Maintenance	\$1,200
	Laserfiche Software Maintenance (Expires 02-07-2020)	\$15,600
	WhatsUP Gold Monitoring Software + Flow Control + Whats Configured Plug-ins	\$3,750
	WS_FTP Software Maintenance (Expires 08-11-19)	\$635
	The Verdin Company - Centennial Clock Annual Maintenance	\$750
	Administration	
	Canon Copier Lease	\$2,188
	Samsung Copier Lease	\$5,188
	Court	
	Samsung Copier Lease	\$3,748
	Incode - Court modules Maintenance	\$12,110
	Development Services	
	Canon Copier lease	\$3,510
	eCivis Grant Management Software renewal	\$4,200
	WAGsys-Maintenance	\$3,000
	Carte Design-Online City Maps renewal	\$3,150
	NFPA Fire Codes online renewal	\$1,170
	Economic Development	
	ESRI-Business Analyst Online Renewal	\$500
	Emergency Management	
	Weather Warn Maintenance	\$1,600
	Finance	
	HP-Care Pack printer renewal	\$0
	WyCom Check Signer Renewal	\$175
	Incode - Financial modules Maintenance	\$16,660
	Fire	
	Prætorian-EMT & Paramedic Interactive Renewal	\$2,650
	Emergency Reporting Annual Maintenance	\$7,000
	Canon copier lease	\$920

01-5111-365 (cont'd)	Human Resources	
	Incode - HR/Payroll/Personnel Maintenance	\$10,050
	CivichR - Maintenance Renewal	\$2,500
	Canon copier lease	\$1,660
	Mabel C. Fry Public Library	
	Biblionix-Apollo Library Management Software maint	\$4,320
	Librarica - Cassie Software Maintenance	\$368
	Canon Copier Lease	\$1,770
	Who's On My WiFi Annual Renewal	\$1,000
	Deep Freeze Software Renewal	\$120
	SenSource-VeaWeb Platform Online Hosting-People Counter	\$250
	Cisco ASA 5516 FirePower IPS, AMP and URL filtering renewal	\$1,460
	Parks & Recreation	
	CivicRec Annual Maintenance Renewal	\$5,500
	Samsung Copier Lease	\$4,768
	Canon Copier leases	\$2,360
	Corel Draw Software Maintenance	\$115
	Property Maintenance	
	Property Maintenance Gritware Maintenance	\$350
	Police Department	
	Canon Copier leases	\$4,015
	CrossMatch Software Maintenance	\$1,750
	Dell Equallogic SAN - Hardware Annual Maintenance	\$5,300
	New World Software Maintenance	\$99,365
	NetMotion Software - Mobility XE - Maintenance	\$4,700
	Nimble SAN Maintenance	\$5,640
	VistaCom-Eventide Recorder Maintenance	\$9,955
	2FA Advanced Authentication Software Maint	\$3,150
	ESRI ArcGIS Maintenance (for New World Mapping)	\$1,575
	VMWare-Basic Support Subscription for VCenter Server	\$3,975
	Leads Online Total Track (Pawnshop) Software Maint	\$2,255
	OpenFox Messenger License Maintenance for OLETS	\$325
	Oklahoma DPS OLETS Terminal Connection Fee	\$325
Oklahoma County MIS Department renewal	\$325	
TransUnion TLOxp Subscription	\$1,400	
Animal Control		
ARK 7 Animal Control Software Maintenance	\$231	
Public Works		
Canon Copier lease	\$1,170	
FleetSoft Software Maintenance (3/6/2016)	\$1,900	
Bosch ESI Truck Renewal License	\$1,600	
Premium Tech Tools for Mach Trucks - Renewal	\$300	
Mitchell1 - Shop Key Pro 12 month Sub Renewal	\$1,800	
Gritware WebTracks Software maintenance	\$350	
Syn-Tech Systems Fuelmaster Plus Maintenance	\$1,295	
Sanitation Services		
Canon Copier lease	\$1,010	
Total \$391,506		

01-5111-365-CTF MAINTENANCE AGREEMENTS (Court Technology Fee)

This account is used for the renewal of maintenance agreements specific to the Brazos Ticket Writers and their interfaces.

Court

Incode - Brazos Interface to Court Maintenance	\$925
Incode - Brazos RDC Software Maintenance	\$8,252
Total	\$9,177

01-5111-369 TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION

This account is used for Technology service, equipment under \$ 1,000.00 and replacements. It is used for two-way radio repair and service, general repairs, website development, UPS replacement batteries, replacement projector bulbs, printer replacements, and network cabling. This account is \$5,255 under the current year budget.

General Technology

Two-Way Radio Repair and Service	\$2,000
General Repairs	\$11,000
Website - Hourly Development Fees	\$1,500
Technology Services as Needed	\$15,000
Replacement hard drives for out of warranty servers	\$4,000
Scanner Roller replacements	\$300
Laser Printer Fuser & Drum replacements	\$800
Telephone Headset Replacements	\$600
Z6200 Plotter & Color LaserJet CP5225DN Possible Repairs	\$2,000
Replacement UPS batteries	\$3,000
Projector bulb replacements	\$1,000
Hewlett Packard Printers as needed	\$1,400
Network Cabling as needed	\$500
Flash Drives as Needed	\$500
Cable Modification Costs for EOC	\$4,000
Mill Top Redundancy Platform-Network Cabinet, UPS, Mounting Base	\$2,500
OG&E Pole Lease for City Private Fiber - Setup Fee (one time)	\$250
City Private Fiber Optic Cable for Dev Srvcs/Fire Stn 2 -	\$6,000

Administration

TAMRON - SP 24-70mm Nikon Lens	\$900
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Fire

Replacement Microphones & Antenna's	\$1,200
Spare iPad Chargers (3)	\$100
Flash Drives (6-8)	\$120
32 Portable Radio Replacement Batteries	\$2,300
15 Portable Harris Radio Replacement Batteries	\$1,950
Installation Fee to OKC Radio Shop for vehicle radio	\$319

Parks & Recreation

DNP SnapLab+ SL620A Compact Kiosk System	\$2,000
Imaging Spectrum Printer Case (BB3754)	\$140
70 Inch TV for Park & Rec Training Room at 532 W. Main	\$1,000

Police

Installation Fee to OKC Radio Shop for 7 vehicle radios	\$1,421
Replacement Radio Batteries	\$2,300

01-5111-369 (cont'd)	Animal Control	
	35 foot self supporting antenna tower	\$2,600
	Network Cable, Jacks, Patch Panel, Floor Mount Rack	\$1,400
	12 - IP Phones Sets	\$4,800
	Total	\$78,900

01-5111-369-CTF TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION (Court Technology Fee)
 This account is used for Technology service and replacements. It is also used for purchasing citation paper for the Brazos Ticket Writers and is paid out of the Court Technology Fee assessed on each citation written in the City of Yukon.

General Technology	
Citation for Brazos ticket writers	\$1,260
Total	\$1,260

01-5111-376 LICENSING & SOFTWARE
 This account is used to purchase software, software licenses, pay for website hosting fees, domain registration, and radio usage fees for both Police and Fire to Oklahoma City.

This account is over the current year budget by \$41,850. This is due to a \$29,500 cost for moving away from Kaspersky AntiVirus to Carbon Black and adding Cisco Umbrella Security.

Another \$5,600 is added by moving the Blue Card Licensing for Fire to the Technology budget this year.

Property Maintenance has also requested Inventory Control Software for their supplies at a cost of \$5,000.

New IT Position at PD will require ticket tracking software for \$1,000.

Radio License fees have also increased at the terms agreed to in the Oklahoma City Radio Agreement.

General Technology	
Website Hosting Fees	\$800
Intranet Hosting Fees	\$500
Annual Gotham Web Font Renewal	\$99
DigiCert SSL Certificate for Exchange Renewal	\$525
Domain Name Registration Renewals	\$850
.Dot Gov Domain Name Registration Renewal (Qty 2)	\$1,000
Carbon Black AntiVirus (Replacing Kaspersky)	\$18,000
Cisco Umbrella Cloud Security Subscription	\$11,500
Survey Monkey - Annual Subscription Renewal	\$350
Expanded Dropbox Size Costs	\$300
iClipArt Subscriptions	\$1,600
iPad/iPhone App Costs	\$500
Administration	
Adobe Acrobat XI Pro - Upgrade for Dana and Tammy	\$900
iClipArt Subscription Renewal - Tammy	\$550
Adobe Stock Subscription Plan - Qty 2 - 10 standard assets per month (360 ea)	\$720
Stock Music Subscription	\$100
Two Copies of Corel Draw - software maintenance	\$250
Vecteezy Pro Yearly Subscription	\$110
Adobe Creative Cloud - Complete Annual Subscription ((Crystina) Graphics Ar	\$2,000
Software Updates	\$750

01-5111-376 (cont'd)	Development Services	
	Adobe Professional - For Kathy	\$450
	Economic Development	
	ArcGIS Online Service Credits (2,500 Credits)	\$250
	Fire	
	Mobile Radio Usage Fees - To City of Okla City (23 Mobiles @20.26 each per mo	\$5,600
	Portable Radio Usage Fees - To City of Okla City (45 Portables @ 14.08 each pe	\$7,610
	12 Portable Harris Replacement Radios - OKC Service (2 months service for swc	\$340
	3 New Harris Portable Radios - For New Hires - OKC Service	\$510
	1 New Harris Vehicle Radio - OKC Service	\$245
	Adobe Professional - For Myra	\$450
	Kahoot Annual Renewal (App) - Renews in February	\$126
	Two Licenses for Adobe Professional - Myra and Hannah	\$950
	Blue Card CTC Software Renewal	\$5,600
	Sims-U-Share Simulation Software - Bronze Package - 1 Year	\$845
	Active 911 App	\$200
	Fire & Police	
	Additional 15 Year Radio Increase to OKC (Year 1 of 15)	\$32,384
	Police	
	Salamander Software - Annual License Renewal	\$1,500
	WebTracks Ticket Software for IT position	\$1,000
	Mobile Radio Usage Fees - To City of Okla City (55 Mobiles @20.26 each per mo	\$13,380
	Portable Radio Usage Fees - To City of Okla City (51 Portables @ 14.08 each pe	\$8,620
	10 Mobile Harris Replacement Radios - OKC Service (2 months service for swap	\$406
	Public Works Fleet	
	Additional Licensed User for Fleetsoft Software	\$1,800
	Public Works Prop Maint	
	Inventory Control Software and Barcode Scanner	\$5,000
	Total	\$128,670

01-5111-376-CTF LICENSING & SOFTWARE (Court Technology Fee)
 This account is used for purchase software and software licenses. The funds for this account are from the Court Technology Fee assessed on each citation written in the City of Yukon. This account is new to the Technology budget this year.

Court	
Tyler Technologies - Court Notifications Service	\$720
Tyler Technologies - Online Court Payment Module	\$1,800
Total	\$2,520

01-5111-382 AUCTION EXPENSE
 This account is used to pay the fee for using the Surplus Auction website. The buyer pays this fee of 7% and we collect it. We then pay the auction website using this account in the Technology Department.

01-5111-387

CREDIT CARD PROCESSING FEES

This account is new to the Technology department this budget year. It is used for charges associated with transaction, merchant, and gateway subscription fees. These are fees that are incurred by offering end users to have the ability to pay by credit card. These fees are recouped by the City of Yukon adding a convenience fee to all credit card transactions.

<i>Court</i>	
Tyler Tech, Paya & Authorize.Net Fees	\$14,000
<i>Development Services</i>	
Paya, Authorize.Net Fees	\$7,600
<i>Mabel Fry Public Library</i>	
Paya Fees	\$150
<i>Parks & Recreation</i>	
Paya, Authorize.Net Fees	\$7,600
<i>Police Department</i>	
Paya Fees	\$400
Total	\$29,750



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5112-101 Regular Employees	625,993	741,443	580,228	718,377	784,706
5112-102 Part-Time/Seasonal Employ	3,413	0	0	0	0
5112-103 Overtime	2,370	1,500	2,875	2,875	1,500
5112-108 Employee Group Insurance	72,291	91,151	53,319	66,014	66,142
5112-110 Unemployment Insurance	1,766	1,925	253	1,925	1,925
5112-112 Employee Retirement	97,276	118,122	91,409	113,173	125,010
5112-113 FICA (Social Security)	47,170	57,363	44,185	54,705	60,673
5112-117 Employee Dental Insurance	6,445	7,250	4,971	6,155	6,990
5112-121 Sick Leave Buy Back	5,241	6,900	6,275	6,275	6,900
TOTAL PERSONAL SERVICES	861,965	1,025,654	783,514	969,498	1,053,846
MATERIALS AND SUPPLIES					
5112-201 Office Supplies	878	1,600	772	1,550	1,600
5112-202 Duplication/Computer Supp	780	1,200	478	850	1,200
5112-208 Publications & Periodicals	789	1,000	700	850	1,000
5112-213 Food Supplies	503	1,000	753	1,000	1,000
5112-217 Wearing Apparel	734	1,200	1,012	1,012	1,000
5112-218 Protective Clothing/Safety	888	1,200	0	1,000	1,200
TOTAL MATERIALS AND SUPPLIES	4,572	7,200	3,714	6,262	7,000
SERVICES AND CHARGES					
5112-302 Buildings	2,051	1,500	190	190	1,500
5112-315 Office Equipment	200	1,000	902	1,000	1,000
5112-316 Furniture, Fixtures & Misc F	48	1,300	520	520	1,300
5112-317 Durable Supplies	0	200	19	100	200
5112-321 Air Conditioning and Heatin	0	500	0	0	500
5112-323 Inspection Fee for Prop. Eq	0	75	0	0	0
5112-328 Document Destruction	225	300	200	300	300
5112-331 Travel Expense	274	4,000	1,492	2,000	3,500
5112-332 Tuition Reimbursement	0	2,500	0	0	0
5112-340 Postage and Shipping	0	2,500	1,200	1,200	2,500
5112-346 Rentals & Leases	0	0	335	480	0
5112-349 Printing	4,490	6,500	4,822	4,250	6,000
5112-354 Assoc Memberships & Cont	1,170	2,725	1,780	2,000	3,625
5112-356 Training	716	6,000	1,193	1,431	4,800
5112-361 Refunds	2,621	3,000	2,500	2,500	3,000
5112-377 Licenses	505	900	195	600	900
5112-386 Abatement Services	197	14,000	6,705	13,000	0
5112-391 OUBCC Permit Fees	6,112	7,500	3,676	6,172	7,500
TOTAL SERVICES AND CHARGES	18,609	54,500	25,729	35,743	36,625
TOTAL DEVELOPMENT SERVICES	885,146	1,087,354	812,957	1,011,504	1,097,471

01-5112-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Assistant to the City Manager	1	1		1
Inspector II	1	1		1
Inspector I	1	1		1
Fire Inspector	1	1		1
Code Enforcement I	1	1		1
Code Enforcement II	1	1		1
Office Coordinator II	1	1		1
Permit/Licensing Clerk	2	2		2
Clerk II	-	-	1	1
Grant Writer/Program Support	1	1		1
Total	10	10	1	11

01-5112-208 PUBLICATIONS AND PERIODICALS

Subscriptions to newspapers, Planning and Zoning publications, workbooks for training classes, etc.

01-5112-213 FOOD SUPPLIES

Food and supplies for Planning Commission study sessions, chamber lunches and OUBCC host classes.

Planning Commission Study Sessions	\$600
Chamber Lunch-Mitchell	\$100
OUBCC Host Classes	\$300
Total	\$1,000

01-5112-217 WEARING APPAREL

Uniform shirts/jackets with logo for Inspectors.

01-5112-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

Includes safety boots for Inspectors and bottled water to carry in trucks during hot weather.

01-5112-302 BUILDINGS

Materials and supplies to repair and maintain Development Services building.

01-5112-315 OFFICE EQUIPMENT

Includes small appliances, space heaters, letter folder, etc.

01-5112-316 FURNITURE, FIXTURES AND MISCELLANEOUS EQUIPMENT

Includes replacement desk chairs, file cabinets, etc.

01-5112-317 DURABLE TOOLS

Includes miscellaneous small tools, parts, supplies for Inspectors.

01-5112-321 AIR CONDITIONING AND HEATING SYSTEMS

Materials and supplies to repair and maintain Heat & Air unit in Development Services building.

01-5112-323 INSPECTION FEES FOR PROPERTY AND EQUIPMENT

Annual inspections for fire alarms, smoke detectors, fire extinguishers, sprinkler systems, range hoods, etc. *These fees are paid in Property Maintenance.*

01-5112-331 TRAVEL EXPENSE

Travel expenses for various Code Enforcement Classes, Grant Writer classes for the Grant Writer and travel for the inspectors for classes, ICC Annual Conference, ICC Annual Business Institute and Code Hearing. (2) Conf CMAO-Mitchell 3 days each- Quartz Mtn and OML Conf Tulsa

OCEA Spring Code Conf - Ken & Chuck	\$400
OMIA/OBIA Classes	\$200
Grant Writing - Claudia	\$600
FMAO Conference - John	\$500
OMLA Conference-Tulsa - Mitchell	\$800
CMAO Winter Conference - Mitchell	\$200
CMAO Summer Conference-Quartz - Mitchell	\$800
Total	\$3,500

01-5112-332 TUITION REIMBURSEMENT

Tuition reimbursement for employees completing job related courses. *None anticipated this year.*

01-5112-340 POSTAGE AND SHIPPING

Includes cost to add postage for the city postage meter for department mailings.

01-5112-346 RENTALS AND LEASES

Port-a-potty rental for construction workers at Vet Museum. *No funds budgeted this fiscal year.*

01-5112-349 PRINTING

Includes printing of garage sale signs, business cards, inspection stickers, and letterhead envelopes

01-5112-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees and classes for developing our employees through different types of training, such as: Code enforcement Classes, Fire Marshall Memberships, International Association of Electrical Inspectors. Some of the conferences are the Construction Code Council that all inspectors attend each year, the Floodplain Conference. Add Mitchell for CMAO (2) conferences; OML Conference

CMAO Winter Conference	Mitchell	\$300
ICC Membership	Mitchell	\$225
Cert Municipal Official	Mitchell	\$100
IAEI Membership Renewal	Mitchell	\$102
NFPA Membership	Mitchell	\$165
CMAO Membership	Mitchell	\$300
OK Code Membership Dues	Ken, John, Mitchell, Chuck	\$140
OML Conference	Mitchell	\$300
OFMA Membership	Eric	\$50
SWCC	Mitchell & Del	\$160
SWCC	Eric & John	\$160
OFMA	Eric	\$50
NFPA	John	\$165
OCEA membership	Ken & Chuck	\$150
OCEA Conference	Ken & Chuck	\$300
Fire Marshals Conference	John	\$45
CMAO Summer Conference	Mitchell	\$300
OBIA Conference	Inspectors	\$613
Total		\$3,625

01-5112-356 TRAINING

Includes the cost of tuition, fees, special books, online registration fees, etc.. At this time to keep our costs of educational requirements required by law we have been very active in the code organizations that provide the training to keep our cost at little cost. OCEA, OMIA, IAEI, OPIA,CDI, OML for the Director and inspectors and Grant writing training for the grant writer.

CMAO Training	Mitchell	\$750
Grant Writing Class	Claudia	\$600
OK Arts Conference	Claudia	\$100
Grant Research	Claudia	\$400
OCEA Class	Ken & Chuck	\$500
ICC Class	Del	\$250
FMAO	John	\$100
OMIL/OBIA/IAEI Classes	Inspectors	\$500
OUBCC Classes	Inspectors	<u>\$1,600</u>
	Total	\$4,800

01-5112-361 REFUNDS

increase in homes being built-refund permit if client decides not to build- contractors change on the job (license & permit)

01-5112-377 LICENSES

Driver's record reimbursement for staff that drive city vehicles, IAEI certification license, Contractor licenses, etc.

01-5112-386 ABATEMENT SERVICES

This account no longer used.

01-5112-391 OUBCC PERMIT FEES

Pass-through account for OUBCC fees collected on building permits and remitted to the Oklahoma Uniform Building Code Commission.

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5113-101 Regular Employees	307,629	333,491	222,736	321,730	353,730
5113-102 Part-Time/Seasonal Employ	14,665	36,260	16,430	23,733	59,236
5113-103 Overtime	77	100	28	40	100
5113-106 Expense Allowance	2,400	2,400	1,569	2,400	2,400
5113-108 Employee Group Insurance	48,242	48,429	31,551	45,573	37,963
5113-110 Unemployment Insurance	1,568	1,750	650	1,750	2,100
5113-112 Employee Retirement	44,788	49,757	33,698	48,675	52,707
5113-113 FICA (Social Security)	25,047	28,417	18,553	26,798	32,524
5113-117 Employee Dental Insurance	4,350	5,075	2,887	4,170	4,893
5113-121 Sick Leave Buy Back	1,005	2,200	2,310	2,310	2,200
TOTAL PERSONAL SERVICES	449,770	507,879	330,412	477,180	547,853
MATERIALS AND SUPPLIES					
5113-201 Office Supplies	668	700	391	700	700
5113-202 Duplication/Computer Suppl	248	500	202	500	600
5113-205 Nondurable Supplies	477	1,500	1,598	1,598	1,500
5113-206 Building Maintenance Suppl	83	100	0	100	100
5113-208 Publications & Periodicals	200	200	0	330	200
5113-213 Food Supplies	215	250	127	250	250
5113-217 Wearing Apparel	166	400	102	300	400
5113-220 Medical Supplies	51	50	0	50	50
5113-221 Public Educational Supplies	1,309	1,300	967	1,300	1,300
5113-222 Record Supplies	2,963	3,000	1,937	3,000	3,000
TOTAL MATERIALS AND SUPPLIES	6,380	8,000	5,326	8,128	8,100
SERVICES AND CHARGES					
5113-302 Buildings	763	1,500	321	500	1,500
5113-316 Furniture,Fixtures & Misc F	0	500	0	0	500
5113-321 Air Conditioning & Heating	353	500	865	865	1,500
5113-328 Document Destruction	89	150	80	120	150
5113-331 Travel Expense	1,898	2,000	816	1,500	2,000
5113-332 Tuition Reimbursement	2,500	2,500	1,614	2,500	2,500
5113-340 Postage	1,475	1,700	1,264	1,700	1,800
5113-347 Special Services	0	0	125	125	125
5113-349 Printing	205	300	0	250	300
5113-354 Assoc Memberships & Conf	1,100	1,500	412	1,200	1,500
5113-356 Training	150	400	395	395	400
5113-357 Collection Services	1,432	800	564	800	800
TOTAL SERVICES AND CHARGES	9,965	11,850	6,456	9,955	13,075
CAPITAL IMPROVEMENT					
5113-424 Books	28,016	0	0	30,000	0
5113-427 Heating & Air Conditioning S	4,750	0	0	4,950	0
TOTAL CAPITAL IMPROVEMENT	32,766	0	0	34,950	0
TOTAL LIBRARY	498,881	527,729	342,193	530,213	569,028

01-5113-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
	<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Librarian	1	-	1
Assistant Librarian	1	-	1
Library Associate	5	-	5
Total	7	-	7

01-5113-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employees:

<u>Position</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
	<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
PT Circulation Clerk (29 hr/week)	1	-	2
Temp PT Circulation Clerk (19 hr/week)	2	-	3
Total	3	-	5

01-5113-202 DUPLICATION/COMPUTER SUPPLIES

The library prints monthly news letters, program flyers, including summer reading flyers for all Yukon Public School students, and other items necessary to perform library business. In addition, we provide copy and printing services for patrons (at a cost of \$.25 per page). As our service population grows, so does the need for copy paper. I am requesting a small increase to cover additional needs.

01-5113-205 NONDURABLE SUPPLIES

With the increase in this account last year, we have begun retrofitting of fluorescent lights to LED. Utilizing a rebate and increased funding, we were able to retrofit approximately half of the estimated 200 fixtures requiring retrofitting. I am asking for the same \$1,500 in this line to continue this process. Hopefully, rebates will be available again this budget year. If not, I have a commitment from Ladies Library Club to match this amount in hopes of having the entire library using LED bulbs in 2 more years. It is planned as a three year project. The result is cost savings to City in the long run-bulbs have 5 yr. warranty, less staff time replacing bulbs/ballasts, etc.

01-5113-208 PUBLICATIONS & PERIODICALS

Funds in this account will pay for the Library's annual subscription renewal to the Oklahoman. Magazines are currently being purchased with funds contributed by Friends of the Library.

01-5113-213 FOOD SUPPLIES

Food and supplies for programs and meetings are purchased from this account; including but not limited to paper goods, meals, program refreshments (coffee, cookies, candy, etc.)

01-5113-217 WEARING APPAREL

Funds from this account are used for staff program shirts, volunteer shirts, and branded apparel with Library Logo.

01-5113-220 MEDICAL SUPPLIES

Items necessary to annually restock the library First Aid Kit.

01-5113-221 PUBLIC EDUCATION SUPPLIES

Items purchased from this account include program presenter fees, program supplies (stickers, glue/glue sticks, caryons, markers, etc.), reading incentives, decorations/posters, presenter thank-you gifts, etc.

01-5113-222 RECORD SUPPLIES

These funds are used to purchase materials processing and repair supplies: spine labels & protectors, book covers, CD & DVD cases for audio & video materials, lamination supplies, book glue, tape, etc.

01-5113-302 BUILDINGS

During fiscal year 18-19, I had very limited costs from this line. However, I need to replace a broken water fountain in the lobby (cost estimate \$900) and can never anticipate when an unexpected repair will occur. I am asking that this line remain the same to allow purchase of the water fountain and have funds for repairs as needed.

01-5113-316 FURNITURE, FIXTURES & MISC FURNISHINGS

I did not spend any funds from this line this year in order to cover the overage in line 5113-321 which is currently \$365 over budget this year. I anticipate using this next year.

01-5113-321 AIR CONDITIONING & HEATING SYSTEMS

This account is \$365 over budget this year from 2 repairs. I am requesting an increase of this line to \$1,500 to cover anticipated repair costs. In 2011, the process of replacing the old, worn out units started. Last fiscal year, the process was completed. Now that some of the units are eight years old, we have to anticipate having repairs. I am hoping the \$1,000 increase will take care of any necessary repair costs.

01-5113-331 TRAVEL EXPENSE

Mileage to reimburse employees for travel to workshops, seminars and conferences; hotel, meal, toll and parking costs for traveling employees.

01-5113-332 TUITION REIMBURSEMENT

Tuition reimbursement requested from Shawna Deeds for Master's in Library and Information Studies courses at the University of Oklahoma.

01-5113-340 POSTAGE

These funds pay for Interlibrary Loan postage and postage/stamps for overdue and delinquency notices. I am requesting a small increase necessary to cover increased mailings of notices generated by collection service use, which has resulted in numerous returns prior to collection. This year I have had to slow and may have to stop Interlibrary Loan borrowing and lending to stay within budget.

01-5113-347 SPECIAL SERVICES

This line had to be added in order to pay for repairs to the library laminator. I need to keep this in my budget in case another repair is necessary in the future as is out of warranty.

01-5113-349 PRINTING

Funds from this account will be used to purchase library membership cards, employee business cards, stationary, bookplates for memorials/honorariums and other items that cannot be printed in-house. Only library cards were printed in 2018/19. More items will need to be printed in the future as our business cards have changed.

01-5113-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Funds from this account will be used to pay for the cost of Oklahoma Library Association and American Library Association memberships for employees and conference registration fees. Funding request increase due to librarian's desire to have more professional staff be able to attend a library conference.

Schieman-American Library Assoc. dues	\$210.00
Schieman-Oklahoma Library Association dues	\$120.00
Walker-Oklahoma Library Association dues	\$95.00
Deeds-Oklahoma Library Association dues	\$95.00
Ogle-Oklahoma Library Association dues	\$95.00
Schieman/staff-library conferences	\$885.00
Total	\$1,500.00

01-5113-356 TRAINING

Funds from this account will pay for workshops (normally Oklahoma Library Association), and other training opportunities for employees. When possible a staff development day for all staff training at the same time.

01-5113-357 COLLECTION SERVICES

I believe we will stay within budget this year and I believe our number of submissions will remain relatively the same next year. While we do not collect the \$10 per account fee from a large number of patrons who have been referred to Unique Management, I know the mailing of delinquency notices motivates many patrons to return items in a more timely fashion saving the library money by not having to replace materials that are, eventually, returned.



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5114-101 Regular Employees	331,064	362,666	234,751	339,085	381,534
5114-103 Overtime	14,241	12,000	9,053	13,077	12,000
5114-108 Employee Group Insurance	55,806	58,708	38,140	55,090	44,754
5114-110 Unemployment Insurance	1,321	1,400	577	1,400	1,400
5114-112 Employee Retirement	51,947	59,395	38,153	55,110	62,389
5114-113 FICA (Social Security)	26,557	28,876	18,584	26,843	30,320
5114-117 Employee Dental Insurance	5,364	5,800	3,368	4,865	5,592
5114-121 Sick Leave Buy Back	2,413	2,800	2,491	2,491	2,800
TOTAL PERSONAL SERVICES	488,714	531,645	345,117	497,962	540,789
MATERIALS AND SUPPLIES					
5114-201 Office Supplies	182	200	0	200	200
5114-202 Duplication, Computer Supp	100	100	0	100	100
5114-205 Nondurable Supplies	5,284	5,500	2,586	5,500	5,500
5114-206 Building Maintenance Suppli	10,670	14,000	10,784	18,000	18,000
5114-207 Chemicals	0	200	0	100	200
5114-213 Food Supplies	170	200	139	200	200
5114-217 Wearing Apparel	2,750	3,400	2,107	3,040	3,400
5114-218 Protective Clothing/Safety	1,116	950	573	1,025	1,100
5114-220 Medical Supplies	96	100	0	50	100
5114-223 Welding Supplies	0	200	0	0	200
5114-227 Electrical Supplies	5,223	2,500	2,542	4,700	5,000
TOTAL MATERIALS AND SUPPLIES	25,592	27,350	18,731	32,915	34,000
SERVICES AND CHARGES					
5114-302 Buildings	6,712	14,000	3,569	5,354	14,000
5114-314 Bug and Rodent Control	10,559	16,000	11,676	12,500	16,000
5114-317 Durable Tools	2,277	3,000	1,593	3,000	3,000
5114-321 Air Conditioning and Heatin	19,502	15,000	605	13,000	15,000
5114-323 Inspection Fee for Property	4,133	5,500	1,189	5,500	5,500
5114-346 Rentals & Leases	560	0	0	0	0
5114-350 Electrical Power	485,638	485,000	361,247	456,247	485,000
5114-351 Natural Gas	68,134	50,000	62,654	72,654	75,000
5114-356 Training	500	975	0	250	975
5114-377 Licenses	1,168	1,500	225	1,300	1,315
TOTAL SERVICES AND CHARGES	599,181	590,975	442,758	569,805	615,790
TOTAL PROPERTY MAINTENANCE	1,113,486	1,149,970	806,606	1,100,681	1,190,579

01-5114-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19 Budgeted</u>	<u>FY 18-19 Revised</u>	<u>FY 19-20 Proposed</u>
Superintendent III	1			1
Electrician I	1			1
Laborer II	1			1
Laborer I	5			5
Total	8	0		8

01-5114-205 NONDURABLE SUPPLIES

Light bulbs, ballasts, vacuum filters, US and OK flags, etc. to maintain city buildings and facilities.

01-114-206 BUILDING MAINTENANCE SUPPLIES

Cleaners, paper goods, materials and supplies to maintain city buildings and facilities.

01-5114-207 CHEMICALS

Chemical supplies to repair and maintain city buildings and facilities.

01-5114-213 FOOD SUPPLIES

Includes food supplies, paper goods etc. for workers for Czech Day, and other events such as Public Works Week and Holiday luncheons.

01-5114-217 WEARING APPAREL

The City provides uniform shirts for all Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for property maintenance staff.

01-5114-218 PROTECTIVE CLOTHING/SAFETY

Includes PPE (Personal Protective Equipment) and \$150/each safety boot allowances for property maintenance staff.

01-5114-220 MEDICAL SUPPLIES

First aid kit supplies for the property maintenance department.

01-5114-223 WELDING SUPPLIES

Welding materials and supplies to repair and maintain city buildings and facilities.

01-5114-227 ELECTRICAL SUPPLIES

Electrical parts and supplies to repair and maintain city buildings and facilities.

01-5114-302 BUILDINGS

Materials and supplies to repair and maintain city buildings and facilities.

01-5114-314 BUG AND RODENT CONTROL

Pest and termite control at city buildings and facilities.

01-5114-317 DURABLE TOOLS

Tools to repair and maintain city buildings and facilities.

01-5114-321 AIR CONDITIONING AND HEATING SYSTEMS

Parts and labor to repair and maintain air conditioning and heating systems.

01-5114-323 INSPECTION FEES FOR PROPERTY AND EQUIPMENT

Annual inspections for fire alarms, smoke detectors, fire extinguishers, sprinkler systems, range hoods and boiler for all city buildings.

01-5114-350 ELECTRICAL POWER

Electrical service for all city buildings, facilities, signal lights, and street lights.

01-5114-351 NATURAL GAS

Natural gas service for all city buildings and facilities.

01-5114-356 TRAINING

Electrical update classes for George Middleton and mechanical update classes for Mark Scroggins.

Electrical update -George	\$125
Electrical update - Mark	\$125
Electrical training -Shane	\$600
Mechanical Journeyman -Shane	\$125
Total	\$975

01-5114-377 LICENSES

Driver's license record for all (8) employees (\$25) each. Electrical Contractor License, License Insurance, Surety Bond for George (\$915). Mechanical Journeyman and Electrical apprentice for Mark Scroggins (\$95). Mechanical Journeyman for Shane Nokes (\$75)

Driver's License records	\$200
Electrical Contractor License, Insurance, Surety Bond	\$940
Mechanical Journeyman/Electrical Apprentice License	\$150
Electrical Apprentice License	\$25
Total	\$1,315



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5115-101 Regular Employees	185,857	201,431	150,477	217,355	284,976
5115-106 Expense Allowance	1,200	3,600	2,354	3,400	4,800
5115-108 Employee Group Insurance	18,032	18,884	12,208	17,634	22,007
5115-110 Unemployment Insurance	352	350	-	350	525
5115-112 Employee Retirement	28,967	32,350	22,360	32,298	45,767
5115-113 FICA (Social Security)	13,846	15,908	11,292	16,311	22,299
5115-117 Employee Dental Insurance	1,450	1,450	962	1,390	2,097
5115-121 Sick Leave Buy Back	6,126	6,520	6,402	6,402	6,520
TOTAL PERSONAL SERVICES	255,830	280,493	206,056	295,140	388,991
MATERIALS AND SUPPLIES					
5115-201 Office Supplies	225	500	359	539	600
5115-208 Publications & Periodicals	97	100	-	97	100
5115-211 Training Supplies	187	300	-	200	300
5115-213 Food Supplies	132	400	21	140	400
5115-217 Wearing Apparel	-	-	-	0	100
5115-218 Protective Clothing/Safety	102	100	-	100	100
5115-226 Meeting/Workshop/Event St	7,397	8,000	831	7,661	10,000
TOTAL MATERIALS AND SUPPLIES	8,142	9,400	1,211	8,737	11,600
SERVICES AND CHARGES					
5115-302 Buildings	-	175	-	0	0
5115-316 Furniture,Fixtures & Misc F	183	100	100	100	100
5115-328 Document Destruction	177	300	120	180	180
5115-330 Medical Expenses-Employe	6,704	5,500	2,545	4,545	7,000
5115-331 Travel Expense	2,075	1,000	228	1,342	3,000
5115-345 Advertising	314	500	20	30	200
5115-347 Special Services	8,620	8,000	6,216	9,771	10,000
5115-348 Consultant Fees	-	-	-	0	0
5115-349 Printing	126	100	-	195	100
5115-354 Assoc Memberships & Conf	3,889	3,000	2,401	3,602	5,000
5115-356 Training	795	1,500	675	1,013	6,000
5115-360 Contributions and Memorial:	935	950	-	935	1,000
TOTAL SERVICES AND CHARGES	23,819	20,950	12,305	21,712	32,580
TOTAL HUMAN RESOURCES	287,790	310,843	219,572	325,590	433,171

01-5115-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 18-19</u>		<u>FY 19-20</u>	
	<u>FY 17-18</u>	<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Human Resources Director	1	1	1	1
Risk Manager	1	1	1	1
HR Generalist	0	0	1	1
Total	2	2	3	3

01-5115-208 PUBLICATIONS & PERIODICALS

Employment, Labor, Payroll, etc publications

01-5115-211 TRAINING SUPPLIES

Training materials and supplies for staff training sessions.

01-5115-217 WEARING APPAREL

City of Yukon logo apparel for new employee.

01-5115-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

Protective clothing/safety equipment for the Risk Manager and small PPE items to distribute to various departments.

01-5115-226 MEETING/WORKSHOP/EVENT SUPPLIES

Materials & Supplies needed to host an employee reward/incentive Safety program, Safety Banquet and Employee Health Fair. Amount increased due to OMAG sponsorship of Safety lunch not guaranteed.

01-5115-330 MEDICAL EXPENSES - EMPLOYEES

Pre-placement/random/post accident drug testing. This is also where we pay for EAP random (weekly or bi-weekly) drug testing. *This amount was increased due to rising cost of drug testing. We also pay for required HEP A&B, TB Testing and required physicals.*

01-5115-331 TRAVEL EXPENSES

Travel, mileage, meals and lodging, etc. for conferences or training for HR/Risk Management staff.

SGR Conference travel expenses	\$1,000.00
HR Conference travel expenses (2020 conference in Tulsa)	\$2,000.00
Total	\$3,000.00

01-5115-347 SPECIAL SERVICES

This account includes Employee Assistance Program/Counseling. This fee is approximately \$450 per month per current contract. Also includes pre-employment background checks. Includes TASC service agreement to administer FMLA monitoring and HIPAA compliance.

01-5115-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Conferences and Membership dues for HR/Risk Management staff.

National Safety Council membership	\$730.00
Oklahoma City Human Resources Society Membership (OCHRS)	\$150.00

OK HR Conference	\$800.00
Strategic Government Resources membership & Conference (SGR)	\$970.00
Society for Human Resource Management membership (SHRM)	\$400.00
Oklahoma Workers' Comp Commission Conference	\$250.00
Additional Conferences/Memberships for staff	<u>\$1,700.00</u>
Total	\$5,000.00

01-5115-356 TRAINING

Completion of Risk Manager's Occupational Health & Safety Certification. Amount increased to add training for all employees during fiscal year with various agency as needed.

CSU Certification Training for Safety Certification	\$700.00
Designated Employer Representative Certification	\$140.00
Misc. training for all employees	<u>\$5,160.00</u>
Total	\$6,000.00

01-5115-360 CONTRIBUTIONS AND MEMORIALS

Years of Service awards for employees given out annually.



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5116-101 Regular Employees	164,582	167,314	136,619	197,338	170,346
5116-103 Overtime	1,395	1,500	1,123	1,623	1,500
5116-106 Expense Allowance	3,600	3,600	2,354	3,400	3,600
5116-108 Employee Group Insurance	16,735	16,403	13,298	19,209	12,914
5116-110 Unemployment Insurance	357	350	181	350	350
5116-112 Employee Retirement	26,744	27,112	20,700	29,901	27,598
5116-113 FICA (Social Security)	13,469	13,320	11,009	15,903	13,407
5116-117 Employee Dental Insurance	1,511	1,450	1,251	1,807	1,398
5116-121 Sick Leave Buy Back	5,105	5,310	2,935	2,935	3,410
TOTAL PERSONAL SERVICES	233,497	236,359	189,471	272,465	234,523
MATERIALS AND SUPPLIES					
5116-201 Office Supplies	365	1,100	217	800	1,000
5116-202 Duplication/Computer Suppli	1,070	700	0	500	500
5116-205 Nondurable Supplies	77	50	0	50	50
5116-206 Building Maintenance Suppli	0	25	0	25	25
5116-208 Publications and Periodical	68	75	0	100	100
5116-210 Landscaping Supplies	1,167	3,000	907	3,000	3,200
5116-213 Food Supplies	0	100	33	100	150
5116-217 Wearing Apparel	106	150	0	150	150
TOTAL MATERIALS AND SUPPLIES	2,853	5,200	1,156	4,725	5,175
SERVICES AND CHARGES					
5116-301 Land	1,180	2,000	0	2,000	2,000
5116-302 Buildings	-	25	0	0	25
5116-311 Signs	0	0	0	0	400
5116-316 Furniture,Fixtures & Misc F	269	200	0	200	200
5116-318 Vehicle Rep./small parts	0	25	0	0	0
5116-328 Document Destruction	157	175	180	240	240
5116-331 Travel Expense	0	0	0	0	500
5116-340 Postage and Shipping	0	1,800	900	1,800	1,800
5116-345 Advertising	4,052	4,500	3,753	4,500	4,500
5116-346 Rentals & Leases	8,865	12,000	8,625	1,100	10,710
5116-349 Printing	100	500	120	400	500
5116-354 Assoc Memberships & Conf R	520	600	600	600	700
5116-360 Contributions and Memorial	75	50	45	45	50
5116-361 Refunds	25	25	0	30	60
5116-377 Licenses	25	25	25	25	25
5116-380 Park & Rec Activities/Program	6,759	8,500	3,182	8,000	8,500
FESTIVAL AND EVENTS					
5116-381-101 Concerts in the Park	8,397	9,000	3,667	9,000	9,000
5116-381-102 Spooksville	3,601	2,800	2,755	2,755	2,800
5116-381-103 Fall Craft Fair	899	1,200	693	693	1,200
5116-281-104 Chill Your Cheeks 5K	-	4,500	2,999	2,999	4,500

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
5116-381-105 Mayors Christmas Party	366	750	888	888	900
5116-381-106 Christmas in the Park	15,984	7,600	8,236	8,236	9,000
5116-381-107 Sounds of the Season	-	40,430	30,120	30,120	40,430
5116-381-108 Taste of Yukon	1,184	1,200	1,265	1,200	1,200
5116-381-109 Spirit Sprint	655	0	0	0	0
5116-381-110 Festival of the Child	11,026	11,000	1,691	11,000	11,000
5116-381-111 Veteran's Tribute	0	24,200	0	0	24,200
5116-381-112 Freedom Fest	65,017	62,695	5,524	8,285	62,000
5116-381-113 Senior Games	3,221	4,190	1,995	4,190	4,190
5116-381-114 Trout Fish Out	1,500	1,500	1,500	1,500	2,250
5116-381-115 Daddy Daughter Dance	1,365	800	816	816	1,000
5116-381-116 Chisholm Trail & Crawfish Fi	5,439	5,500	0	5,500	5,500
5116-381-117 Big Event-Patriot Project	497	1,000	411	1,000	1,500
5116-381-118 Movies in the Park	1,459	1,200	378	1,200	1,200
TOTAL SERVICES AND CHARGES	142,639	209,990	80,368	108,322	212,080
TOTAL PARK ADMINISTRATION	378,989	451,549	270,996	385,512	451,778

01-5116-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

		<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
<u>Position</u>	<u>FY 17-18</u>	<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Park & Rec Director	1	1		1
Secretary III	1	1		1
Total	2	2		2

01-5116-208 PUBLICATIONS AND PERIODICALS

Includes subscriptions to the Yukon Review and the Yukon Progress newspapers.

01-5116-210 LANDSCAPING

Supplies, materials for landscaping gardens around various city buildings and city parks.

01-5116-213 FOOD SUPPLIES

Food supplies, paper goods for various luncheons and meetings.

01-5116-217 WEARING APPAREL

Includes wearing apparel for staff.

01-5116-301 LAND

Continue repairing trail bank wash out into the Mulvey Pond & Turtle Creek

01-5116-311 SIGNS

Includes cost to replace handicap signs, playful city signs, etc.

01-5116-316 FURNITURE, FIXTURES, AND MISCELLANEOUS FURNISHINGS

Includes replacement desk chairs, tables, etc.

01-5116-331 TRAVEL EXPENSES

This will be used to travel for the ORPS Conference travel expenses such as gas, mileage and lodging.

01-5116-345 ADVERTISING

Advertising costs for various events through newspaper, regional magazines, radio and social media. Also includes banner paper to make large outdoor banners for events.

01-5116-346 RENTALS & LEASES

This account includes rental of porta potties for small events, league tournaments and for the parks which do not have rest rooms. Also includes linen rental for events.

Porta Potty rental	\$10,210
Linen rental for events	\$500
Total	\$10,710

01-5116-349 PRINTING

Includes business cards and banner materials.

01-5116-354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS
 This account will pay for ORPS memberships \$40 each, for Dept. Director & Park Board - \$60, other administrative professional members & ORPS/NRPA conference registrations average \$600.

ORPS/NRPA Conference registration	\$600	
memberships	\$100	
	Total	\$700

01-5116-360 CONTRIBUTIONS AND MEMORIALS
 Includes cost of memorial flowers as needed for city staff and Park Board.

01-5116-361 REFUNDS
 Refunds for events, classes, etc. when requested by citizens.

01-5116-377 LICENSES
 Reimburse required driving records for employees who drive city vehicles and equipment.

01-5116-380 P&R ACTIVITIES/PROGRAMS
 Support of outside organizations who in turn sponsor City events. Includes costs various small events, activities and programs.

Organization support:

Weokie Golf Tourn	\$200	
Misc. lunceons, misc support	\$250	
YHS Athletic Dept, misc YHS organizations	\$200	

Small Events:

Baby Crawl program/supplies	\$100	
Chocolate Festival program/supplies	\$1,300	
Bike to Work program/supplies	\$200	
Spirit League event program/supplies	\$1,400	
Senior Games program/supplies	\$750	
Senior Fitness Day program/supplies	\$100	
Events t-shirts, food supplies,marketing	\$500	
Misc small events -	\$3,500	

Total \$8,500

FESTIVALS AND EVENTS

01-5116-381-101 CONCERTS IN THE PARK
 We offer nine to ten concerts a summer, have concessions, crafts and special concerts. Also included are advertising and promotion costs. These events are free for the public.

Entertainment	\$4,150	
Sound for Entertainment	\$1,000	
Bark at the Park Concert advertising/promotion	\$300	
Concert Carnival advertising/promotion	\$300	
Advertising/Promotion for regular concerts	\$1,000	
Contest prizes/craft supplies	\$400	
Concession stand food/supplies	\$1,300	
Misc. Concert supplies	\$550	

Total \$9,000

01-5116-381-102	SPOOKSVILLE Halloween carnival, costume contest and crafts. Sponsors help defray costs. Tickets: \$3 per child	
	Entertainment	\$800
	Candy/Decorations/Supplies/Advertising	\$1,500
	Shirts for Staff/Volunteers	<u>\$500</u>
	Sponsors supplement the budget	Total <u>\$2,800</u>
01-5116-381-103	FALL CRAFT FAIR Craft Fair that is held along with the Friends of the Library book sale. This event is free to the public.	
	Advertising	\$700
	Concession/Bake Sale supplies	\$200
	Donuts for Crafters	\$50
	Printing/mailings to Crafters	\$200
	OTC Special Event permit	<u>\$50</u>
		Total <u>\$1,200</u>
01-511-381-104	CHILL YOUR CHEEKS 5K On the Opening of Christmas in the Park, we hold the Chill Your Cheeks 5k with an average of 400 runners. Runners pay an entry fee; Sponsorships supplement the run.	
	Professional Timing	\$2,200
	Sanctioning fees	\$350
	Shirts, Run Snacks and Misc	<u>\$1,950</u>
		Total <u>\$4,500</u>
01-5116-381-105	MAYOR'S CHRISTMAS PARTY The party includes Christmas crafts, games, costumed characters, clowns, face painting and refreshments. Admission is free to the public.	
	Entertainment	\$350
	Refreshments	\$300
	Craft supplies	\$100
	Essay Contest	\$50
	Miscellaneous supplies	<u>\$100</u>
		Total <u>\$900</u>
01-5116-381-106	CHRISTMAS IN THE PARK We also have the Kris Kringle Karnival and pictures with Santa. We rent Mobile Minis for storage/shelter at the donation sites for the Christmas Light Display drive-throughs, and purchase candy for giveaways at the donation sites. We have a Volunteer Appreciation Luncheon after Christmas. This event is free to the public.	
	Opening of Christmas in the Park	\$3,100
	Shelters for donation volunteers (mobile storage units)	\$1,200
	Porta Potties	\$2,200
	Propane	\$1,200
	Soups & Sweets, Pk bd, Misc	<u>\$1,300</u>
		Total <u>\$9,000</u>

01-5116-381-107 SOUNDS OF THE SEASON

Sounds of the Season is the OKC Philharmonic Christmas show that we bring to Yukon. Our goal is to enrich their lives of citizens in the community with an outstanding performing arts concert. The holiday show benefits The YPS Foundation for Excellence and Project Graduation, on alternating years. Generous sponsors help support this wonderful event held at the beautiful Gene Cranfill Yukon Fine Arts Auditorium, as we again partner with the schools on this endeavor. Ticket price is \$10 for everyone.

Oklahoma City Philharmonic	\$32,750
Sound	\$7,000
Food for Philharmonic	\$250
Ticket printing	\$310
Flowers	\$60
Program paper	\$60
Total	<u>\$40,430</u>

01-5116-381-108 TASTE OF YUKON

The Taste of Yukon showcases local restaurants and has approximately 23 participants. Sponsors are solicited for this event. Taste of Yukon is a fund raiser for our special events. Adults are \$17 and children \$10.

Advertising	\$500
Shirts/Aprons for Restaurant participants	\$500
Food supplies, paper goods, linen rental	\$200
Total	<u>\$1,200</u>

01-5116-381-110 FESTIVAL OF THE CHILD

The festival is one of the largest one-day events we do. We provide over 50 fun hands-on booths for children, entertainment and inflatables. Sponsors are solicited to off set expenses. Cost: Tickets - \$5 and \$7 at the gate, Adults Free.

Advertising	\$1,500
Entertainment	\$2,000
Craft supplies, miscellaneous supplies	\$400
Golf cart rental	\$500
Bounces rental (Inflatables)	\$1,500
Petting Zoo, Pony rides and Clowns	\$2,340
Shirts for staff/volunteers	2000
Luncheon/Community Coffee food and supplies	\$200
Miscellaneous event equipment	\$560
Total	<u>\$11,000</u>

01-5116-381-111 VETERAN'S TRIBUTE

July 3rd Event to honor Veterans. Sponsored meal and Irv Wagner band entertain.

Entertainment	\$16,500
Lighting	\$700
Sound	\$7,000
Total	<u>\$24,200</u>

01-5116-381-112 FREEDOM FEST

Freedom Fest Celebration Crowd estimates 15,000 each evening and 2,000 during the day of the Fourth. Some of the cost for the entertainment is covered by the YCSF. This event is free to the public.

Entertainment	\$36,200
Sound	\$7,000
Kids Activities-Ponies, pet zoo, moon bounces, laser tag	\$6,000
Golf Cart rental	\$2,700
Ice	\$500
Porta potty rental	\$1,000
Volunteer lounge food	\$1,000
Tent Rentals	\$3,000
Awards	\$100
Fencing	\$1,800
Rain Plan	\$500
Miscellaneous supplies - glow, flowers, equipment	\$2,200
Total	\$62,000

01-5116-381-113 SENIOR GAMES

This is a 10 day event and is one of two local senior games in Oklahoma. Registration is \$25 per athlete. Sponsors are solicited to off set expenses.

Advertising	\$650
Awards	\$1,804
Door prizes, equipment for games	\$100
Senior Social food, snacks for events	\$750
Entertainment	\$400
Track timing fees	\$250
Referees	\$160
Miscellaneous supplies	\$76
Total	\$4,190

01-5116-381-114 KIDS TROUT FISHOUT

The Fish Out is an annual outdoor family event. The Robertson Pond is stocked with over 700 Rainbow Trout/415 lbs for the fishing derby. Sponsors are solicited to off set expenses. This event is free to the public.

Trout for Fish Out	\$2,000
Miscellaneous supplies	\$250
Total	\$2,250

01-5116-381-115 DADDY DAUGHTER DANCE

Three dances are held for different age groups. The entry fee is \$7.50 per person and \$10 at the door.

Refreshments	200
Entertainment	\$600
Advertising	\$100
Miscellaneous supplies	\$100
Total	\$1,000

01-5116-381-116	CHISHOLM TRAIL & CRAWFISH FESTIVAL	
	This event is held in conjunction with the Chisholm Trail Historical Society. Previously, we have received grants to offset costs. This event is free to the public.	
	Pony Rides	\$1,665
	Porta Potty rental	\$1,600
	Dance floor rental	\$700
	Entertainment	\$450
	Golf Cart rental	\$250
	Ice	\$100
	Miscellaneous supplies	<u>\$735</u>
	Total	\$5,500
01-5116-381-117	OU'S THE BIG EVENT (AND PATRIOT PROJECT)	
	This event is held in conjunction with SW Covenant school as a service project.	
	Landscaping supplies	\$1,100
	Miscellaneous supplies	<u>\$400</u>
	Total	\$1,500
01-5116-381-118	MOVIES IN THE PARK	
	Three outdoor/indoor movies in the park during the year.	
	Movie rentals	<u>\$1,200</u>
	Total	\$1,200



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5117-101 Regular Employees	388,546	435,187	285,315	353,247	429,691
5117-102 Part-Time/Seasonal Employ	11,478	30,000	29,688	36,757	60,000
5117-103 Overtime	39,895	36,500	37,130	40,224	30,500
5117-108 Employee Group Insurance	72,828	89,287	61,876	76,608	63,791
5117-110 Unemployment Insurance	2,013	2,100	845	2,100	1,925
5117-112 Employee Retirement	58,067	70,553	58,012	71,824	68,865
5117-113 FICA (Social Security)	32,798	38,150	29,570	36,610	39,565
5117-117 Employee Dental Insurance	6,661	8,700	5,808	7,191	6,990
TOTAL PERSONAL SERVICES	612,284	710,477	508,244	624,562	701,327
MATERIALS AND SUPPLIES					
5117-201 Office Supplies	206	250	0	250	250
5117-202 Duplication/Computer	99	150	100	150	150
5117-205 Nondurable Supplies	2,129	2,500	614	1,500	2,500
5117-206 Building Maintenance Suppl	-	1,000	30	1,000	1,000
5117-207 Chemicals	14,124	14,500	459	14,500	14,500
5117-210 Landscaping Supplies	11,601	14,500	934	14,500	19,500
5117-213 Food Supplies	197	200	196	200	200
5117-217 Wearing Apparel	3,395	4,300	2,795	4,000	3,909
5117-218 Protective Clothing/Safety	2,944	2,800	1,968	2,800	2,650
5117-220 Medical Supplies	197	175	0	100	175
5117-223 Welding Supplies	371	1,000	230	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	35,265	41,375	7,326	40,000	45,834
SERVICES AND CHARGES					
5117-302 Buildings	170	1,000	456	664	1,000
5117-306 Sidewalks Steps Curbs Gutt	1,259	1,500	3,525	4,200	3,500
5117-308 Drainage Areas / Pond repa	1,289	4,000	0	4,000	4,000
5117-310 Parking Areas	190	500	155	500	500
5117-313 Recreational Structures-Par	5,440	4,000	2,188	4,000	4,000
5117-317 Durable Tools	1,133	1,500	577	1,353	1,500
5117-321 Air Conditioning/Heating Sy	1,182	1,000	0	500	1,000
5117-322 Playground and Swimming f	1,664	3,100	1,701	3,100	3,100
5117-325 Sprinkler System	5,405	500	1,207	1,811	1,500
5117-340 Postage and Shipping	0	200	0	0	200
5117-346 Rentals and Leases	10,051	12,600	14,796	16,242	15,500
5117-356 Training	0	1,415	428	918	2,095
5117-365 Maintenance Agreements	8,232	9,348	4,674	7,790	9,348
5117-377 Licenses	560	750	257	385	342
5117-381 Festivals and Events	20,492	25,000	12,235	20,000	25,000
TOTAL SERVICES AND CHARGES	57,065	66,413	42,199	65,463	72,585
TOTAL PARK MAINTENANCE	704,614	818,265	557,769	730,025	819,746

01-5117-101 REGULAR EMPLOYEES
Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Superintendent I	1	1		1
laborer III	2	2		2
laborer II	3	3		3
Laborer I	5	5		4
Total	11	11		10

01-5117-102 PART-TIME/SEASONAL EMPLOYEES
Includes salary for Part-time/Seasonal employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Seasonal-Summer/Christmas	5	0	0	10
Total	5	0	0	10

01-5117-205 NONDURABLE SUPPLIES
Tools, parts, supplies to repair and maintain park maintenance equipment.

01-5117-206 BUILDING MAINTENANCE SUPPLIES
Cleaners, paper goods, materials and supplies to maintain park maintenance building.

01-5117-207 CHEMICALS
Pre-emergent, round up and other chemicals for weed control in all city parks.

01-5117-210 LANDSCAPING SUPPLIES
Flowers, mulch and landscaping supplies for all city parks and facilities. Increase due to replacing 20 more trees lost to storm damage or disease.

01-5117-213 FOOD SUPPLIES
Includes food supplies, paper goods etc. for events such as Public Works Week and Holiday luncheons.

01-5117-217 WEARING APPAREL
The City provides uniform shirts for all Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for park maintenance staff.

01-5117-218 PROTECTIVE CLOTHING AND SAFETY EQUIPMENT
Includes PPE (Personal Protective Equipment) and \$150/each safety boot allowances for park maintenance staff.

01-5117-220 MEDICAL SUPPLIES
First aid kit supplies for the park maintenance department.

01-5117-223 WELDING SUPPLIES
Includes demurrage, oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc. to repair Christmas displays and park maintenance equipment.

01-5117-302 BUILDINGS
Materials and supplies to repair and maintain park maintenance building.

01-5117-306	SIDEWALKS STEPS CURBS GUTTERS Materials and supplies to repair and maintain sidewalks, steps, curbs and gutters in city parks.	
01-5117-308	DRAINAGE AREAS/POND REPAIR Materials and supplies to repair and maintain banks, channels, washouts and ponds in city parks.	
01-5117-310	PARKING AREAS Materials and supplies to repair and maintain surfaces, striping, patching, fencing and barriers in city parks.	
01-5117-313	RECREATION STRUCTURES Materials and supplies to repair and maintain ball fields, fences, backstops, basketball goals, tennis courts, etc. in city parks.	
01-5117-317	DURABLE TOOLS Includes heavy hand tools to repair and maintain city parks and facilities.	
01-5117-321	AIR CONDITIONING AND HEATING SYSTEMS Materials and supplies to repair and maintain Heat & Air unit in Park Maintenance building.	
01-5117-322	PLAYGROUND EQUIPMENT REPAIR Materials and supplies to repair and maintain playground equipment to include nuts, bolts, steps, swings, etc. in city parks.	
01-5117-325	SPRINKLER SYSTEMS Includes bubblers, spray heads, adapters, pop-ups, collars, electrical items, etc. on sprinkler systems. Also includes materials and supplies to repair and maintain fountains in ponds.	
01-5117-340	POSTAGE AND SHIPPING Includes costs to ship display parts to manufacturer for repair.	
01-5117-346	RENTALS & LEASES Various rentals to assist with Park Maintenance. Bucket truck rental to help with setup or taking down the Christmas lights. Traffic control devices used to route traffic during Christmas in the Park.	
	Bucket truck rental	\$1,500
	Shelters for donation volunteers (mobile storage units)	\$4,000
	Traffic control device rental	<u>\$10,000</u>
	Total	\$15,500
01-5117-356	TRAINING Pesticide training and testing, Supervisor training, and Fred Pryor Seminar training.	
	Pesticide training/testing	\$600
	Supervisor training	\$299
	Fred Pryor Seminar training	<u>\$1,196</u>
	Total	\$2,095
01-5117-365	MAINTENANCE AGREEMENTS Maintenance agreement for ponds at City Park and Chisholm Trail Park.	
	Pond maintenance agreement	<u>\$9,348</u>
	Total	\$9,348

01-5117-377 LICENSES

Driver's license record for all (11) employees (\$25) each. Water (\$46)& Wastewater (\$46) license renewal for Deann Robinson.

Driver's License records	\$275
Water/Wastewater Licenses	<u>\$92</u>
Total	\$367

01-5117-381 FESTIVALS AND EVENTS

Materials and supplies to repair and maintain Christmas displays, Freedom Fest displays, train whistles, lights, costumes, tent coolers, etc.

Iron Thistle - tent, decorative and stage supplies	\$500
Chisholm Trail Festival - Tent and stage supplies	\$500
Freedom Fest - Uncle Sam Costume, decorative supplies LED lights, stage supplies, tent coolers	\$4,000
Rock the Route - Tent Supplies, water for employees	\$600
Christmas in the Park - Costumes, Bailing Wire, Flood lights LED lights and replacement bulbs, Display supplies, T-posts, Holiday whistles, dog treats, train tickets etc	\$19,400
Total	<u>\$25,000</u>



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5118-101 Regular Employees	642,442	695,362	464,934	671,572	719,365
5118-102 Extra Help	290,963	383,776	207,347	299,502	428,084
5118-103 Overtime	39,469	39,250	34,975	50,520	39,250
5118-106 Expense Allowance	0	2,400	1,569	2,400	2,400
5118-108 Employee Group Insurance	93,557	111,291	60,810	87,836	89,572
5118-110 Unemployment Insurance	5,112	2,450	3,811	3,811	2,450
5118-112 Employee Retirement	94,415	111,431	70,108	101,267	114,023
5118-113 FICA (Social Security)	75,428	86,398	54,567	78,819	91,471
5118-117 Employee Dental Insurance	8,511	8,700	5,911	8,538	9,087
5118-121 Sick Leave Buy Back	7,547	11,000	8,181	8,181	9,000
TOTAL PERSONAL SERVICES	1,257,443	1,452,058	912,214	1,312,445	1,504,702
MATERIALS AND SUPPLIES					
5118-201 Office Supplies	1,359	1,400	1,091	1,636	1,200
5118-202 Duplication/Computer Suppl	300	250	178	250	300
5118-205 Nondurable Supplies	455	400	274	400	400
5118-206 Building Maintenance Suppl	224	400	285	400	400
5118-207 Chemicals	9,645	11,000	2,235	10,500	11,000
5118-208 Publications and Periodical	105	140	29	44	105
5118-209 Recreational Supplies	246	300	294	294	500
5118-210 Landscaping Supplies	1,751	2,000	0	2,000	2,000
5118-213 Food Supplies	32,826	30,000	20,703	30,000	35,000
5118-213-C Pool Concessions	0	7,000	2,281	6,000	6,000
5118-217 Wearing Apparel	1,418	1,500	0	1,400	1,500
5118-218 Protective Clothing/Safety	232	250	119	250	250
5118-220 Medical Supplies	218	200	46	200	200
5118-221 Public Educational Supplies	350	300	0	300	250
TOTAL MATERIALS AND SUPPLIES	49,128	55,140	27,534	53,674	59,105
SERVICES AND CHARGES					
5118-302 Buildings	17,053	17,000	16,475	19,000	18,000
5118-311 Signs	0	200	0	200	200
5118-315 Office Equipment	0	300	0	0	200
5118-316 Furniture, Fixtures & Misc F	619	1,000	416	624	1,000
5118-317 Durable Tools	486	500	0	450	400
5118-318 Motor Vehicles/Small Equip	0	250	416	624	200
5118-321 Air Conditioning and Heatin	337	400	0	0	400
5118-322 Playground/Swimming Pool	1,771	4,000	243	4,000	4,000
5118-331 Travel Expense	0	500	0	0	500
5118-340 Postage and Shipping	0	300	150	225	300
5118-345 Advertising	400	400	0	150	400
5118-346 Rentals and Leases	2,773	3,500	3,235	4,852	4,500
5118-349 Printing	3,781	4,000	2,386	3,800	3,800
5118-354 Assoc Memberships & Conf	1,320	2,000	2,098	2,098	2,850

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
5118-356 Training	1,320	1,000	275	413	600
5118-361 Refunds	788	1,000	987	1,200	1,200
5118-365 Maintenance Agreements	1,975	4,500	2,725	4,500	4,500
5118-367 Pool and Concession Sales	5,084	5,500	3,862	5,793	6,000
5118-376 Licensing	325	250	0	250	250
5118-377 Licenses	400	500	385	577	500
5118-380 Park & Rec Activities/Progr	21,974	28,000	15,269	26,000	28,000
TOTAL SERVICES AND CHARGES	60,407	75,100	48,921	74,755	77,800
TOTAL RECREATION FACILITIES	1,366,978	1,582,298	988,669	1,440,874	1,641,607

01-5118-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19 Budgeted</u>	<u>FY 18-19 Revised</u>	<u>FY 19-20 Proposed</u>
Superintendent III	1	1		1
Management Consult./Sales	1	1		1
Supervisor III	0	3		3
Athletic Coordinator	1	1		1
Special Event Assistant	1	1		1
Rec Coordinator	0	2		2
Rec Leader	0	3		3
Activity Assistant	1	1		1
DRC Receptionist	1	1		1
Total	6	14		14

01-5118-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19 Budgeted</u>	<u>FY 18-19 Revised</u>	<u>FY 19-20 Proposed</u>
Part-Time Rec Aides	32			32
Pool Seasonal	38			38
Part-Time Special Instructors	8			8
Seasonal All Year	5			5
Seasonal Summer Only	10			10
Total	93	0		93

01-5118-207 CHEMICALS

Includes chemicals to maintain City Splash and Kimbell Bay pools according to Oklahoma State Health Department regulations.

01-5118-208 PUBLICATIONS AND PERIODICALS

Newspaper subscriptions various facilities.

01-5118-209 RECREATIONAL SUPPLIES

Recreational equipment and supplies for the facilities.

01-5118-210 LANDSCAPING SUPPLIES

Includes materials and supplies to landsape various facilities.

01-5118-213 FOOD SUPPLIES

Facilities provide coffee to morning participants everyday. Plates and eating utensils are used for programs and meetings. Sugar, creamer, stir straws are needed as well. The DRC feeds 90-120 people lunch on a daily basis. It's a good balance of quality and economy in meal preparation.

01-5118-213-C POOL CONCESSIONS

Pool concessions are purchased at Sam's and are reasonably priced for patrons. Items such as pretzels, pizza and candy are sold. Drinks are purchased from Coca-cola. Drinks are served in 16oz cups and are dispersed by fountain system.

01-5118-217	WEARING APPAREL Wearing apparel for staff.
01-5118-218	PROTECTIVE CLOTHING/SAFETY EQUIPMENT Includes safety equipment for lifeguards.
01-5118-220	MEDICAL SUPPLIES First aid supplies for city pools and facilities
01-5118-221	PUBLIC EDUCATION SUPPLIES Supplies and materials for public education and programs.
01-5118-302	BUILDINGS Repair and replacement of buildings and equipment at recreation facilities.
01-5118-311	SIGNS Signage for various recreation facilities.
01-5118-315	OFFICE EQUIPMENT Replacement of small office equipment (i.e. electric staples, calculators, etc.)
01-5118-316	FURNITURE, FIXTURES, AND MISCELLANEOUS FURNISHINGS Replacement desk chairs, rugs, etc.
01-5118-317	DURABLE TOOLS Tools for repair at recreation facilities.
01-5118-318	MOTOR VEHICLES/SMALL EQUIPMENT PARTS AND SUPPLIES Parts and supplies for repair of motorized equipment and recreational facilities.
01-5118-321	AIR CONDITIONING AND HEATING SYSTEMS Repair of air conditioning and heating systems at recreational facilities.
01-5118-322	PLAYGROUND/SWIMMING POOL EQUIPMENT Includes repairs, cleaning, painting, etc. to swimming pools, and repairs of playground equipment.
01-5118-331	TRAVEL EXPENSE Mileage reimbursement for ORPS Conference. Overnight stays for Training purposes.
01-5118-340	POSTAGE AND SHIPPING Used to help promote programs and activities. Program information is mailed to approximately 100 people each mail out. Thank you cards given to all donations and sponsorships for programs and events.
01-5118-345	ADVERTISING Promotional ads for placed in newspapers, websites, banners, and digital signage.

01-5118-346	RENTALS AND LEASING Entrance rugs reduce the risk of slip injuries and cuts down on debris into main lobby. Dust mops are used to clean gym surfaces and must be cleaned regularly. When table linens are used for a rental, we are compensated by the renter. Table linens for events, rentals Dust mops and Rugs	<table border="0"> <tr> <td></td> <td style="text-align: right;">\$3,000</td> </tr> <tr> <td></td> <td style="text-align: right;">\$1,500</td> </tr> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$4,500</td> </tr> </table>		\$3,000		\$1,500	Total	\$4,500		
	\$3,000									
	\$1,500									
Total	\$4,500									
01-5118-349	PRINTING Activity Brochure printed 3 times a year. Winter/Spring, Summer, and Fall. 1500 copies each printing.									
01-5118-354	ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS Professional development. ORPS memberships, NRPAMemberships, and Conference registrations \$45 per membership x 13 \$75 - \$225 per registration \$850 NRPA Membership includes up to 20 employees	<table border="0"> <tr> <td></td> <td style="text-align: right;">\$585</td> </tr> <tr> <td></td> <td style="text-align: right;">\$1,415</td> </tr> <tr> <td></td> <td style="text-align: right;">\$850</td> </tr> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$2,850</td> </tr> </table>		\$585		\$1,415		\$850	Total	\$2,850
	\$585									
	\$1,415									
	\$850									
Total	\$2,850									
01-5118-356	TRAINING Our training opportunities include: The Oklahoma Recreation and Park Society Annual State Conference (classes in all areas of parks, recreation, special events and administration), Southwest Park and Training Institute (classes in parks management and recreation management), Canadian Valley Vo-Tech (computer classes), Francis Tuttle Vo-Tech (computer classes), and national workshops offered locally by Skill Path and Fred Pryor (management, leadership, supervisory, personnel issues.) Excel, word, misc. computer Customer Service, leadership Pool operations	<table border="0"> <tr> <td></td> <td style="text-align: right;">\$200</td> </tr> <tr> <td></td> <td style="text-align: right;">\$200</td> </tr> <tr> <td></td> <td style="text-align: right;">\$200</td> </tr> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$600</td> </tr> </table>		\$200		\$200		\$200	Total	\$600
	\$200									
	\$200									
	\$200									
Total	\$600									
01-5118-361	REFUNDS Refunds for events, classes, etc. when requested by citizens.									
01-5118-365	MAINTENANCE AGREEMENTS Pool Maintenance Yearly inspections, startup of both pools and winterization of both pools.									
01-5118-367	POOL AND CONCESSION SALES TAX Oklahoma sales tax payable on pool and concession sales.									
01-5118-376	LICENSING Oklahoma State Department of Health pool and food service licenses.									
01-5118-377	LICENSES Reimburse required driving records for employees who drive city vehicles and equipment.									

01-5118-380 P&R ACTIVITIES/PROGRAMS

Basic program equipment - Materials would include some snack products, sporting equipment, toys, games, etc. and program supplies.

Kids Camps - Field trip costs, supplies, etc. for kids camps held in summer, fall break and winter break.

Leagues - shirts, trophies, equipment and supplies for all sports leagues.

Equipment for Open Recreation - basketball, volleyball, board games, weight equipment, pool tables, kickballs, dodgeballs, scooters, ping pong, badminton, soccer, tennis, etc.

Organized programs at the DRC - Decorations and supplies for Senior programs.

Basic program equipment	\$11,000
Kids camps	\$5,500
Leagues	\$4,000
Equipment for open recreation	\$5,000
Organized programs at the DRC	\$2,500
Total	\$28,000



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019		2019-2020 REQUESTED BUDGET	
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL		PROJECTED YEAR END
PERSONAL SERVICES					
5121-101 Regular Employees	312,452	337,739	216,016	312,024	389,956
5121-102 Extra Help	17,492	18,720	13,845	19,998	0
5121-103 Overtime	20,954	19,000	10,503	15,171	22,000
5121-108 Employee Group Insurance	45,294	50,321	29,999	43,331	43,751
5121-110 Unemployment Insurance	1,092	1,050	217	1,050	1,225
5121-112 Employee Retirement	49,687	55,334	35,134	50,749	63,876
5121-113 FICA (Social Security)	25,158	27,608	17,173	24,805	31,939
5121-117 Employee Dental Insurance	4,295	4,350	2,887	4,170	4,893
5121-121 Sick Leave Buy Back	3,321	4,150	3,362	3,362	5,550
TOTAL PERSONAL SERVICES	479,746	518,272	329,136	474,661	563,190
MATERIALS AND SUPPLIES					
5121-201 Office Supplies	568	500	67	500	500
5121-202 Duplication/Computer Supp	257	300	0	0	300
5121-204 Fuel, Oil and Lubricants	180,165	225,000	134,619	236,234	250,000
5121-205 Nondurable Supplies	747	1,000	984	1,200	1,000
5121-206 Building Maintenance Suppl	2,413	3,500	663	1,500	3,500
5121-213 Food Supplies	560	700	433	700	700
5121-217 Wearing Apparel	1,979	2,200	1,465	2,200	2,650
5121-218 Protective Clothing/Safety	1,115	3,000	1,315	1,973	3,000
5121-220 Medical Supplies	197	200	0	100	200
5121-223 Welding Supplies	3,204	5,000	1,177	3,500	5,000
5121-224 Meals/Supplies for Prisoner	596	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	191,801	241,400	140,723	247,907	266,850
SERVICES AND CHARGES					
5121-302 Buildings	2,131	6,000	941	4,385	6,000
5121-316 Furniture, Fixtures, Misc.	314	200	0	651	200
5121-317 Durable Tools	11,455	7,500	2,916	7,000	7,500
5121-318 Motor Vehicles/Small Equip	120,364	120,000	65,297	114,435	120,000
5121-321 Air Conditioning and Heatin	257	1,000	0	1,894	4,000
5121-323 Inspection Fees for Propert	50	50	0	50	50
5121-324 Fuel Pump/Generator Repa	3,445	4,000	492	1,651	2,000
5121-331 Travel Expense	728	0	0	0	0
5121-340 Postage and Shipping	0	100	50	75	100
5121-347 Special Services	93	0	0	0	0
5121-354 Assoc. Memberships & Con	0	500	0	0	500
5121-356 Training	1,433	2,500	428	1,628	2,500
5121-377 Licenses	175	300	50	150	232
5121-378 Vehicle Tags	121	500	1,068	1,602	750
TOTAL SERVICES AND CHARGES	140,566	142,650	71,242	133,521	143,832

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
CAPITAL IMPROVEMENT					
5121-421 Machinery, Tools, Misc Equ	13,181	0	0	0	0
TOTAL CAPITAL IMPROVEMENT	13,181	0	0	0	0
TOTAL FLEET MAINTENANCE	825,294	902,322	541,100	856,089	973,872

01-5121-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Superintendent II	1	1		1
Mechanic III	1	1		1
Mechanic II	2	2		2
Office Coordinator III	1	1		1
Secretary III	1	1		1
Service Writer	0	0	1	1
Total	6	6	1	7

01-5121-102 PART-TIME/SEASONAL EMPLOYEES

~~Includes salary for PPWP workers, per contract~~ moved to Street & Sanitation

01-5121-204 FUEL, OIL AND LUBRICANTS

Unleaded and Diesel fuel (with additive) and CNG for all City Vehicles except Water/Sewer & Sanitation. Bulk oil atf, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. The orange user and red fuel key replacements come out of this account and purchased through Hoidale

01-5121-205 NONDURABLE SUPPLIES

Small tools, parts, supplies to repair and maintain vehicles and equipment.

01-5121-206 BUILDING MAINTENANCE SUPPLIES

Shop rags, brooms, cleaners, paper goods for the fleet maintenance department.

01-5121-213 FOOD SUPPLIES

Includes food supplies, paper goods etc. for events such as Public Works Week and Holiday luncheons.

01-5121-217 WEARING APPAREL

The City provides (11) uniform shirts, coveralls (optional) and 2 jackets for all (7) Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for fleet maintenance staff.

01-5121-218 PROTECTIVE CLOTHING AND SAFETY EQUIPMENT

Includes PPE (Personal Protective Equipment) and \$150/each safety boot allowances for fleet maintenance staff.

01-5121-220 MEDICAL SUPPLIES

First aid supplies for the fleet maintenance department.

01-5121-223 WELDING SUPPLIES

Includes demurrage (monthly cylinder lease) of oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc.

01-5121-224	MEALS/SUPPLIES FOR PRISONERS Costs to reimburse Department of Corrections (DOC) for Prisoner Public Work Program (PPWP) meals. <i>This account not used; costs no longer itemized on monthly invoice from DOC.</i>
01-5121-302	BUILDINGS Materials and supplies to repair and maintain fleet maintenance building.
01-5121-316	FURNITURE, FIXTURES, MISCELLANEOUS FURNISHINGS Repair or minor replacement of desk chairs, file cabinets, etc.
01-5121-317	DURABLE TOOLS Includes heavy hand tools and equipment for the fleet maintenance department.
01-5121-318	MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES Repair to all city vehicles and small equipment repair except Water/Wastewater & Sanitation to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.
01-5121-321	AIR CONDITIONING AND HEATING SYSTEMS Materials and supplies to repair and maintain Heat & Air unit in Fleet Maintenance building.
01-5121-323	INSPECTION FEES FOR PROPERTY AND EQUIPMENT Includes annual inspection fees for the diesel and unleaded fuel tanks.
01-5121-324	FUEL PUMP AND GENERATOR REPAIR Nozzles, hoses, fuses for the fuel pumps and parts to repair the Garage generators.
01-5121-331	TRAVEL EXPENSE Travel expenses for employees while training.
01-5121-340	POSTAGE AND SHIPPING Includes cost to add postage for the city postage meter for department mailings.
01-5121-347	SPECIAL SERVICES <i>This account no longer used.</i>
01-5121-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS Memberships and Conferences to Oklahoma Public Fleet Management Association (OPFMA)
	Oklahoma Public Fleet Mgmnt Assoc. (OPFMA) membership \$60
	Oklahoma Public Fleet Mgmnt Assoc. (OPFMA) conference \$225
	Miscellaneous Fleet memberships/conferences \$215
	Total <u> </u> \$500

01-5121-356	TRAINING		
	Supervisor training, CNG, AC Freon Training/Recovery, CDL Training, Customer Service for office personnel and computer software classes.		
	Fred Pryor Seminar training		\$428
	CNG, AC Freon Training/Recovery, CDL training		\$1,400
	Customer Service training		\$398
	Computer software training		\$274
		Total	<u>\$2,500</u>
01-5121-377	LICENSES		
	Driver's license record for all (7) employees (\$25) each. Stephen Aldrich CDL renewal (\$56.50).		
	Driver's License records		\$175
	Commercial Driver License (CDL) renewal		\$57
		Total	<u>\$232</u>
01-5121-378	VEHICLE TAGS		
	Cost of tags for city vehicles and certain road equipment.		



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL					
5122-101 Regular Employees	103,217	108,654	74,784	108,022	183,916
5122-103 Overtime	3,878	5,500	2,120	3,062	8,250
5122-108 Employee Group Insurance	17,367	19,919	12,300	17,767	22,218
5122-110 Unemployment	354	350	56	350	525
5122-112 Employee Retirement	16,833	18,333	12,430	17,955	30,862
5122-113 FICA (Social Security)	7,613	8,993	5,570	8,045	14,961
5122-117 Employee Dental Insurance	1,450	1,450	962	1,390	2,097
5122-119 Cleaning Allowance	1,200	1,200	900	1,200	1,800
5122-121 Sick Leave Buyback	1,674	3,400	2,311	2,311	3,400
TOTAL PERSONAL	153,586	167,799	111,434	160,102	268,029
MATERIALS AND SUPPLIES					
5122-201 Office Supplies	51	100	0	100	500
5122-202 Duplication/Computer Supp	0	50	0	50	250
5122-205 Non-Durable Supplies	0	0	25	100	500
5122-206 Building Maintenance Suppl	0	0	153	200	500
5122-207 Chemicals	0	100	-	100	100
5122-212 Animal Food	2,587	3,500	1,890	3,500	4,000
5122-217 Wearing Apparel	644	1,200	486	1,149	1,200
TOTAL MATERIALS AND SUPPLIES	3,283	4,950	2,554	5,199	7,050
SERVICES AND CHARGES					
5122-302 Buildings	859	1,000	401	1,000	1,400
5122-315 Office Equipment	0	100	0	100	250
5122-316 Furniture, Fixtures & Misc	39	500	500	500	3,100
5122-317 Durable Tools	717	1,000	589	1,000	1,000
5122-318 Motor Vehicles	0	500	0	500	500
5122-321 Air Conditioning and Heatin	354	750	1,122	1,000	1,000
5122-330 Medical Expenses-Employe	0	1,200	0	0	0
5122-340 Postage and Shipping	0	100	0	0	50
5122-358 Medical Services (non-Emp	2,003	5,600	37	5,600	5,000
5122-361 Refunds	0	250	0	0	0
5122-365 Maintenance Agreements	0	2,500	2,584	2,584	2,584
TOTAL SERVICES AND CHARGES	3,972	13,500	5,232	12,284	14,884
TOTAL ANIMAL CONTROL	160,841	186,249	119,220	177,585	289,963

01-5122-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Animal Control Supervisor	0	0	1	1
Animal Control Officer	2	2	0	2
Total	2	2	1	3

01-5122-119 CLEANING ALLOWANCE

Quarterly cleaning of uniforms for two Animal Control Officers and one Supervisor.

01-5122-201 OFFICE SUPPLIES

Increase due to adding new Supervisor position.

01-5122-202 DUPLICATION/COMUTER

Increase to support new animal tracking software.

01-5122-205 NON-DURABLE SUPPLIES

Cat litter and cage bedding for animals. Was previously supplied by Humane Society. This is a new responsibility for the shelter.

01-5122-206 BUILDING MAINTENANCE SUPPLIES

Increase due to increase in size of shelter. More cleaning supplies needed

01-5122-212 ANIMAL FOOD

Increase due to number of animals picked up and held over for court.

01-5122-302 BUILDINGS

Increase needed for cost of a concrete slab to be poured for new tower at new shelter.

01-5122-315 OFFICE EQUIPMENT

Increase needed for equipment in new office spaces

01-5122-316 FURNITURE, FIXTURES & MISC.

Increase due to cost of tower being installed at new shelter

01-5122-321 AIR CONDITIONING AND HEATING

Increase needed in case old equipment fails before move to new building

01-5122-358 MEDICAL SERVICES (NON-EMPLOYEES)

Due to number of injured animals and housed animals needing medical attention.

01-5122-365 MAINTENANCE AGREEMENTS

Maintenance Agreement for the incinerator.

Incinerator annual maintenance

	<u>2,584</u>
Total	2,584



03 - SINKING FUND
FY 2019-2020

ESTIMATES ONLY - COUNTY EXCISE BOARD MEETS SEPTEMBER 2019

REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Projected Revenue
41000	Beginning Balance	0	0	0	0	0
42170	Property Tax - Current	800,590	850,000	681,438	790,757	820,000
42180	Property Tax - Prior	5,868	22,800	5,742	9,052	21,300
48110	Interest	7,090	7,000	7,254	9,991	10,000
	TOTAL REVENUE	813,548	879,800	694,434	809,800	851,300

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditures	2018-2019 Projected Expenditures	2019-2020 Proposed Budget
5101-390	Bank Fees and Charges	2,032	2,500	1,344	2,016	2,500
5101-595	2015 Series GO Bonds-Principle	685,000	675,000	675,000	675,000	660,000
5101-596	2015 Series GO Bonds- Interest	216,000	202,300	202,300	202,300	188,800
	TOTAL EXPENDITURES	903,032	879,800	878,644	879,316	851,300

PURPOSE OF FUND

Restricted use by **Ordinance #1141** passed and approved on February 3, 2004; **Ordinance #1159** passed and approved on December 7, 2004; **Ordinance #1187** passed and approved on December 13, 2005

Refunding authority by **Resolution #2015-05** passed and approved on May 5, 2015.

AUTHORITY TO ESTABLISH SINKING FUND

A continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property in said City, in addition to all other taxes. Said Tax shall be and is hereby ordered certified, levied and extended upon the rolls and collected by the same officers, in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund which, together with any interest collected on same, shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

PURPOSE OF GENERAL OBLIGATION BOND REVENUES

Whereas, on the 9th day of December, 2003, pursuant to notice given, an election was held in the City of Yukon, Oklahoma (the "City"), for the purpose of submitting to the registered qualified voters the question of the issuance of general obligation bonds of said City, which election included the following propositions: (i) \$9,125,000 to provide for street improvements; (ii) \$1,500,000 to provide for bridge improvements; (iii) \$1,375,000 to provide for water system improvements, and (iv) \$1,000,000 to provide for sanitary sewer system improvements, all pursuant to Article 10, Section 27 of the Constitution of the State of Oklahoma.

ACCOUNT DETAIL

5101-560 BOND SERVICES FEES

Paying Agent service fees for the General Obligation Bonds.

5101-593 GO SERIES PRIN PAYMENT 04,05,06

This account no longer used - GO Bonds refinanced June 2015.

5101-594 GO SERIES INT. PAYMENT 04,05,06

This account no longer used - GO Bonds refinanced June 2015.

5101-595 2015 SERIES GO BONDS-PRINCIPLE

Principle payments made for 2015 Series General Obligation Bond (GO Bond Series 2004, 2005 and 2006 refinanced.)

5101-596 2015 SERIES GO BONDS-INTEREST

Interest payments made for 2015 Series General Obligation Bond (GO Bond Series 2004, 2005 and 2006 refinanced.)



36 - SALES TAX CAPITAL IMPROVEMENT/DEBT SERVICE FUND REVENUE
 FY 2019-2020

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual (Apr 2019)	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
	MISCELLANEOUS					
48110	Interest	1,585	892	1,700	2,039	2,200
48210	YNB Loan Proceeds	0	730,000	718,421	718,421	0
48612	Sales Tax Revenue	4,296,506	4,451,309	3,547,975	4,257,570	4,320,333
48613	Use Tax Revenue	443,504	463,056	418,106	501,727	511,000
48614	Dedicated Sales Tax Revenue '07	1,432,169	1,483,769	1,182,658	1,419,190	1,441,000
48615	Transfer from Other Funds	0	324,667	144,667	324,667	144,667
48990	Fund Balance Appropriations	0	0	0	0	0
	TOTAL REVENUE	6,173,764	7,453,693	6,013,527	7,223,615	6,419,200

PURPOSE OF FUND

Restricted use by **Ordinance #936** passed and approved on January 30, 1996.

Section 2:

Tax Imposed. There is hereby imposed an excise tax of three-fourths of one percent (.75%) (in addition to any and all other excise taxes now in force) to be levied upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code.

Section 3:

Purpose of Revenue. The purpose of this Ordinance to provide revenues for the use and benefit of the City of Yukon, Oklahoma (the "City"), said revenues to be expended only for the following limited purposes: (i) capital improvements and equipment for the use and benefit of the City and/or (ii) for the payment of financing costs for capital improvements and for the use and benefit of the City, including payment of debt service and costs of issuance in conjunction with obligations issued by the City or a public trust of which the City is the beneficiary to finance the improvements and purchases referenced in (i) above. The revenues generated pursuant to this Ordinance may be expended only for the limited purposes described above. All revenues wood by this Ordinance shall be deposited in a limited-purpose fund and money in this limited-purpose tax fund shall be expended only as accumulated and only for the purposes specified in this Ordinance as approved by a vote of the qualified electors of the City as provided for in Section 4 hereof.

Restricted use by **Ordinance #1203** passed and approved on February 6, 2007.

Section 106-71.2:

a) In addition and cumulative to all other excise taxes on the purchase price levied by the City of Yukon on the storage, use or other consumption of tangible personal property within the City, an excise tax in the additional amount of one-fourth of one percent (.25%) of the purchase price is hereby levied upon the storage, use or other consumption of tangible personal property taxable under the use tax laws of this State, as provided in this Article III. This additional excise tax of one-fourth of one percent (.25%) is levied on all storage, use, consumption and all activities, status and conditions to which the existing excise taxes of the City of Yukon Use Tax Ordinances are applicable; and further, all administrative and enforcement provisions of the City of Yukon Use Tax Ordinance as contained in this Article III shall be applicable to this additional one-fourth of one percent (.25%) excise tax imposed by this Ordinance.

b) It is hereby declared to be the purpose of this Ordinance to provide revenues for the use and benefit of the City of Yukon, Oklahoma (the "City"), said revenues to be expended only for the following limited purposes: (i) capital improvements for the use and benefit of the City and/ or (ii) for the payment of financing costs for capital improvements for the use and benefit of the City, including payment of debt service and costs of bond or note issuance in conjunction with obligations issued by the City or a public trust of which the City is the beneficiary to finance the improvements and expenditures referenced in (i) above. The revenues generated pursuant to this Ordinance may be expended only for the limited purposes described above. All revenues generated by this Ordinance shall be deposited in a limited-purpose fund and money in this limited-purpose tax fund shall be expended only as accumulated and only for the purposes specified in this Ordinance. For purposes of this Section, the term "capital improvements" shall have and be given the same meaning as set forth in 11 Oklahoma Statutes 2001917-110.



FY 2019-2020 Budget
36 - Sales Tax Capital Improvement

SALES TAX CIP/DEBT SERVICE

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
CAPITAL IMPROVEMENT					
5501-403 Cap. Improvements-Park Ma	0	29,374	26,873	26,873	0
5501-405 Cap. Improvements-Fire	0	130,968	131,377	131,377	63,600
5501-408 Cap. Improvements-Library	0	40,000	33,794	40,000	35,000
5501-411 Cap. Improvements-Police	105,705	773,784	708,804	708,804	337,894
5501-412 Cap. Improvements-Prop. Ma	0	81,434	77,150	77,150	0
5501-415 Cap. Improvements-Recreati	0	20,000	36,532	36,532	39,000
5501-416 Cap. Improvements-Fleet Ma	0	0	0	0	29,000
5501-418 Cap. Improvements-Animal C	0	0	0	0	8,340
5501-419 Cap. Improvements-Streets	0	62,500	5,389	62,500	171,666
5501-423 Cap. Improvements-Technol	0	233,150	120,566	233,150	0
5501-469 Cap. Improvements-Utility Bi	0	0	2,100	2,100	0
5501-470 Cap. Improvements-Water&S	0	292,000	45,486	292,000	0
5501-471 Cap. Improvements-Sanitatic	0	125,000	109,438	125,000	80,000
5501-473 Cap. Improvements-Stormwa	0	244,000	220,767	220,767	0
TOTAL CAPITAL IMPROVEMENT	105,705	2,032,210	1,518,274	1,956,252	764,500
CONTINGENCY AND TRANSFERS					
5501-601 Contingency	261,504	211,812	271,812	290,000	49,700
5501-601-5 Revenue Bond Trustee Fees	6,000	6,000	6,373	6,373	6,000
5501-608 Debt Service - 2012 Revenu	720,422	724,000	599,482	719,049	720,000
5501-609 Debt Service- Arvest Equip L	58,677	7,600	7,506	7,506	0
5501-610 Debt Service YMA 2013 Rev	938,311	940,000	779,601	935,300	938,000
5501-611 Debt Service 2015A Rev Bor	1,149,602	1,152,000	958,630	1,150,994	1,218,000
5501-612 Debt Service 2015B Rev Bor	1,137,058	1,140,000	946,780	1,136,203	1,082,000
5501-616 Debt Service-YNB	151,228	150,000	270,131	339,686	415,000
5501-617 Debt Service-2017 Rev Bonc	278,482	300,000	244,403	293,092	294,000
5501-618 Debt Service-2017B Rev Bor	205,038	264,000	234,871	281,801	281,000
5501-619 Debt Service-2018 Rev Bonc	0	250,000	170,982	192,313	214,000
5501-620 Debt Service-RCB Bank	0	280,000	88,909	177,819	178,000
5501-621 Debt Service-2019 Rev Bonc	0	0	0	0	259,000
5501-650 City Match for Grant Fund	18,366	50,000	0	0	0
TOTAL CONTINGENCY AND TRANSFERS	4,937,911	5,475,412	4,579,480	5,530,136	5,654,700
TOTAL SALES TAX CAPITAL IMPROVEMENTS	5,043,617	7,507,622	6,097,754	7,486,388	6,419,200

36-5501-405	Cap. Improvements-Fire • Replace floor in Station 2 • Portable radios	30,000 <u>33,600</u>	Total Cap. Improvements-Fire 63,600
36-5501-408	Cap. Improvements-Library • Purchase materials for library collection including, but not limited to books, audio books, eBooks, video materials, Zinio digital magazines and	35,000 <u>35,000</u>	Total Cap. Improvements-Library 35,000
36-5501-411	Cap. Improvements-Police • 800 MHz Radio Replacement (portables) 10 radios over 3 years • Vehicles (6) and all related equipment	30,000 <u>307,894</u>	Total Cap. Improvements-Police 337,894
36-5501-415	Cap. Improvements-Rec Facilities • Replace Gym Divider • Floor Scrubber Machine Dale Robertson • Storage Counter • Weight Room Equipment	18,000 7,000 4,000 <u>10,000</u>	Total Cap. Improvements-Rec Facilities 39,000
36-5501-416	Cap. Improvements-Fleet Maintenance • Heavy Duty Vehicle Lift	29,000 <u>29,000</u>	Total Cap. Improvements-Fleet Maintenance 29,000
36-5501-418	Cap. Improvements-Animal Control • Computers, monitors, printer, scanners, and phones for new A/C bldg.	8,340 <u>8,340</u>	Total Cap. Improvements-Animal Control 8,340
36-5501-419	Capital Improvements-Street Dept • Traffic Control Bulbs (over 3 yr period) • 16' Toro Zero-turn Finish Mower • Crack Sealer-Patcher	6,666 100,000 <u>65,000</u>	Total Cap. Improvements-Street Dept. 171,666
36-5501-471	Cap. Improvements-Sanitation Services • Front-End Load Dumpsters • Polycarts • Concrete pavement at 501 Ash	25,000 30,000 <u>25,000</u>	Total Cap. Improvements-Sanitation Services 80,000
		Total Department Capital Improvements 764,500	
36-5501-601	CONTINGENCY/CAPITAL IMPROVEMENT RESERVE This serves as a contingency/reserve account to make sure that the City can meet it's obligations with respect to the amortization schedule of the outstanding revenue bonds regardless of the ebbs and flows of Sales Tax Revenue.		
36-5501-601-5	REVENUE BOND TRUSTEE FEES Fees paid to the banks administering the Revenue Bond funds.		
36-5501-608	DEBT SERVICE-2012A REVENUE BOND Final payment for this Revenue Bond January 2023.		
36-5501-609	DEBT SERVICE-ARVEST EQUIPMENT LOAN Debt service payments for Small Equipment Loan that will be paid off in December 2018.		
36-5501-610	DEBT SERVICE-2012B REVENUE BOND Final payment for this Revenue Bond January 2023.		
36-5501-611	DEBT SERVICE-2015A REVENUE NOTE Final payment for this Revenue Bond June 2022.		

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- 36-5501-612 DEBT SERVICE-2015B REVENUE NOTE**
Final payment for this Revenue Bond June 2022.
- 36-5501-616 DEBT SERVICE-YNB**
This note is for the Police vehicles purchased in May 2017 and final payment will be September 2021.
- 36-5501-617 DEBT SERVICE-2017 REV BOND**
Final payment for this Revenue Bond July 2031.
- 36-5501-618 DEBT SERVICE-2017B REV BOND**
Final payment for this Revenue Bond July 2031.
- 36-5501-619 DEBT SERVICE-2018 REV BOND**
Final payment for this Revenue Bond January 2032.
- 36-5501-620 DEBT SERVICE-RCB BANK**
This note will be for the new Fire truck and 2 new Sanitation trucks. Final payment June 2023.
- 36-5501-621 DEBT SERVICE-2019 REV BOND**
Debt service for anticipated Revenue Bond for capital improvement projects.
- 36-5501-628 TRANSFER TO GENERAL FUND**
- 36-5501-650 CITY MATCH GRANT FUND**
This account is for any city match funds required for Grants, if awarded.



38 - HOTEL/MOTEL TAX FUND
 FY 2019-2020

REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
	MISCELLANEOUS					
48110	Interest	290	250	221	379	350
48800	Hotel/Motel Tax	388,864	405,654	300,261	360,313	371,750
48810	Sale of Promotional Items	6,955	6,000	8,601	8,601	7,000
	Appropriated Fund Balance					82,143
	TOTAL REVENUE	396,109	411,904	309,083	369,293	461,243

PURPOSE OF FUND

Restricted use by **Ordinance #1224** passed and approved on June 3, 2008.

Section 105-114:

Levied Amount. There is hereby levied and imposed an excise tax of five percent (5.0%) upon the gross proceeds or gross receipts derived from all rent for every occupancy of a room or rooms in a hotel in this City. (With noted exemptions.)

Section 105-133:

Use Of Funds. One Hundred Percent (100%) of all taxes collected pursuant to the provisions of this Article shall be set aside and used exclusively for the purpose of encouraging, promoting and fostering economic development, convention, tourism and parks and recreation for the City of Yukon. The funds may be used for the employment of personnel, purchase or lease of assets, pledge for indebtedness or to fund contracts for services as the City Council may deem appropriate in furtherance, of the purposes set forth herein. The City Council shall determine on a yearly basis the apportionment and distribution of the room tax funds. Each year, a review will be conducted on the prior year's use of funds subsequent to distribution.



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019		2019-2020 REQUESTED BUDGET	
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL		PROJECTED YEAR END
MATERIALS AND SUPPLIES					
38-5501-205 NonDurable Supplies	0	15,000	13,240	15,040	5,500
38-5501-225 Promotional Items	0	250	0	250	1,000
TOTAL MATERIALS AND SUPPLIES	0.00	15,000	13,240	15,040	6,500
SERVICES AND CHARGES					
38-5501-331 Travel Expense	0	5,500	0	5,500	5,000
38-5501-345 Advertising	5,331	55,500	5,131	50,000	85,450
38-5501-349 Printing	0	2,500	0	0	2,500
38-5501-354 Assoc. Memberships & Conf. Reg.	0	4,500	0	4,500	3,160
38-5501-356 Training	0	1,000	0	0	1,000
38-5501-366 Contingency-Hotel/Motel Tax	18,546	60,000	10,460	35,000	40,000
38-5501-381-101 Fest&Events-Freedom Fest Firewr	0	0	0	0	39,900
38-5501-381-102 Fest&Events-6x6 on 66 Art Show	0	0	0	0	0
38-5501-381-103 Fest&Events-Shop Small Saturday	0	0	0	0	0
38-5501-381-104 Fest&Events-Rock the Route	59,835	80,000	80,048	80,048	95,200
38-5501-381-105 Fest&Events-Birthday Bash	1,584	0	0	1,600	0
TOTAL SERVICES AND CHARGES	85,296.00	203,500	95,639	171,148	272,210
TRANSFERS					
38-5501-601 Transfer to General Fund	150.00	0	0	0	0
TOTAL TRANSFERS	150.00	0	0	0	0
Fund Balance	376,180.00	188,248	0	0	0
TOTAL TOURISM & EVENTS	461,626	406,748	108,879	186,188	278,710

38-5501-205	NONDURABLE SUPPLIES		
	Banner replacement for Main Street and Garth Brooks Blvd.		
	Winter Banners		3,000
	Banner replacement (due to wind damage)		<u>2,500</u>
			5,500
38-5501-225	PROMOTIONAL ITEMS		
	This expense includes additional flash drives as well as other promotional items		
38-5501-331	TRAVEL EXPENSE		
	This expense includes airline, mileage, hotel accomodations, meals, etc. for tourism events, conferences, etc.		
	Christmas Expo (2 people)		5,000
38-5501-345	ADVERTISING		
	Includes the cost of print and digital advertising in various publications through these vendors:		
	FCMA Marketing Package		40,000
	Oklahoma Tourism		15,750
	Metro Family Magazine		6,200
	OTIA		4,000
	Miscellaneous advertising		2,500
	Photography - J Holland (various events)		2,000
	Route 66 Annual Guide		<u>600</u>
		Total	71,050
38-5501-349	PRINTING		
	Cost of printing brochures, promotional materials, etc.		
38-5501-354	ASSOC. MEMBERSHIPS & CONF. REG.		
	Includes memberships to tourism organizations and conference registration to tourism conferences		
	OTIA Membership		300
	FCMA Membership		350
	3CMA Membership		450
	Sister Cities International		450
	Christmas Expo Conf. Reg. (2)		1,560
	Route 66 Association		<u>50</u>
		Total	3,160
38-5501-356	TRAINING		
	Includes training for graphic design, photography regarding tourism.		
38-5501-366	CONTINGENCY - HOTEL/MOTEL TAX		
	Includes emergencies or non-budgeted items		
FESTIVALS AND EVENTS			
38-5501-381-104	ROCK THE ROUTE CONCERT		
	Host a concert on historic Route 66 with food trucks. Sponsors will be solicited to offset expenses.		
	Entertainment		60,000
	Stage/Audio Equipment rental		13,000
	Advertising		6,500
	Shirts		2,000

ACCOUNT DETAIL

Insurance rider for Concert	1,200
Porta potty rental	1,000
Hotel accomodations/food for Bands	1,000
Professional Photographer/Videographer	1,000
Miscellaneous supplies	2,000
Fireworks	7,500
Total	95,200



FY 2018-2020 BUDGET
38-Hotel/Motel Tax Fund

ECONOMIC DEVELOPMENT

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019		PROJECTED YEAR END	2018-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL		
MATERIALS AND SUPPLIES					
38-5502-201 Office Supplies	0	200	0	0	200
38-5502-202 Duplication/Computer St	0	50	0	0	50
38-5502-208 Publications & Periodic	398	500	0	0	500
38-5502-213 Food Supplies	0	250	0	0	250
TOTAL MATERIALS AND SUPPLIES	398	1,000	0	0	1,000
SERVICES AND CHARGES					
38-5502-331 Travel Expense	6,045	18,450	1,885	2,828	14,850
38-5502-347 Special Services	0	5,000	0	0	5,000
38-5502-348 Consultant Fees	0	15,000	5,649	8,474	20,000
38-5502-349 Printing	0	2,500	0	0	2,500
38-5502-354 Assoc Memberships & C	3,973	5,800	605	5,800	4,475
38-5502-356 Training	0	2,000	170	170	2,000
TOTAL SERVICES AND CHARGES	10,018	48,750	8,309	17,271	48,825
TOTAL ECONOMIC DEVELOPMENT	10,416	49,750	8,309	17,271	49,825

- 38-5502-201 OFFICE SUPPLIES**
 Paper clips, staples, pens, etc.
- 38-5502-202 DUPLICATION / COMPUTER SUPPLIES**
 Paper, flash drives, copies, etc.
- 38-5502-208 PUBLICATIONS & PERIODICALS**
 Newspaper subscriptions, Journal Record Subscription, etc.
- 38-5502-213 FOOD SUPPLIES**
 Catering, food supplies, paper products, beverages, etc. for in office meetings
- 38-5502-331 TRAVEL EXPENSE**
 Travel expenses for various conferences including ICSC Texas Conference, ICSC's RECON, as well as business lunch or dinner meetings
- 38-5502-347 SPECIAL SERVICES**
 Update market profile data and other services to bring development to Yukon.
- 38-5502-348 CONSULTANT FEES**
 This includes attorney fees from the Center of Economic Development Law for legal support/counsel services for the extension of TIF
- 38-5502-349 PRINTING**
 Cost of printing envelopes, stationary, brochures, etc.
- 38-5502-354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS**
 Includes memberships and conference registrations for staff and three council members.

ICSC Membership	300
ISCS Red River States Conf. Reg	800
ICSC Recon Registration	<u>3,375</u>
	4,475
- 38-5502-356 TRAINING**
 Allows for training classes and workshops in regards to Economic Development



FY 2019-2020 BUDGET
38-Hotel/Motel

MAIN STREET PROGRAM

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
MATERIALS AND SUPPLIES					
38-5503-201 Office Supplies	0	500	358	537	500
38-5503-208 Publications & Periodicals	0	75	0	75	75
38-5503-213 Food Supplies	0	200	99	200	250
38-5503-217 Wearing Apparel	0	500	0	500	350
38-5503-225 Promotional Items	0	250	0	500	500
TOTAL MATERIALS AND SUPPLIES	0	1,525	457	1,812	1,675
SERVICES AND CHARGES					
38-5503-311 Signs	0	0	0	0	10,000
38-5503-331 Travel Expense	0	4,675	1,611	4,675	4,875
38-5503-345 Advertising	0	6,000	934	0	8,000
38-5503-349 Printing	0	750	0	0	500
38-5503-354 Assoc Memberships & Conf Re	0	910	350	0	910
38-5503-356 Training	0	500	450	675	600
38-5503-366 Emergencies	0	2,000	359	539	2,000
38-5503-381-101 Shop Small Saturday	0	1,000	1,000	1,500	1,000
38-5503-381-102 Christmas	0	4,000	3,998	5,997	4,000
38-5503-381-103 Car Show	0	2,500	0	0	2,000
38-5503-381-104 Spring Event	0	2,500	0	0	2,500
38-5503-381-105 Art Show	0	2,500	0	0	2,000
38-5503-381-106 Fall Event	0	0	0	0	2,000
38-5503-381-107 Fundraising Event	0	0	0	0	2,250
TOTAL SERVICES AND CHARGES	0	27,335	8,703	13,386	42,635
CAPITAL IMPROVEMENT					
38-5503-404 Building (Improvements or Addi	0	9,000	1,291	1,291	0
38-5503-420 Furn, Fixtures, Misc Furnishing:	0	4,100	4,014	4,014	0
38-5503-422 Instruments and Electronics	0	2,600	2,229	2,229	0
TOTAL CAPITAL IMPROVEMENT	0	15,700	7,534	7,534	-
Transfers					
38-5503-601 Transfer to General Fund	0	84,258	0	84,258	88,398
TOTAL TRANSFERS	0	84,258	0	84,258	88,398
TOTAL MAIN STREET PROGRAM	0	128,818	16,694	106,991	132,708

	Apparel for the Main Street Director, event t-shirts for volunteers, etc.	
38-5503-225	PROMOTIONAL ITEMS Cost includes welcome baskets for auctions, non-profit fundraising events, promo items, decorating supplies.	500
38-5503-311	SIGNS Includes light pole signs.	
38-5503-331	TRAVEL EXPENSE Expenses for Nat'l Main Street Conf., in-state mandatory training meetings, mileage reimbursements and tickets to the OK Main Street Awards Banquet.	
	National Conference	2,200
	State Conference	225
	Board Retreat	500
	Training	1,950
	Total	<u>4,875</u>
38-5503-345	ADVERTISING Includes the cost of any Main Street advertising (brochures, print ads, event advertising, etc) Shop Small Saturday	500
	Christmas	1,000
	Car Show	1,000
	Spring Event	1,000
	Art Show	1,000
	Fall Event	1,000
	Fundraising Event	1,000
	Miscellaneous	1,500
	Total	<u>8,000</u>
38-5503-349	PRINTING Includes the cost of printing business cards, envelopes, stationary, flyers, etc.	
38-5503-354	ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS Association memberships and conference registrations for Director.	
	National Membership	400
	State Membership-Main Street Oklahoma	-
	Nat'l Preservation Conf Registration	450
	OK Preservation Conf Registration	60
	Total	<u>910</u>
38-5503-356	TRAINING Mandatory training required by the Oklahoma Main Street Program. There is no cost for these sessions.	

38-5503-366**EMERGENCIES**

This account is for un-budgeted, emergency expenses that may arise throughout the year.

FESTIVALS AND EVENTS**38-5503-381-101****SHOP SMALL SATURDAY****38-5503-381-102****CHRISTMAS****38-5503-381-103****CAR SHOW****38-5503-381-104****SPRING EVENT****38-5503-381-105****ART SHOW****38-5503-381-106****FALL EVENT****38-5503-381-107****FUNDRAISING EVENT****38-5503-404****BUILDING IMPROVEMENTS OR ADDITIONS****38-5503-420****FURNITURE & FIXTURES****38-5503-422****INSTRUMENTS & ELECTRONICS**



62 - CIP-O&G; HWY & STREETS
 FY 2019-2020

REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Projected Revenue
46162	Oil & Gas Receipts	5,113	5,000	1,447	1,929	2,000
48110	Interest	65	60	52	69	70
	TOTAL REVENUE	5,178	5,060	1,499	1,999	2,070

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditures	2018-2019 Projected Expenditures	2019-2020 Proposed Budget
5162-503	Capital Imp. (Oil & Gas)	0	0	0	0	0
	Fund Balance	5,178	5,060	1,499	1,983	2,070
	TOTAL EXPENDITURES	5,178	5,060	1,499	1,983	2,070

SOURCE OF REVENUE

Includes payments for Royalty Interests owned by the City from Oil and Gas wells. Previously included Funds received from the City of Oklahoma city for street improvements for NW 10th, Mustang Rd (Yukon Pkwy) and Piedmont Rd (Hwy 4.)

ACCOUNT DETAIL

5162-503 Capital Imp. (Oil & Gas)

Includes Capital Improvement projects. No projects planned this fiscal year.



64 - SPECIAL REVENUE SUMMARY
 FY 2019-2020

	100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency / Transfers	Total
Retiree Insurance	0	0	15,000	0	0	0	15,000
Special Events	5,000	0	130,000	0	0	0	135,000
Recreation Special Revenue	0	0	7,300	0	0	0	7,300
Parks & Events Special Rev	0	0	33,140	0	0	4,660	37,800
Insurance & Misc Reimb	0	0	30,000	0	0	0	30,000
Library State Aid	7,500	6,500	1,000	0	0	0	15,000
Library Special Revenue	0	0	3,500	10,000	0	0	13,500
Fire Dept Special Revenue	0	0	11,000	0	0	0	11,000
Police Dept Special Revenue	0	0	47,500	0	0	60,511	108,011
SPECIAL REVENUE FUND TOTAL	12,500	6,500	278,440	10,000	0	65,171	372,611
						Total Projected Revenue	372,611



64 - SPECIAL REVENUE FUND REVENUE
FY 2019-2020

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 Actual Revenue	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
SPECIAL REVENUE						
45003	Transfer from Police PEST	168,575	0	0	0	0
46118	Special Events	158,647	155,985	113,721	136,465	135,000
46121	Miscellaneous Reimbursement	2,086	0	12,287	14,744	5,000
461221	Insurance- Delta Dental	423	0	0	0	0
461229	Insurance Contingency	4,864	4,000	5,367	5,544	15,000
461271	P&R Events Petty Cash Start Up	14,617	25,000	106,181	127,418	25,000
46142	Insurance Reimb. Revenue	1,335	1,200	790	948	1,000
46143	Mabel Fry Contr- Rent	14,298	15,000	10,908	13,090	10,000
461431	Mabel Fry Contr- Books	18,449	19,650	15,865	15,865	15,000
46144	State Aid Revenue	0	0	1,630	1,956	0
46146	Library Special Revenue	26,499	26,000	5,129	6,155	2,500
461591	State Seizures Revenue	0	0	12,954	15,544	7,000
461592	Federal Seizures Revenue	11,500	15,000	9,595	11,514	20,000
46163	Surety Jail	1,377	2,500	1,500	1,800	2,000
461631	Drug and Alcohol	9,200	8,600	9,050	10,860	12,500
46164	911 Revenue	76,978	9,300	36,518	43,822	42,000
46167S	Shop With a Cop Donations	6,251	8,500	7,049	8,458	8,000
46168	Police Training Revenue	18,805	17,506	10,264	12,317	11,500
46169	PD Community Relations	1,889	1,600	23,727	28,473	5,000
46265	Support of Org-Fire Rescue	3,700	3,300	11,900	14,280	11,000
MISCELLANEOUS						
48110	Interest- CI Account	0	1	0	0	1
481101	Interest Earned - DEA	11	15	6	8	10
482699	Pennies for Parks	69	50	18	22	50
482700	Park Friends - Concessions	0	150	0	0	150
482701	Park Special Revenue	18,311	19,000	564	677	300
482702	Park Friends Revenue	30,073	30,000	28,748	34,497	35,000
482704	Recreation Friends Revenue	5,475	6,250	7,203	7,203	7,300
482709	Start Cash-Pools/Freedom Fest	140	140	640	768	800
482822	RAC Contributions - Reynolds	8,959	0	1,390	1,390	1,500
482823	Main Street Program Revenue	871	0	0	0	0
48990	Appropriated Fund Balance	0	2,700	0	0	0
TOTAL REVENUE		607,112	374,763	444,911	528,106	372,611

PURPOSE OF FUND

The 64 Fund budget is different than the other funds within the City of Yukon. It is almost completely comprised of accounts that operate functionally as funds unto themselves. This is because they generally have dedicated revenue streams that by statute or contract can only be used for certain purposes. For this reason they are segregated from the General Fund.

(cont'd)

None of these series of accounts can spend money until there are specific funds from their dedicated revenue streams received. This budget is an estimate but many of the accounts will fluctuate greatly year to year (i.e. it is hard to know the amount of insurance reimbursement or FEMA declared emergency reimbursement funds that the City will receive in any given year.)

While not as specific as the budget for other funds, This budget can still be helpful in getting a broad picture of the financial health of the City.



REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Proposed Revenue
461221	Insurance- Delta Dental	423	0	0	0	0
461229	Insurance Contingency	4,864	4,000	11,895	14,273	15,000
TOTAL REVENUE		5,287	4,000	11,895	14,273	15,000

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditure	2018-2019 Projected Expenditures	2019-2020 Proposed Expenditures
SERVICES AND CHARGES						
5122-366	Contingency	3,273	4,000	13,033	13,033	15,000
TOTAL SERVICES AND CHARGES		3,273	4,000	13,033	13,033	15,000
TOTAL EXPENDITURES		3,273	4,000	13,033	13,033	15,000

SOURCE OF REVENUES

Premiums and fees received for Retiree and/or COBRA dental insurance.

ACCOUNT DETAIL

5122-366 CONTINGENCY

This account used for any Retiree Insurance; paid only when corresponding Revenue account receives funds.



REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Proposed Revenue
46118	Special Events	158,647	155,985	113,721	136,465	135,000
TOTAL REVENUE		158,647	155,985	113,721	136,465	135,000

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditures	2018-2019 Projected Expenditures	2019-2020 Proposed Expenditures
PERSONAL SERVICES						
5123-113-114	FICA	4,076	4,500	4,118	4,118	5,000
TOTAL SERVICES AND CHARGES		4,076	4,500	4,118	4,118	5,000
SERVICES AND CHARGES						
5123-381	Special Events	52,867	86,485	55,423	66,508	65,000
5123-381-116	Christmas Bonus	61,701	65,000	62,343	62,343	65,000
TOTAL SERVICES AND CHARGES		114,568	151,485	178,165	128,851	130,000
TOTAL EXPENDITURES		118,643	155,985	182,283	132,969	135,000

SOURCE OF REVENUES

The City has contracts with AT&T, Sprint, Verizon and T-Mobile to lease space for their antennas atop our water towers. These lease payments are deposited into Special Events by contract. Also includes event shirt sales.

ACCOUNT DETAIL

- 5123-381 SPECIAL EVENTS
This account used for Christmas in the Park displays, supplies, etc; Freedom Fest supplies and entertainment and other special events for the City.
- 5123-381-116 CHRISTMAS BONUS
This account used for Employee Christmas bonuses.



REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Proposed Revenue
482704	Recreation Friends Revenue	5,475	6,250	7,203	7,203	7,300
TOTAL REVENUE		5,475	6,250	7,203	7,203	7,300

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditure	2018-2019 Projected Expenditures	2019-2020 Proposed Expenditures
SERVICES AND CHARGES						
5127-380	Recreation Friends	5,450	6,250	7,075	7,075	7,300
TOTAL SERVICES AND CHARGES		5,450	6,250	7,075	7,075	7,300
CAPITAL IMPROVEMENTS						
5127-420	DRC Grant (AAA Inc. Grant)	4,696	0	0	0	0
TOTAL CAPITAL IMPROVEMENTS		4,696	0	0	0	0
TOTAL EXPENDITURES		5,450	6,250	7,075	7,075	7,300

SOURCE OF REVENUES

Flag Football participants pay \$25 each at sign-up to pay for uniforms. Approximately 250 kids participate annually.

ACCOUNT DETAIL

- 5127-380 RECREATION FRIENDS**
This account includes the purchase of Flag Football Uniforms \$25 each.
- 5127-420 DRC GRANT (AAA INC. GRANT)**
This account has been moved to the Grant Fund.



REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Proposed Revenue
482699	Pennies for Parks	69	50	18	22	50
482700	Park Friends - Concessions	0	150	0	0	150
482701	Park Special Revenue	18,311	19,000	564	677	300
482702	Park Friends Revenue	30,073	30,000	28,748	34,497	35,000
482709	Start Cash-Pools/Freedom Fest	140	140	640	768	800
482822	RAC Contributions - Reynolds	8,959	0	1,390	1,390	1,500
	TOTAL REVENUE	57,552	49,340	31,359	37,354	37,800

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditure	2018-2019 Projected Expenditures	2019-2020 Proposed Expenditures
SERVICES AND CHARGES						
5128-380-110	Park Friends	44,616	40,000	23,102	27,723	30,000
5128-380-112	Park Friends (Reynolds)	7,303	4,000	3,049	3,049	3,000
5128-380-195	Start Up Petty Cash	640	140	0	140	140
	TOTAL SERVICES AND CHARGES	52,559	44,140	26,152	30,912	33,140
	Fund Balance	0	4,250	0	0	4,660
	TOTAL EXPENDITURES	52,559	44,140	26,152	30,912	37,800

SOURCE OF REVENUES

Event sponsorships, memory benches, special memorials, park enhancement, special concessions & various miscellaneous donations.

ACCOUNT DETAIL

5128-380-110 PARK FRIENDS

This account used for various expense for Park programs, events and supplies.

5128-380-112 PARK FRIENDS (REYNOLDS)

This account used for various expense for Park programs, events and supplies for the Robertson Activity Center.

5128-380-195 START UP PETTY CASH

This account used for start-up cash for the swimming pool gates and concessions.



REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Proposed Revenue
45003	Transfer from PEST	168,575	0	0	0	0
46121	Miscellaneous Reimbursement	2,086	0	12,287	14,744	5,000
46142	Insurance Reimbursement Reven	14,617	25,000	106,181	127,418	25,000
TOTAL REVENUE		185,278	25,000	118,468	142,162	30,000

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditure	2018-2019 Projected Expenditures	2019-2020 Proposed Expenditures
SERVICES AND CHARGES						
5142-366-101	Insurance Reimbursement	104,192	22,000	60,395	72,474	25,000
5142-366-191	Misc Reimbursements	2,036	3,000	49,471	49,741	5,000
TOTAL SERVICES AND CHARGES		106,228	25,000	109,866	122,215	30,000
TOTAL EXPENDITURES		106,228	25,000	109,866	122,215	30,000

SOURCE OF REVENUES

Funds received from filing of insurance claims after city buildngs, property, vehicles and equipment have been lost, stolen or damaged. Also includes revenue from miscellaneous reimbursements.

ACCOUNT DETAIL

5142-366-101 INSURANCE REIMBURSEMENT

This account used to pay for repairs when City buildings, vehicles, equipment or property has been damaged and insurance funds have been received.

5142-366-191 MISC REIMBURSEMENTS

This account used for any miscellaneous reimbursements; paid only when corresponding Revenue account receives funds.



REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Proposed Revenue
	Beginning Balance		5,000			
46144	State Aid Revenue	18,449	15,000	15,865	15,865	15,000
	TOTAL REVENUE	18,449	20,000	15,865	15,865	15,000

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditure	2018-2019 Projected Expenditures	2019-2020 Proposed Expenditure
PERSONAL SERVICES						
5144-102	State Aid-P/T Employee	7,980	7,200	8,035	9,642	7,000
5144-113	State Aid-FICA (Social Sec)	611	500	615	738	500
	TOTAL PERSONAL SERVICES	8,591	7,700	8,650	10,380	7,500
MATERIALS AND SUPPLIES						
5144-201	State Aid-Office Supplies	827	850	0	0	0
5144-208	State Aid-Publications and Periodica	0	1,400	0	0	1,500
5144-221	State Aid-Public Education	7,157	6,500	584	700	5,000
5144-222	State Aid-Record Supplies	0	0	0	0	0
	TOTAL MATERIALS AND SUPPLIES	7,984	8,750	584	700	6,500
SERVICES AND CHARGES						
5144-316	State Aid-Furniture, Fixtures, and Mi	0	0	0	0	0
5144-331	State Aid-Travel Expenses	0	200	0	0	0
5144-340	State Aid-Postage	700	500	0	0	400
5144-354	State Aid-Assoc Memberships & Con	0	0	0	0	0
5144-376	State Aid-Licensing	494	500	519	623	600
	TOTAL SERVICES AND CHARGES	1,194	1,200	519	623	1,000
CAPITAL IMPROVEMENT						
5144-424	State Aid-Books	3,228	2,000	0	0	
	TOTAL CAPITAL IMPROVEMENT	3,228	2,000	0	0	0
	TOTAL EXPENDITURES	20,996	19,650	9,752	11,703	15,000

SOURCE OF REVENUES

Annual State Aid Grant from Oklahoma Department of Libraries

ACCOUNT DETAIL

5144-102 STATE AID-P/T EMPLOYEE
P/T Employee paid from State Aid funds

- 5144-201 STATE AID-OFFICE SUPPLIES**
Office supplies purchased from State Aid funds.
- 5144-208 STATE AID-PUBLICATIONS AND PERIODICALS**
This account used to purchase Magazines for the Library from State Aid Funds.
- 5144-221 STATE AID-PUBLIC EDUCATION**
This account used to purchase program supplies from State Aid Funds.
- 5144-222 STATE AID-RECORD SUPPLIES**
This account used to purchase book processing supplies from State Aid Funds.
- 5144-316 STATE AID-FURNITURE, FIXTURES AND MISC FURNISHINGS**
This account no longer used.
- 5144-331 STATE AID-TRAVEL EXPENSES**
This account used for travel expenses to ODOL workshops and conferences paid from State Aid Funds.
- 5144-340 STATE AID-POSTAGE**
This account used for postage for Overdue notices and Inter-Library Loan shipping costs purchased from
- 5144-354 STATE AID-ASSOC MEMBERSHIPS & CONF REG**
This account used for registration expenses to ODOL workshops and conferences purchased from State Aid Funds.
- 5144-376 STATE AID-LICENSING**
This account used for the Annual Movie Licensing expense.
- 5144-424 STATE AID-BOOKS**
This account used to purchase books for the collection from State Aid Funds.



REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Proposed Revenue
	Beginning Balance		4,500			0
46143	Mabel Fry Contr - Rent	1,335	1,200	790	948	1,000
461431	Mabel Fry Contr - Books	14,298	15,000	10,908	13,090	10,000
46145	Library - ALA Grant	0	0	1,630	1,630	0
46146	Library Special Revenue	26,499	26,000	5,129	6,155	2,500
	TOTAL REVENUE	26,499	46,700	6,759	21,822	13,500

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditure	2018-2019 Projected Expenditures	2019-2020 Proposed Expenditures
PERSONAL SERVICES						
5146-102	Library Spec Rev-P/T Employee	6,243	0	0	0	0
5146-113	Library Spec Rev-FICA (Social Sec)	478	0	0	0	0
	TOTAL PERSONAL SERVICES	6,721	0	0	0	0
SERVICES AND CHARGES						
5146-354	Library Spec Rev-Travel/Conf Exp	401	0	254	305	0
5146-366-101	Can County Educ Fac Authority	5,565	4,200	7,537	9,044	0
5146-366-102	MCFPL Contribution Expenses	1,759	4,000	5,129	6,155	3,500
	TOTAL SERVICES AND CHARGES	7,726	8,200	12,920	15,504	3,500
CAPITAL IMPROVEMENT						
5146-424-102	MCFPL Books	14,201	19,800	21,282	25,538	10,000
	TOTAL CAPITAL IMPROVEMENT	14,201	19,800	21,282	25,538	10,000
	Fund Balance					0
	TOTAL EXPENDITURES	28,648	28,000	34,202	41,043	13,500

SOURCE OF REVENUES

Library Special Revenue is made up of funds received from rental of the Library meeting rooms; Various grants from Oklahoma Department of Libraries, Oklahoma Humanities Council, Friends of Libraries in

ACCOUNT DETAIL

5146-102 LIBRARY SPEC REV-P/T EMPLOYEE

This account no longer used - no longer receiving funds from Canadian County Education Facilities Autl

5146-354 LIBRARY SPEC REV-TRAVEL/CONFERENCE EXPENSES

This account used to pay travel and conference expenses for various Library workshops, training and conferences.

5146-366-101 CANADIAN COUNTY EDUCATIONAL FACILITIES AUTHORITY

No expenes budgeted, we will not be receiving grant funds from Canadian County Education Facilities Authority this fiscal year.

5146-366-102 MCFPL-CONTRIBUTION EXPENSES

This account includes various library and program expenses from donations to the library and grant funds received from the Let's Talk About It, Oklahoma program.

5146-424-102 MCFPL-BOOKS

This account used to purchase books for the collection from donated or grant funds.



REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Proposed Revenue
	Beginning Balance		1,200			
46265	Support of Org-Fire Rescue	3,700	3,300	11,900	11,900	11,000
	TOTAL REVENUE	3,700	4,500	11,900	11,900	11,000

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditures	2018-2019 Projected Expenditures	2019-2020 Proposed Expenditures
SERVICES AND CHARGES						
5165-356	Support of Org -Fire Rescue	1,847	6,000	7,685	7,685	11,000
5165-400	Fire PEST Expenditures	53,899	0	0	0	0
	TOTAL SERVICES AND CHARGES	55,746	6,000	7,685	7,685	11,000
	TOTAL EXPENDITURES	55,746	6,000	7,685	7,685	11,000

SOURCE OF REVENUES

Tuition received from other agencies for two Blue Card Command classes taught by Kyle Trumbly.
Grant from Walmart and various other donations.

ACCOUNT DETAIL

5165-356 SUPPORT OF ORG-FIRE RESCUE

This account used to purchase training program supplies, food supplies, speaker expenses, etc.

5165-400 FIRE PEST EXPENDITURES

This account no longer used.



64 - SPECIAL REVENUE
FY 2019-2020

POLICE DEPT SPECIAL REVENUE

REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Proposed Revenue
461591	State Seizures Revenue	0	0	12,954	0	7,000
461592	Federal Seizures Revenue	11,500	15,000	9,595	11,514	20,000
46163	Surety Jail	1,377	2,500	1,500	1,800	2,000
461631	Drug and Alcohol	9,200	8,600	9,050	10,860	12,500
46164	911 Revenue	76,978	9,300	36,518	43,822	42,000
461675	Christmas With a Cop Donator	6,251	8,500	7,049	8,458	8,000
46168	Police Training Revenue	18,805	17,506	10,264	12,317	11,500
46169	PD Community Relations	1,889	1,600	23,727	28,473	5,000
461741	CI Revenue	0	0	0	0	0
48110	Interest- CI Account	0	1	0	1	1
481101	Interest Earned - DEA	11	15	6	8	10
	TOTAL REVENUE	126,011	63,022	110,664	117,253	108,011

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditures	2018-2019 Projected Expenditures	2019-2020 Proposed Expenditures
EQUIPMENT MAINTENANCE						
5167-347-101	State Seizures	1,320	1,500	3,786	4,543	6,500
5167-347-102	Federal Seizures	4,191	1,905	5,581	6,697	10,000
5167-347-103	Drug and Alcohol Fee	1,977	1,400	3,432	4,119	5,000
5167-356	Support of Org-PD Training	21,425	21,000	12,961	15,554	10,000
5167-357	Support of Org.- Surety Jail	351	1,800	8,054	9,665	1,500
5167-360	Support of Org-PD Comm Rela	835	800	1,999	2,399	2,000
5167-366	Support of Org. - 911	5,085	5,000	18,191	21,830	4,500
5167-367	Yukon Rotary Club-Vest Donati	0	0	0	0	0
5167-368	Honor Guard Expenses	0	0	0	0	0
5167-381-150	CI Account	0	0	0	0	0
5167-381-170	Christmas with a Cop	7,999	8,000	8,225	8,225	8,000
	TOTAL EQUIPMENT AND MAINTENANCE	43,183	41,405	62,230	73,031	47,500
CAPITAL IMPROVEMENTS						
5167-400	Police PEST Expenditures	116,846	0	0	0	0
	TOTAL CAPITAL IMPROVEMENTS	116,846	0	0	0	0
DEBT SERVICE						
5167-560	Transfer to GF from Fed Seizure	17,546	21,617	11,500	11,500	0
	TOTAL DEBT SERVICE	17,546	21,617	11,500	11,500	0
	Fund Balance					60,511
	TOTAL EXPENDITURES	177,574	63,022	73,730	84,531	108,011

SOURCE OF REVENUES

Federal, State and Local Agencies seize money, vehicles and other property used in the commission of crimes. Seizure funds are distributed by Federal and State Agencies; Surety Jail/Drug & Alcohol/Training fees are collected from citations; Fees also collected from jail phone usage.
 Donations are collected to fund various programs (i.e., Christmas With a Cop, etc.)

ACCOUNT DETAIL

5167-347-101 STATE SEIZURES

This account includes costs for Officer training, training related materials and program supplies.

5167-347-102 FEDERAL SEIZURES

This account is used to purchase training equipment, radar equipment, supplies and fund police department improvements.

5167-347-103 DRUG AND ALCOHOL FEE

This account includes costs for Officer training, training related materials and program supplies.

5167-356 SUPPORT OF ORG-PD TRAINING

This account includes costs for Officer training, training and related expenses.

5167-357 SUPPORT OF ORG-SURETY JAIL

Funds from citation fees are used to purchase jail supplies and make repairs to the jail.

5167-360 SUPPORT OF ORG-PD COMMUNITY RELATIONS

This account used for memorials, awards, receptions and various activity expenses.

5167-366 SUPPORT OF ORG--911

Telephone service carriers collect 911 fees from telephone service accounts. These funds are used for supplies, repairs, expenses, CAD/Messenger and IACP software maintenance for the Communications Center in the Police Department.

5167-400 POLICE PEST EXPENDITURES

This account no longer used.

5167-381-150 CI ACCOUNT

This account includes costs for undercover operations.

5167-381-170 CHRISTMAS WITH A COP

Donated funds are collected and used to pay expenses for the Christmas With A Cop program.



70 - WATER & SEWER ENTERPRISE FUND REVENUE
 FY 2019-2020

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
WATER-SEWER ENTERPRISE						
46110	Water Fees	5,744,133	6,184,461	4,967,666	5,961,199	6,211,500
46115	Sewer Fees	2,602,145	2,882,690	1,872,976	2,809,464	2,863,757
46116	Re-Connect Fees	25,375	24,855	18,500	27,750	27,500
46118	Interest and Penalty	213,226	215,457	147,271	220,907	220,500
46123	Water Deposit Transfer	29,168	31,899	21,088	31,632	31,900
46125	NSF Check Fee	3,240	3,533	2,280	3,420	3,450
46130	Water Tap Fees	8,600	7,460	4,000	6,000	6,000
46140	Sewer Tap Fees	4,350	3,654	1,935	2,903	2,900
46150	Water Meters *	73,850	68,436	36,100	54,150	54,700
46164	Sludge Hauling Reimbursement	30,443	20,323	9,471	18,943	19,100
46199	Bad Debt Revenue	2,590	2,541	2,346	3,754	2,600
47100	Credit Card Service Fees Colle	0	55,992	46,437	74,299	72,500
		8,737,120	9,501,301	7,130,070	9,214,420	9,516,407
TRANSFERS-IN						
48110	Interest	1	1	0	1	1
48706	PEST Transfer- Gen Employees	0	24,634	24,264	24,264	0
		68,188	24,635	24,264	24,265	1
	TOTAL REVENUE	8,805,308	9,525,936	7,154,335	9,238,685	9,516,408

PURPOSE OF FUND

Yukon Municipal Authority (YMA) Water and Sewer Fund that accounts for the activities of the public trust in providing water and sewer services to the public.



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL					
5201-101 Regular Employees	416,524	474,336	317,618	458,781	534,408
5201-103 Overtime	21,610	25,000	17,222	24,876	22,500
5201-108 Employee Group Insurance	68,738	87,093	47,670	68,857	66,349
5201-110 Unemployment Insurance	1,434	1,575	797	1,575	1,750
5201-112 Employee Retirement	67,364	77,095	49,793	71,923	86,201
5201-113 FICA	34,297	37,543	25,744	37,186	42,330
5201-117 Employee Dental Insurance	6,123	5,075	4,394	6,347	6,990
5201-121 Sick Leave Buy-Back	3,520	3,920	3,601	3,601	3,920
TOTAL PERSONAL	619,610	711,637	466,839	673,147	764,448
MATERIALS AND SUPPLIES					
5201-201 Office Supplies	150	200	0	200	200
5201-202 Duplication/Computer Suppl	100	200	0	200	200
5201-204 Fuel, Oil and Lubricants	13,002	20,000	11,452	18,913	20,000
5201-205 Nondurable Supplies	1,308	2,000	649	1,583	2,000
5201-206 Building Maintenance Suppl	9	250	0	0	250
5201-207 Chemicals	2,552	3,500	623	3,000	3,500
5201-213 Food Supplies	211	200	116	200	200
5201-217 Wearing Apparel	2,895	4,000	2,733	4,042	4,200
5201-218 Protective Clothing/Safety	2,896	4,000	2,779	3,600	3,900
5201-220 Medical Supplies	148	150	0	100	150
TOTAL MATERIALS AND SUPPLIES	23,271	34,500	18,352	31,838	34,600
SERVICES AND CHARGES					
5201-302 Buildings	460	1,000	193	1,000	1,000
5201-305 Sanitary Sewers	10,036	25,000	2,087	25,000	25,000
5201-306 Sidewalks, Steps, Curbs, an	7,466	12,500	1,014	6,000	12,500
5201-312 Water Lines	17,809	100,000	13,516	45,000	50,000
5201-316 Furniture, Fixtures, Misc	0	0	2,362	2,362	500
5201-317 Durable Tools	952	2,500	1,975	2,500	2,500
5201-318 Motor Vehicles/Small Equip	7,087	23,000	12,036	18,000	23,000
5201-319 Water Meter and Settings	20,254	25,000	6,172	18,000	25,000
5201-321 Air Condition/Heating System	0	1,000	0	500	1,000
5201-331 Travel Expense	3	300	3	5	300
5201-340 Postage and Shipping	0	100	50	100	100
5201-346 Rentals and Leases	0	500	50	250	500
5201-347 Special Services	12,609	25,000	5,422	25,000	25,000
5201-348 Consultant Fees	5,640	127,285	301	75,000	50,000
5201-349 Printing	277	0	0	0	0
5201-354 Assoc Memberships & Conf	36,575	37,500	37,437	56,155	38,242

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
5201-356 Training	667	3,000	199	500	3,000
5201-362 Judgments and Damages	211	2,000	282	800	2,000
5201-365 Maintenance Agreements	1,800	1,890	1,800	1,800	1,890
5201-369 Tech Equip, Repair, Install	0	1,600	0	0	1,600
5201-377 Licenses	1,441	3,500	549	3,300	2,090
TOTAL SERVICES AND CHARGES	123,285	392,675	85,445	281,272	265,222
CAPITAL IMPROVEMENT					
5201-406 Sanitary Sewers	100,000	0	0	0	0
5201-411 Water Lines	240	0	0	0	0
5201-425 Water Meters and Settings	28,968	0	0	0	0
5201-433 Computer Purchase	2,874	0	0	0	0
TOTAL CAPITAL IMPROVEMENT	132,082	0	0	0	0
TRANSFERS					
5201-601 Transfer to General Fund	1,478,384	1,478,384	985,589	1,478,384	1,478,384
5201-603 Transfer to 36 ST CIP	283,560	0	0	0	0
5201-604 Transfer to Other Funds	210,000	0	0	0	0
TOTAL TRANSFERS	1,971,944	1,478,384	985,589	1,478,384	1,478,384
Fund Balance	0	0	0	0	0
TOTAL WATER DISTRIBUTION	2,870,192	2,617,196	1,556,225	2,464,640	2,542,654

70-5201-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 18-19</u>		<u>FY 18-19</u>	<u>FY 19-20</u>
	<u>FY 17-18</u>	<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Public Works Director	1	1		1
Superintendant II	1	1		1
Foreman	1	1		1
Equipment Operator III	1	1		1
Equipment Operator II	2	2		2
Locator	1	1		1
Laborer I	3	3		3
Total	10	10		10

70-5201-204 FUEL, OIL, LUBRICANTS

Unleaded and Diesel fuel (with additive) and CNG for all Water/Wastewater Vehicles. Bulk oil att, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. The orange user and red fuel key replacements come out of this account and purchased through Hoidale.

70-5201-205 NONDURABLE SUPPLIES

Small tools, parts, supplies to repair and maintain meters, sewers, water lines, etc.

70-5201-206 BUILDING MAINTENANCE SUPPLIES

Includes cost of shop towels, gloves, disposable wipes, etc.

70-5201-207 CHEMICALS

Includes chemicals used in the treatment of potable water, sewage, degreaser, sewer acid, etc.

70-5201-213 FOOD SUPPLIES

Includes food supplies, paper goods etc. for events such as Public Works Week and Holiday luncheons.

70-5201-217 WEARING APPAREL

The City provides (11) uniform shirts and (2) jackets for all (9) Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for Water Distribution staff and \$(250) for Public Works Director

70-5201-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

Safety boots (\$150 per employee), safety vests, miscellaneous personal protective equipment, traffic cones, safety fence and thirst quencher for Water Distribution staff.

70-5201-220 MEDICAL SUPPLIES

First aid supplies for the Water Distribution department.

70-5201-302 BUILDINGS

Materials and supplies to repair and maintain department building.

-
- 70-5201-305 SANITARY SEWERS**
Includes fill and screen sand, paint, paint to mark sewers, bricks and concrete blocks for repairs, etc.
- 70-5201-306 SIDEWALKS, STEPS, CURBS, AND GUTTERS**
Includes materials and supplies to repair/replace sidewalks, steps, curbs and gutters damaged during water line or sewer repair.
- 70-5201-312 WATER LINES**
Includes materials and supplies to repair/replace water meters and lines.
- 70-5201-316 FURNITURE, FIXTURES AND MISCELLANEOUS FURNISINGS**
Includes replacement desk chairs for Water Distribution office.
- 70-5201-317 DURABLE TOOLS**
Includes heavy hand tools and equipment for the Water Distribution department.
- 70-5201-318 MOTOR VEHICLES AND SMALL EQUIPMENT**
Repair to all city vehicles and small equipment repair for the Water/Wastewater Department to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.
- 70-5201-319 WATER METER AND SETTINGS**
Includes parts to repair and replacement of water meters, meter box covers and cans, fire hydrant meters, etc.
- 70-5201-321 AIR CONDITIONING AND HEATING SYSTEMS**
Includes parts and supplies to repair air conditioning and heating systems.
- 70-5201-331 TRAVEL**
Airfare, lodging, meals, car rental, taxi fare, parking, and misc. travel expenses for Employees to travel to APWA, WEFTEC convention, and other various meetings.
- 70-5201-340 POSTAGE AND SHIPPING**
Includes cost to add postage for the city postage meter for department mailings.
- 70-5201-346 RENTALS AND LEASES**
Hydratic test pump rental for water tower testing, shoring equipment, chlorine pumps and mini trackhoe .
- 70-5201-347 SPECIAL SERVICES**
Fees for sewer root control for water/sewer lines.
- 70-5201-348 CONSULTANT FEES**
Fees for Triad Design in engineering projects for Water and Wastewater.
- 70-5201-349 PRINTING**
Print door hangers to notify residents of water & wastewater crews working in the area. No funds budgeted this year, only need to print every 2-3 years.

70-5201-354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS

COWRA annual payment, Call Okie annual fees, memberships and conferences to APWA (American Public Works Assoc.) and OML (Oklahoma Municipal League.)

COWRA membership dues	\$33,870
OK Municipal Utility Provider dues	\$100
OML Conference registration	\$275
Oklahoma One-Call System membership	\$3,342
APWA membership renewal	\$196
APWA Conference registration	\$225
other memberships/conferences	\$234
Total	\$38,242

70-5201-356 TRAINING

Training pertaining to supervisory classes, CDL Training, DEQ recertification and advancement, CUES software/Camera Truck and basic computer software classes.

Supervisor training	\$500
CDL Training	\$200
DEQ Recertification/advancement	\$500
CUES software/camera truck training	\$200
Computer software training	\$500
Miscellaneous training	\$1,100
Total	\$3,000

70-5201-362 JUDGEMENTS AND DAMAGES

Includes minor costs to repair/replace sod, driveways, sprinkler systems, etc on private property damaged during water line/sewer repair.

70-5201-365 MAINTENANCE AGREEMENTS

The maintenance agreement is for the Granite Software in the Closed Circuit Television Inspection Truck. The Technology Department will handle the agreement, but will be funded out of Water & Wastewater.

Granite Software maintenance	\$1,890
Total	\$1,890

70-5201-369 TECHNOLOGY EQUIPMENT, REPAIR AND INSTALLATION

Upgrades, repairs, etc on Camera, Computer and or software on Flushing truck.

Upgrades, repairs, etc	\$1,600
Total	\$1,600

70-5201-377 LICENSES

Driver's license record for all 10 employees (\$25) each. Water & Wastewater license renewals

Driver's License records	\$250
Water/Wastewater License	\$1,840
Total	\$2,090



DEPARTMENTAL EXPENDITURES		2017-2018 ACTUAL	2018-2019		2019-2020 REQUESTED BUDGET	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL		PROJECTED YEAR END
PERSONAL SERVICES						
5202-101	Regular Employees	421,649	452,963	284,272	410,614	466,527
5202-103	Overtime	49	300	2,758	2,758	3,000
5202-108	Employee Group Insurance	63,672	68,482	40,471	58,458	54,663
5202-110	Unemployment Insurance	1,610	1,575	671	1,575	1,575
5202-112	Employee Retirement	62,537	72,265	42,971	62,070	73,752
5202-113	FICA (Social Security)	32,089	34,755	22,057	31,861	35,793
5202-117	Employee Dental Insurance	6,284	6,525	3,907	5,643	6,291
5202-121	Sick Leave Buy Back	678	1,350	854	854	1,350
TOTAL PERSONAL SERVICES		588,567	638,215	397,960	573,832	642,951
MATERIALS AND SUPPLIES						
5202-201	Office Supplies	788	900	409	900	900
5202-202	Duplication/Computer Suppli	1,027	1,100	1,280	1,400	1,200
5202-204	Fuel, Oil and Lubricants	5,733	6,933	3,431	5,147	6,933
5202-205	Nondurable Supplies	508	450	0	250	450
5202-213	Food Supplies	57	200	13	19	200
5202-217	Wearing Apparel	1,302	1,820	955	1,432	1,800
5202-218	Protective Clothing/Safety	566	1,200	469	704	1,200
TOTAL MATERIALS AND SUPPLIES		9,982	12,603	6,558	9,852	12,683
SERVICES AND CHARGES						
5202-315	Office Equipment	0	200	67	67	200
5202-316	Furniture, Fixtures, Misc	100	0	0	0	1,136
5202-317	Durable Tools	844	800	0	250	800
5202-318	Motor Vehicles/Small Equip	1,417	1,400	1,219	1,400	1,400
5202-328	Document Destruction	222	320	240	360	360
5202-340	Postage and Shipping	2,524	5,000	2,769	4,154	5,000
5202-341	Telephones, Teletype, Interne	1,660	1,700	1,098	1,647	2,500
5202-346	Rentals and Leases	1,409	3,597	1,798	2,698	3,600
5202-349	Printing	317	1,000	0	0	1,000
5202-357	Collection Services	1,529	1,600	1,275	1,600	1,600
5202-365	Maintenance Agreements	8,823	28,591	24,851	28,591	29,033
5202-376	Licensing & Software	0	5,100	5,888	5,888	5,100
5202-377	Licenses	100	250	50	75	250
5202-385	Utility Bill Processing	69,098	75,000	54,494	76,000	80,000
5202-387	Credit Card Processing Fees	63,731	87,193	16,418	30,000	70,000
TOTAL SERVICES AND CHARGES		151,774	211,751	110,169	152,730	201,979

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019		2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	
CAPITAL IMPROVEMENT				
5202-422 Instruments and Electronics	1,436	0	0	0
5202-423 Motor Vehicles	0	0	0	0
TOTAL CAPITAL IMPROVEMENT	1,436	0	0	0
TRANSFERS				
5202-601 Transfer to General Fund	1,468,646	1,468,646	979,097	1,468,646
TOTAL TRANSFERS	1,468,646	1,468,646	979,097	1,468,646
TOTAL UTILITY BILLING	2,220,404	2,331,215	1,493,784	2,205,060

70-5202-101 REGULAR EMPLOYEES

Includes salary for full time employees

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19 Budgeted</u>	<u>FY 18-19 Add/Del</u>	<u>FY 19-20 Proposed</u>
Superintendent III	1	1	-	1
Utility Billing Specialist	1	1	-	1
Clerk III	3	3	-	3
Meter Reader/Customer Srvc Clerk	1	1	-	1
Meter Reader II	1	1	-	1
Meter Reader I	2	2	-	2
Total	9	9	-	9

70-5202-103 OVERTIME

Request to add Christmas in the Park overtime for one employee who worked the event 2018, desires to work again during 2019 season.

70-5202-202 COMPUTER SUPPLIES

Increase \$100.00 this year to reflect actual spending this fiscal year.

70-5202-204 FUEL, OIL & LUBRICANTS

Actual usage down this year; employees transferred to Public Works, staff assisted with meter reading during interim. We are fully staffed now with 4 full time meter readers.

70-5202-205 NONDURABLE SUPPLIES

Water scopes and misc equipment used by meter readers.

70-5202-217 WEARING APPAREL

Uniform and clothing allowance for Meter Reader staff.

Uniform cleaning for 4 Meter Readers	\$1,000
Summer safety shirts for 4 Meter Readers	\$200
Clothing allowance for 4 Meter Readers \$150 each.	<u>\$600</u>
Total	\$1,800

70-5202-218 PROTECTIVE CLOTHING/SAFETY

Boot allowance and safety related equipment for Meter Reader staff.

Boot allowance for 4 Meter Readers \$150 each.	\$600
Safety vests & miscellaneous safety equipment	<u>\$600</u>
Total	\$1,200

70-5202-315 OFFICE EQUIPMENT

Replace 10 key calculators, space heaters, misc as needed.

70-5202-316 FURNITURE & FIXTURES

Chair replacements for Office and Meter Reader staff.

Chair replacements for 2 front counter employees-\$320 ea.+freight \$100	\$740
Chair replacements for 4 meter readers-\$99 each = \$396 total	<u>\$396</u>
Total	\$1,136

70-5202-317 DURABLE TOOLS

Misc replacement tools as needed by meter reading staff.

70-5202-328 DOCUMENT DESTRUCTION

Two document destruction bins serviced one time per month.

70-5202-340 POSTAGE AND SHIPPING

Includes cost to add postage to city postage meter for department mailing. Also includes shipping of equipment for repair.

70-5202-341 TELEPHONES, TELETYPE, INTERNET

Four meter reader smart phones used for Smart Phone Meter Reading (SPMR), city email and phone service. These replace the flip phones and handheld meter reading units used in the past.

Cell phone service for 4 Meter Readers at approx. \$52 each.	\$2,500
Total	<u>\$2,500</u>

70-5202-346 RENTALS & LEASES

Office equipment rental, such as letter opener lease and postage meter lease.

Letter Opener lease	\$780
Postage Meter lease	\$2,820
Total	<u>\$3,600</u>

70-5202-349 PRINTING

Print business cards, letterhead, envelopes.

70-5202-357 COLLECTION SERVICES

Collection agency contract to recoup bad debt accounts. Collection agency payments; 35% fee for collected accounts.

70-5202-365 MAINTENANCE AGREEMENTS

For various Incode software modules and interface, Smart Phone Meter Reading (SPMR) and vault

Incode Service Order Maintenance	\$3,755
Incode Meter Reading Interface Maintenance	\$475
Incode Central Cash Collections Maintenance	\$4,065
Incode CIS System Maintenance	\$9,380
Incode Custom Export Maintenance (Split with Municipal Court)	\$600
Incode Accucorp Accuserver Maintenance	\$320
Incode Custom Penalty Calculation Maintenance	\$1,200
Incode Third Party Interface Maintenance	\$800
Diebold Vault Door Maintenance	\$900
Datamatic Annual SPMR Maintenance	\$7,538
Total	<u>\$29,033</u>

70-5202-376 LICENSING & SOFTWARE

Tyler Technologies - Online Bill Pay module	\$5,100
Total	<u>\$5,100</u>

70-5202-385 UTILITY BILL PROCESSING

Data Prose contract to outsource printing/mailing of Utility Bills and Late Notices. Actual cost anticipated \$76,000, adding additional funds for possible postage increase & increased number of late notices.

70-5202-387 CREDIT CARD PROCESSING FEES

Fees paid to Tyler Technologies, Sage and Authorize.net for processing credit card transactions. Lower fees have been negotiated so that what is requested in new budget is lower than what was requested last year. Also, the YTD actual column appears low due to (a) new online bill pay was implement in January 2019 and budget projected 12 months and (b) Tyler invoices will be received after the completion of each quarter.

TREATMENT & SUPPLY

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019		2019-2020 REQUESTED BUDGET	
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL		PROJECTED YEAR END
SERVICES AND CHARGES					
5203-347 Special Services	150	150	0	150	150
5203-348 Consultant Fees	1,212,162	1,328,489	1,080,378	1,440,504	1,413,363
5203-352 Water Usage	1,624,674	1,717,648	1,134,593	1,701,889	1,889,413
TOTAL SERVICES AND CHARGES	2,836,985	3,046,287	2,214,971	3,142,544	3,302,926
CAPITAL IMPROVEMENT					
5203-404 Buildings (Improvements or	0	17,100	298	17,100	0
5203-418 Water Well, Water Tower &	10,336	100,000	2,622	100,000	0
TOTAL CAPITAL IMPROVEMENT	10,336	117,100	2,920	117,100	0
DEBT SERVICE					
5203-504 Contractual Agreements	179,417	179,417	179,417	179,417	94,069
5203-505 Water Well Rentals	86,133	95,000	81,298	101,298	100,000
TOTAL DEBT SERVICE	265,550	274,417	260,715	280,715	194,069
TRANSFERS					
5203-601 Transfer to General Fund	946,507	1,150,500	671,125	1,150,500	1,150,500
TOTAL TRANSFERS	946,507	1,150,500	671,125	1,150,500	1,150,500
TOTAL TREATMENT & SUPPLY	4,059,379	4,588,304	3,149,732	4,690,859	4,647,495

70-5203-347 SPECIAL SERVICES

Annual water usage fee paid to the OWRB (Oklahoma Water Resources Board)

70-5203-348 CONSULTANT FEES

Includes the Veolia Contract for Operation, Maintenance and management for the Waste Water Treatment Plant. We awarded them a new 10-year contract back in February 2011 so it will be up next fiscal year February 2021. Here is the breakdown of costs. Sludge disposal/hauling fees reimbursed by Veolia.

Operational Costs	\$1,257,363
Repair and Maintenance	\$100,000
Sludge disposal (landfill/hauling)	\$56,000
Total	\$1,413,363

70-5203-352 WATER USAGE

This account includes the Take or Pay Water Purchase Agreement with the City of Oklahoma City. The reservation amount is 60,000,000 gallons per month. This is a 40-year agreement that expires in 2046, however, the monthly reservation amount may be increased, if necessary, in January of each year.

- The reservation is 60,000,000 X 1.56 = 104,400.00 monthly
- Usage up to 60 million is \$.46 per thousand x 45,000 = \$20,700.00
- Usage over 60 million is \$5.68 per thousand
- We are charged for (3) - 8" meters; (1)-10" meter total is \$26,356 monthly

70-5203-504 CONTRACTUAL AGREEMENTS

Asset Management and Full Service Maintenance Program for Water Storage Tank. The rates below are in effect until year 2019-year 8 of the contract and the price decreases. Includes \$1,020 logo work on Yukon Parkway Tower.

Yukon Parkway Water Tower (Mustang)

Year 8	Year 9	Year 10	Year 11	Year 12
2019	2020	2021	2022	2023
\$26,261	\$26,261	\$26,261	\$29,150	\$29,150

Vandament Water Tower

Year 8	Year 9	Year 10	Year 11	Year 12
2019	2020	2021	2022	2023
\$24,041	\$24,041	\$24,041	\$26,686	\$26,686

Cornwell Water Tower

Year 8	Year 9	Year 10	Year 11	Year 12
2019	2020	2021	2022	2023
\$17,888	\$17,888	\$17,888	\$19,857	\$19,857

Integris Water Tower

Year 8	Year 9	Year 10	Year 11	Year 12
2019	2020	2021	2022	2023
\$25,879	\$25,879	\$25,879	\$25,879	\$25,879

TOTALS \$94,069 \$94,069 \$94,069 \$101,572 \$101,572

70-5203-505 WATER WELLS

The city operates 15 water wells and must pay well and land rental to the land owners. This is done on a percentage basis, negotiated separately with each land owner. The amount paid out on these wells has decreased considerably in the last year due to the arsenic levels of the wells and the fact that the well water must be mixed with the treated from OKC. Also, some of the wells have been down because major repairs are needed. These repairs are budgeted and after completion, the wells should operate at full capacity. The wells, owners and rates are listed below.

Owner	Wells	Rate per 1,000 gal
Alex Higdon heirs	#1	0.49-.495 FY 19-20
Commissioners of the Land Office	#2-#4	0.49-.495 FY 19-20
Oklahoma City Airport Trust	#5-#15	0.32-0.34 FY 19-20
Estate of Clay Wilson	Land Rental - 106.6 acres-\$10 per acre-per year	



71 - SANITATION ENTERPRISE FUND REVENUE
FY 2019-2020

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
SANITATION ENTERPRISE						
46119	Transfer Station Collections	54,535	55,146	38,790	48,104	50,000
46120	Sanitation Collections	2,000,388	2,195,212	1,707,214	2,017,078	2,112,818
46121	Extra Pick Up	6,576	6,810	6,088	7,179	7,200
46124	County Fee	26,289	26,296	22,000	26,110	26,100
46126	Transfer Fees	1,421	1,697	599	854	900
46130	Recycling Pick-Up	1,200	1,218	734	835	900
46132	Recycling	39,185	37,560	18,226	26,905	27,000
47100	Credit Card Service Fees Colle	0	0	0	0	7,871
		2,129,594	2,323,939	1,793,651	2,127,065	2,232,789
SPECIAL REVENUES						
48250	Miscellaneous	200	200	0	0	0
		200	200	0	0	0
TRANSFERS-IN						
48706	PEST Transfer- Gen Employees	0	15,216	15,484	15,484	0
		0	15,216	15,484	15,484	0
	TOTAL REVENUE	2,129,794	2,339,355	1,809,135	2,142,549	2,232,789

PURPOSE OF FUND

YMA Sanitation Fund accounts for the activities of the public trust in providing sanitation services to the public.



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5301-101 Regular Employees	547,744	590,232	378,444	546,641	610,814
5301-102 Part-Time/Seasonal Employ	0	0	0	0	11,340
5301-103 Overtime	37,371	20,500	19,356	27,959	20,500
5301-108 Employee Group Insurance	85,196	95,246	62,955	90,935	78,433
5301-117 Unemployment Insurance	2,273	2,100	707	2,100	2,100
5301-112 Employee Retirement	81,531	92,798	60,018	86,692	95,795
5301-113 FICA (Social Security)	43,670	46,872	30,218	43,648	48,447
5301-117 Employee Dental Insurance	8,047	8,700	5,351	7,730	8,388
5301-121 Sick Leave Buy-Back	4,376	4,475	4,252	4,252	4,475
TOTAL PERSONAL SERVICES	810,208	860,923	561,301	809,957	880,292
MATERIALS AND SUPPLIES					
5301-201 Office Supplies	329	400	149	300	400
5301-202 Duplication/Computer Suppl	189	300	115	300	500
5301-204 Fuel, Oil and Lubricants	91,011	95,000	68,218	118,375	110,000
5301-205 Nondurable Supplies	287	450	171	301	400
5301-206 Building Maintenance Suppl	0	0	0	0	0
5301-207 Chemicals	0	200	0	100	100
5301-213 Food Supplies	208	200	106	200	200
5301-217 Wearing Apparel	4,242	4,500	3,386	4,481	4,500
5301-218 Protective Clothing/Safety	3,582	3,500	2,856	3,500	3,500
5301-219 Disposal Costs	333,613	340,000	198,756	340,724	360,000
5301-220 Medical Supplies	98	100	0	100	100
5301-223 Welding Supplies	299	500	0	50	300
TOTAL MATERIALS AND SUPPLIES	433,857	445,150	273,756	468,431	480,000
SERVICES AND CHARGES					
5301-302 Buildings	1,841	2,000	493	749	2,000
5301-317 Durable Tools	1,218	1,000	200	300	500
5301-318 Motor Vehicles/Small Equip	89,067	95,000	65,361	110,933	115,000
5301-321 Air Condition and Heating S	0	0	0	0	500
5301-327 Cart and Dumpster Repair	0	3,500	4,115	6,173	4,000
5301-331 Travel Expense	0	200	0	500	200
5301-332 Tuition Reimbursement	0	2,500	0	2,500	2,500
5301-340 Postage and Shipping	0	40	20	40	40
5301-341 Telephones, Internet Servic	0	2,016	604	2,016	0
5301-346 Rentals & Leases	0	8,800	15,669	15,669	8,300
5301-349 Printing	0	5,000	2,831	5,000	2,000
5301-354 Assoc Memberships & Conf	0	1,630	412	800	1,630
5301-356 Training	0	1,870	130	750	1,870

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET	
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END		
5301-362	Judgments and Damages	0	0	122	122	0
5301-365	Maintenance Agreements	0	9,300	1,106	1,106	1,200
5301-376	Licensing & Software	0	0	9,213	9,213	0
5301-377	Licenses	758	1,000	351	900	597
5301-378	Vehicle Tags	20	50	49	49	50
5301-381	Special Events	0	0	471	471	500
5301-387	Credit Card Process Fees	0	0	0	0	7,600
TOTAL SERVICES AND CHARGES		92,903	133,906	101,147	157,290	148,487
CAPITAL IMPROVEMENT						
5301-430	Carts and Dumpsters	33,375	0	0	0	0
TOTAL CAPITAL IMPROVEMENT		33,375	0	0	0	0
TRANSFERS						
5301-601	Transfer to General Fund	761,624	761,624	507,749	761,624	724,010
5301-603	Transfer to 36 ST CIP	276,624	0	0	0	0
TOTAL TRANSFERS		1,038,248	761,624	507,749	761,624	724,010
	Fund Balance	0	0	0	0	0
TOTAL SANITATION		2,408,591	2,201,603	1,443,953	2,197,303	2,232,789

71-5301-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
Superintendent III	1	1		1
Driver IV	1	1		1
Driver III	2	2		2
Driver II	3	3		3
Driver I	3	3		3
Laborer II	1	1		1
Secretary II	1	1		1
Total	12	12		12

70-5301-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Department of Corrections (DOC) Prisoner Public Work Program (PPWP) workers:

<u>Position</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
		<u>Budgeted</u>	<u>Revised</u>	<u>Proposed</u>
PPWP workers	0	0	0	7
Total	0	0	0	7

Prev. budgeted in Fleet Maint

71-5301-204 FUEL, OIL AND LUBRICANTS

Unleaded and Diesel fuel (with additive) and CNG for all Sanitation vehicles. Bulk oil att, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. The orange user and red fuel key replacements come out of this account and purchased through Hoidale.

71-5301-205 NONDURABLE SUPPLIES

Includes small parts and tools, miscellaneous supplies for department operation.

71-5301-206 BUILDING MAINTENANCE SUPPLIES

Includes cost of shop towels, gloves, disposable wipes, etc.

71-5301-207 CHEMICALS

Wasp spray for Sanitation area and to keep on trucks.

71-5301-213 FOOD SUPPLIES

Includes food supplies, paper goods etc. for workers for Czech Day, and other events such as Public Works Week and Holiday luncheons.

71-5301-217 WEARING APPAREL

The City provides uniform shirts for all Public Works employees. This account includes the cost of cleaning uniform shirts and clothing allowances (\$125/each) for Sanitation department

71-5301-218 PROTECTIVE CLOTHING AND SAFETY EQUIPMENT

Includes PPE (Personal Protective Equipment) and \$150/each safety boot allowances for Sanitation staff.

71-5301-219 DISPOSAL COSTS

Costs include Landfill fees, disposal of sludge waste, recycle fees and hauling costs. Current landfill disposal contract with OEMA will expire in 2022.

- 71-5301-220 MEDICAL SUPPLIES**
First aid supplies for the Sanitation department.
- 71-5301-223 WELDING SUPPLIES**
Includes demurrage (monthly cylinder lease) of oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc.
- 71-5301-302 BUILDINGS**
Materials and supplies to repair and maintain Sanitation office and Transfer Station.
- 71-5301-317 DURABLE TOOLS**
Includes heavy hand tools and equipment for the Sanitation department.
- 71-5301-318 MOTOR VEHICLES AND SMALL EQUIPMENT REPAIR**
Repair to all city vehicles and small equipment repair for the Sanitation Department to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.
- 71-5301-321 AIR CONDITIONING AND HEATING SYSTEM REPAIR**
Includes parts and supplies to repair air conditioning and heating systems.
- 71-5301-327 CART AND DUMPSTER REPAIR**
Includes cost of materials and parts to repair poly-carts and dumpsters.
- 71-5301-331 TRAVEL EXPENSE**
Travel expenses for four employees to attend Oklahoma Chapter of Solid Waste Association of North America (SWANA) symposium.
- 71-5301-332 TUITION REIMBURSEMENT**
Tuition reimbursement for Mike Green
- 71-5301-340 POSTAGE AND SHIPPING**
Includes cost to add postage for the city postage meter for department mailings.
- 71-5301-341 TELEPHONE, TELETYPE, INTERNET**
This account included costs for the Mifi connection for the software in the Sanitation trucks. This connection has been discontinued and the account no longer used.
- 71-5301-346 RENTAL AND LEASES**
Includes cost to rent Roll Off trucks, Grapple truck and other Sanitation trucks as needed.
- 71-5301-349 PRINTING**
Print Transfer Station tickets and Sludge Manifests for hauling sludge.
- 71-5301-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS**
Oklahoma Chapter of Solid Waste Association of North America (SWANA) symposium \$175 each (4X), SWANA membership renewal (1X) \$200, SWANA certification renewal for

Manager of Transfer Station Systems \$250, Oklahoma Recycling Association (OKRA) membership \$25, OKRA conference \$40 each (2X), and Keep Oklahoma Beautiful (KOB) membership \$150.

SWANA membership	\$200
SWANA symposium registration	\$700
OK Recycling Association membership	\$25
OKRA conference registration	\$80
Keep Oklahoma Beautiful Affiliate dues	\$150
Other membership/conference registration	\$475
	<u>\$475</u>
Total	\$1,630

71-5301-356 TRAINING

DEQ waste exclusion training (WEP) \$30 each (4X), Occupational Safety and Health Administration (OSHA) HAZWHOPER training and certification in hazardous material handling \$500 each (2X).

DEQ Waste Exclusion Program training	\$120
SWANA certification renewal	\$250
HAZWHOPER training	\$1,000
MACK software training	\$500
	<u>\$500</u>
Total	\$1,870

71-5301-362 JUDGEMENTS AND DAMAGES

Includes minor costs to repair or replace private property damaged in the course of Sanitation collection.

71-5301-365 MAINTENANCE AGREEMENTS

Trash Flow annual software maintenance. This software is used for tracking and servicing routes. This is handled by the Technology Department.

Trash Flow Maintenance Agreement	\$1,200
	<u>\$1,200</u>
Total	\$1,200

71-5301-376 LICENSING AND SOFTWARE

Includes software used for tracking and servicing Sanitation routes. Software purchased in FY19; no funds budgeted for this fiscal year.

71-5301-377 LICENSES

Driver's license record for all employees (\$25) each. Water (\$92) & Wastewater (\$92) license for Bill Stover and CDL renewals.

Driver's License records	\$300
Commerical Driver's License renewal	\$113
Water/Wastewater License	\$184
	<u>\$184</u>
Total	\$597

71-5301-378 VEHICLE TAGS

Cost of tags for Sanitation vehicles and certain road equipment.

71-5301-381 SPECIAL EVENTS

Lunch for employees working the Big Junk pickup event.

71-5301-387 CREDIT CARD PROCESSING FEES

Credit Card processing fees for those paying with credit card at the Transfer Station.



73 - STORMWATER ENTERPRISE FUND REVENUE
 FY 2019-2020

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 YTD Actual Revenue	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
STORMWATER ENTERPRISE						
46180	Unfunded Mandate	248,317	256,365	165,341	248,012	240,965
46190	OKC Hazardous Waste	1,549	1,887	1,304	1,956	1,900
46195	SW Land Disturbance	115	115	420	630	420
		249,981	258,367	167,065	250,598	243,285
TRANSFERS-IN						
48110	Interest Earned	89	100	45	68	100
48706	PEST Transfer- Gen Employees	0	2,973	3,001	3,001	0
		89	3,073	3,046	3,069	100
	Appropriated Fund Balance		170,395			
	TOTAL REVENUE	250,070	261,440	170,111	253,666	243,385

PURPOSE OF FUND

Section 54-102:

Purpose. It is the purpose of this article to protect, maintain, and enhance the environment of the City of Yukon and the short-term and long-term public health, safety, and general welfare of the citizens of Yuko by controlling discharges of pollutants the the Yukom Storm Water Ssystem and to maintain and improve the quality of the community water into which the storm water outfalls flow, including, without limitations, the lakes, rivers, streams, ponds, wetlands, sinkholes, and groundwater of Yukon.

Restricted use by **Ordinance #1125** passed and approved on June 3, 2003.

Section 54-106:

Stormwater Charge. There is hereby established a Stormwater Charge which shall be billed monthly, beginning May 1, 2003, with the other City utilities. The Stormwater Charge shall be a minimum of two dollars (\$2.00) per month per account. Amount based on 5/8" water meter; larger meters incur greater charge. (With noted exemptions.)

Section 54-105 (a):

Funding. All of the Stormwater Charges collected and all loans, grants or funds received for the administration, operation, construction and improvement of the Stormwater Drainage System shall be deposited into the Fund. The Fund shall be used to pay for costs of administration, data collection, planning, designing, engineering, policing, constructing, maintaining, operating and improving drainage services and facilities and any other activity provided for by this article.



DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
PERSONAL SERVICES					
5401-101 Regular Employees	103,692	109,141	79,322	114,576	96,065
5401-103 Overtime	0	1,000	0	0	1,000
5401-108 Employee Group Insurance	13,977	15,243	9,662	13,957	11,754
5401-110 Unemployment Insurance	368	350	78	350	350
5401-112 Employee Retirement	15,322	16,754	11,414	16,486	14,618
5401-113 FICA (Social Security)	7,808	8,349	5,960	8,608	7,349
5401-117 Employee Dental Insurance	1,450	1,450	1,021	1,474	1,398
TOTAL PERSONAL SERVICES	142,617	152,287	107,456	155,452	132,534
MATERIALS AND SUPPLIES					
5401-201 Office Supplies	297	600	0	450	600
5401-202 Duplication/Computer Suppl	916	4,000	2,101	2,101	4,000
5401-204 Fuel, Oil and Lubricants	472	3,000	401	601	3,000
5401-205 Nondurable Supplies	100	1,000	77	116	1,000
5401-207 Chemicals	0	500	0	0	500
5401-208 Publications and Periodical	0	500	0	0	500
5401-211 Training Supplies	0	500	0	0	500
5401-213 Food Supplies	535	1,200	445	500	1,200
5401-214 Investigative/Illustrative	0	1,000	0	0	1,000
5401-217 Wearing Apparel	0	600	220	600	600
5401-218 Protective Clothing/Safety	1,179	2,000	0	1,200	2,000
5401-221 Public Educational Supplies	1,512	3,000	317	476	2,000
TOTAL MATERIALS AND SUPPLIES	5,011	17,900	3,561	6,043	16,900
SERVICES AND CHARGES					
5401-302 Buildings	0	500	0	0	500
5401-311 Signs and Markers	0	1,000	0	1,000	1,000
5401-315 Office Equipment/Furnishing	63	500	0	0	500
5401-316 Furniture/Fixtures/Misc. Fu	0	600	0	0	600
5401-317 Durable Tools	0	500	0	0	500
5401-318 Motor Vehicle Parts and Sup	473	1,500	0	500	1,500
5401-323 Inspection Fee for Property	0	34	0	34	34
5401-328 Document Destruction	204	700	1,200	1,440	2,600
5401-331 Travel Expense	1,064	4,000	1,466	1,466	4,000
5401-340 Postage	0	1,500	0	500	1,500
5401-345 Advertising	530	3,000	756	1,134	3,000
5401-347 Special Services	1,896	3,000	1,383	2,074	3,000
5401-348 Consultant Fees	16,747	47,000	0	0	47,000
5401-349 Printing	0	1,000	0	1,000	1,000
5401-354 Assoc. Membership/Conf R	855	3,000	815	1,223	3,000

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
5401-355 Legal	0	2,000	0	0	2,000
5401-356 Training	60	1,000	50	900	2,000
5401-365 Maintenance Agreements	3,941	5,164	2,384	3,042	3,517
5401-376 Licensing & Software	0	3,150	0	3,200	3,200
5401-377 Licenses	50	500	25	38	500
5401-379 Permits	748	2,000	0	750	2,000
TOTAL SERVICES AND CHARGES	26,632	81,648	8,079	18,300	82,951
CAPITAL IMPROVEMENT					
5401-433 Computer, Peripheral Equip	0	0	0	0	11,000
TOTAL CAPITAL IMPROVEMENT	0	0	0	0	11,000
TRANSFERS					
5401-602 Transfer to Other Funds	0	0	0	0	0
TOTAL TRANSFERS	0	0	0	0	0
TOTAL STORMWATER	174,260	251,835	119,095	179,794	243,385

73-5401-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

Position	FY 18-19			FY 19-20
	FY 17-18	Budgeted	Revised	Proposed
Stormwater Manager	1	1		1
GIS/GPS Spec	1	1		1
Total	2	2		2

73-5401-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

Personal protective safety equipment such as steel toed boots or shoes, hard hats, rain gear, safety glasses, safety vests, gloves, etc. Safety equipment for Fire Department for spills of fuel and oil to include booms, absorbent pads & rollsand spill kits. This account increased to add these Fire Dept purchases.

Safety equipment for Fire Dept	\$1,500
Protective clothing and safety for Stormwater	\$500
Total	\$2,000

73-5401-311 SIGNS AND MARKERS

Stormwater signs and for the storm drain marking system, replacement and other informational signs and etc.

73-5401-328 DOCUMENT DESTRUCTION

Monthly office docs shred fees (we are scanning lots of old files and shredding hard copies right now.) Projected increase for high activity. Stormwater also holds Special Shred Events that cost \$1,000 each.

Monthly document shredding	\$600
Special Shred Events	\$2,000
Total	\$2,600

73-5401-331 TRAVEL EXPENSE

Expenses involving travel outside the City of Yukon by Stormwater Manager, Development Services Director or GIS Technician. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, and etc. Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conferences.

MS4 Region Conference	airfare, lodging, meals	\$2,500
OFMA Conference (Fall)	lodging, meals	\$450
OFMA Conference (Spring)	lodging, meals	\$250
SCAUG (Regional)	airfare, lodging, meals, fuel	\$650
SCAUG (Oklahoma)	lodging, meals	\$150
Total		\$4,000

73-5401-345 ADVERTISING

Used for advertising special events like recycling days, booth space and stormwater PDA's that COSWA does as a group.

73-5401-348 CONSULTANT FEES

GIS consulting services for the mapping system: the subdivision layers to update, and "Regional Digital Orthophoto Images and Associated Data collection for 2019" with The Central Oklahoma Alliance of Government Agencies (COAGA). COAGA may be purchasing new aerials and planametrics in the early spring of 2019 which consists of updating our aerials, contours, centerline streets, building, sidewalks, impervious surfaces, paving, vegetation, etc. Also, water monitoring testing that is required for TMDL's and includes services of a professional for dry weather field monitoring.

73-5401-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

NPDES Permit requires attending training annually for at least two personal which is the Development Services Director, Stormwater Manager and GIS Technician: Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conference registration fees. This includes the cost of professional association memberships on a local, state or national levels (OFMA membership and Stormwater).

MS4 Conference Registration	\$800
OFMA Conference Registration	\$400
OFMA Spring Conference	\$175
National ASFPM	\$625
ASFPM membership	\$150
Regional SCAUG Conf Registration	\$345
SCAUG Conference Registration	\$200
SCAUG membership	\$60
OFMA Membership	\$75
IECA Membership	\$170
Total	\$3,000

73-5401-356 TRAINING

Water monitoring and stormwater classes for Development Services, Stormwater Management and general employees. Includes the cost of tuition, fees, special books, etc. for employees participating in training. This also includes costs of on-site training expenses, meals, breaks, etc. The new Stormwater Program Manager will need some inspection training and flood plain management training.

73-5401-365 MAINTENANCE AGREEMENTS

Maintenance for existing Software Programs and Hardware.

HP Care Pack Renewal on Z6200 Plotter	\$1,100
HP Care Pack Renewal on CP5225DN Color LaserJet Printer	\$300
HP Care Pack Renewal on "NEW" Color LaserJet Printer	\$450
GPS Pathfinder Office Software Maintenance-033036-00300	\$295
Terrasync Maintenance-installed on GeoXH 7X - 521837-00110	\$295
Terrasync Maintenance - 604697-00110	\$295
ArcGIS for Desktop Basic Single Use	\$440
Geo7X Series Hardware Maintenance SN:5513452473	\$342
Total	\$3,517

73-5401-376	LICENSING & SOFTWARE		
	Adobe Acrobat Professional		\$450
	ArcGIS Online Service Credits		\$250
	ESRI Publisher/ArcGIS Online Subscription		\$2,500
		Total	<u>\$3,200</u>

73-5401-379 PERMITS
 ODEQ Stormwater permits for the Stormwater Program.

73-5401-433	COMPUTER & PERHIPHERAL EQUIPMENT		
	Replace large format printer/plotter; outdated, no longer supported by HP		
	New Large Format Color Scanner/Plotter, 3 Year Care Pack		\$11,000
		Total	<u>\$11,000</u>



74 - GRANT FUND REVENUE
FY 2019-2020

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 Actual Revenue	2018-2019 Projected Revenue	2019-2020 Proposed Revenue
	MISCELLANEOUS					
46181	CDBG Grant Funds	0	71,791	79,260	79,260	73,860
48650	Homeland Security Grant	0	0	11,500	11,500	0
48660	ACOG CNG Grant	31,200	0	0	0	0
48687	Tourism & Rec Dept Trails Program Gran	137,050	324,169	0	0	0
48689	ACOG Transportation Alternatives Progr	0	100,187	0	0	515,960
48701	ODOT Transp Alternatives	0	135,990	0	0	0
48703	CENA-DRC Equip	0	0	5,627	5,627	6,000
48705	LWCF-Park Improvements	11,782	112,500	0	0	0
48706	OMAG Safety Enhancement Grant	0	0	1,636	1,636	2,454
48707	Misc Fire Grants	2,000	0	0	0	0
48708	Firehouse Subs Safety Grant	0	27,000	26,290	26,290	27,000
48709	SAFER Grant	0	0	0	0	350,000
	TOTAL REVENUE	182,032	771,637	124,313	124,313	975,274

PURPOSE OF FUND

Grants are non-repayable funds disbursed or given by one party, often a government department, corporation, foundation or trust, to a recipient for a specific, restricted purpose. Most Grants are awarded with the requirement of a percentage match amount.

Grant Fund Revenue is not guaranteed and application of many of the proposed Grants have not been made. The revenue shown is proposed and most likely not all will be received.



FY 2018-2019 BUDGET
74 -Grant Fund

GRANTS

DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019			2019-2020 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
CDBG GRANT					
5104-348-16 CDBG Year 16	902	0	0	87,700	0
5104-348-17 CDBG Year 17	1,052	71,791	6,180	71,791	0
5104-348-19 CDBG Year 19	0	0	0	0	73,860
TOTAL CDBG GRANT	1,953	71,791	0	159,491	73,860
PARK & RECREATION GRANTS					
5110-402 OTRD-Land&Water Conserv Fund	9,161	0	0	9,161	0
5110-403 OTRD-Recreation Trails Prog	57,778	324,169	171	57,778	0
5110-404 CENA-DRC Equip	0	0	7,772	7,772	6,000
5110-405 LWCF-Park Improvements	0	112,500	0	0	0
TOTAL PARK & RECREATION GRANTS	66,938	436,669	7,943	74,711	6,000
POLICE GRANTS					
5111-402 Firehouse Subs Safety Grant	0	54,000	26,290	26,290	27,000
TOTAL POLICE GRANTS	0	54,000		26,290	27,000
FIRE GRANTS					
5112-401 Homeland Sec-FF Train/Equip	11,509	0	0	0	0
5112-403 Misc Fire Grants	2,000	0	0	0	0
5112-600 Transfer to Gen Fund (SAFER Grant)	0	0	0	0	350,000
TOTAL FIRE GRANTS	13,509	0	0	0	350,000
ACOG GRANTS					
5132-401 ACOG Transp Alternatives Grant	0	100,187	100,187	100,187	515,960
TOTAL ACOG GRANTS	0	100,187	100,187	100,187	515,960
ODOT Grant					
5135-400 ODOT Transp Alternatives	0	128,990	0	0	0
5135-401 ODOT Safe Routes to School	0	7,000	0	0	0
TOTAL ODOT GRANT	0	135,990	0	0	0
OTHER GRANTS					
5136-218 OMAG Safety Enhancement Grant	0	0	1,636	1,636	2,454
5136-400 Union Pacific Foundation	17,036	0	0	0	0
TOTAL OTHER GRANTS	34,072	0	1,636	1,636	2,454
*** TOTAL EXPENDITURES ***	124,257	662,647	109,766	362,315	975,274

There are no guarantees that we will receive any revenue in this fund. However, due to the regular occurrence of revenue and expenditures in this fund, we have decided to include it in the budget in order to promote better transparency in fiscal year budgeting for the City.

CDBG GRANTS

5104-348-16 CDBG Year 16

Community Development Block Grant to be used for sanitary sewer and roadway on Cedar Avenue between 9th and 11th Street.

5104-348-17 CDBG Year 17

Community Development Block Grant funds used to replace the asphalt roadway in a location bounded by the railroad tracks to State Highway 4 and Cedar Avenue to Ash Avenue.

5104-348-19 CDBG Year 19

Community Development Block Grant to be used for improvements to Bledsoe Park and street signs in the CDBG area.

PARK & RECREATION GRANTS

5110-402 OTRD-Land&Water Conserv Fund

Oklahoma Tourism and Recreation Department- Land & Water Conservation Fund Grant for a restroom at Ranchwood Park.

5110-403 OTRD-Recreation Trails Prog

Oklahoma Tourism and Recreation Department- Recreation Trails Program Grant for a walking trail around Taylor Park.

5110-405 LWCF-Park Improvements

Land & Water Conservation Fund Grant for a Splash Pad at Kimbell Park. Grant funds not received.

POLICE GRANTS

5111-402 FIREHOUSE SUBS SAFETY GRANT

Firehouse Subs Public Safety Foundation Grant funds for the purchase of safety equipment for the Police Department.

FIRE GRANTS

5112-401 Homeland Sec-FF Train/Equip

(OKOSH) Homeland Security Grant for Fire Department Blue Card Train the Trainer Certification and Boat Operator Course for each shift.

5112-403 Miscellaneous Fire Grants

Walmart grant for equipment for Fire trucks.

5112-600 SAFER Grant

Staffing for Adequate Fire & Emergency Response (SAFER) Grant program through FEMA to fund three (3) Fire Fighters for three (3) years.

ACOG GRANTS

5132-400 ACOG-ODOT Transp Alternatives Grant

Association of Central Oklahoma Governments-ODOT-Transportation Alternatives Program Grant for a concrete trail on the East side of Garth Brooks Blvd. from Vandament Avenue to Main Street (Route 66.)

5132-401 ACOG-ODOT Safe Routes to School

Association of Central Oklahoma Governments-ODOT-Transportation Alternatives Program Grant for sidewalks. Sites include 10th street from Poplar to Yukon Ave, Yukon Ave to Holly, Poplar from 9th street east to Holly, other smaller segments included are around Myers, Shedeck, Parkland, Skyview/Lakeview and IES.



78 - YUKON PUBLIC EMPLOYEE LIMITED TAX (PELT)
FY 2019-2020

REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Projected Revenue
42214	Sales Tax Revenue-Police	1,575,386	1,462,128	1,300,924	1,561,109	1,576,720
42215	Sales Tax Revenue-Fire	1,288,952	1,227,798	1,064,393	1,277,272	1,290,044
42216	Sales Tax Revenue-Gen Employee	1,432,169	1,329,207	1,182,658	1,419,190	1,433,381
48110	Interest Earned	0	0	0	0	0
48114	Interest Earned-Police	236	182	195	293	295
48115	Interest Earned-Fire	132	138	131	197	198
48116	Interest Earned-Gen Employees	239	159	226	339	342
	TOTAL REVENUE	4,297,114	4,019,612	3,548,527	4,258,398	4,300,982

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditures	2018-2019 Projected Expenditures	2019-2020 Proposed Budget
5101-601-104	Transfers to GF from Police	1,279,910	1,279,910	959,933	1,279,910	1,279,910
5101-601-105	Transfers to GF from Fire	1,075,000	1,227,858	920,894	1,227,858	1,227,858
5101-601-106	Transfers to GF from Gen Employee	1,075,000	1,213,442	952,837	1,213,442	1,256,264
5101-601-110	Transfers to W&S - Gen Emp	0	24,633	24,264	24,264	0
5101-601-111	Transfers to San - Gen Emp	0	15,216	15,484	15,484	0
5101-601-112	Transfers to SW - Gen Emp	0	2,973	3,001	3,001	0
5101-601-113	Transfers to Cap Imp from Police	0	144,667	144,667	144,667	144,667
	Fund Balance-Police	295,712	182,400	341,186	281,491	152,438
	Fund Balance-Fire	214,084	78	143,630	49,610	62,385
	Fund Balance-Gen Employees	357,408	115,924	230,047	206,087	177,460
	TOTAL EXPENDITURES	4,297,114	4,207,101	3,735,943	4,445,814	4,300,982

PURPOSE OF FUND

Restricted use by **Ordinance #1135** passed and approved on December 16, 2003.

TAX RATE-SALES SUBJECT TO TAX

There is hereby levied an additional excise tax of three-fourths of one percent (3/4 of 1%) upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code, including all items listed under the applicable sections of the Oklahoma Tax Code, as such may be amended from time to time.

PURPOSE OF REVENUES

The excise tax levied hereunder shall be expended for the following: Of the three-fourths of one percent (3/4 of 1%), thirty percent (30%) shall be expended providing competitive compensation and benefits for fire personnel, additional firefighting personnel, subject to collective bargaining agreement with the City of Yukon, and firefighting related equipment; thirty-six and two-thirds percent (36 2/3%) of the excise tax levied shall be expended providing competitive compensation and benefits for police personnel, additional commissioned police personnel, subject to collective bargaining agreement with the City of Yukon, and police related equipment; the remaining thirty-three and one-third percent (33 1/3%) shall be expended providing competitive compensation and benefits for all other full-time employees of the city, additional full-time employees and equipment.

ACCOUNT DETAIL**5101-601-104 TRANSFERS TO GF FROM POLICE**

Transfer to the General Fund for Police related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for police personnel, additional commissioned police personnel, subject to collective bargaining agreement with the City of Yukon, and police related equipment.

5101-601-105 TRANSFERS TO GF FROM FIRE

Transfer to the General Fund for Fire related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for fire personnel, additional firefighting personnel, subject to collective bargaining agreement with the City of Yukon, and firefighting related equipment.

5101-601-106 TRANSFERS TO GF FROM GENERAL EMPLOYEES

Transfer to the General Fund for General Employee related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for all other full-time employees of the city, additional full-time employees and equipment.



79 - YUKON RESERVE SUPPORT FUND
FY 2019-2020

REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Projected Revenue
42110	Sales Tax Revenue	1,432,169	1,443,534	1,182,658	1,419,190	1,433,381
48110	Interest Earned	5,668	6,519	9,528	11,434	11,548
48190	Sale of City Property	2,157,800	0	0	0	0
48600	Transfer from General Fund	479,303	0	0	0	0
	TOTAL REVENUE	4,074,940	1,450,053	1,192,186	1,430,623	1,444,929

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditures	2018-2019 Projected Expenditures	2019-2020 Proposed Budget
5101-601	Transfer to General Fund	353,843	496,803	372,602	496,803	1,000,000
	Fund Balance	4,074,940	953,250	819,584	933,820	444,929
	TOTAL EXPENDITURES	4,428,783	1,450,053	1,192,186	1,430,623	1,444,929

PURPOSE OF FUND

Restricted use by Ordinance #1138 passed and approved on December 16, 2003.

TAX RATE-SALES SUBJECT TO TAX

There is hereby levied an additional excise tax of one-fourth of one percent (1/4 of 1%) upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code, including all items listed under the applicable sections of the Oklahoma Tax Code, as such may be amended from time to time.

PURPOSE OF REVENUES

The excise tax levied hereunder shall be expended first to replenish and maintain the reserve account of the City of Yukon at a level equal to twenty-five percent (25%) of the previous years' revenues as determined by the City Council and the remainder, if any, to be deposited in the general fund of the City to be used and expended as may be determined by the City Council.

ACCOUNT DETAIL

5101-601 TRANSFER TO GENERAL FUND

Transfer to the General Fund of the overage required to maintain the reserve account.



82 - YUKON ECONOMIC DEVELOPMENT AUTHORITY (TIF)
FY 2019-2020

REVENUE

Account	Description	2017-2018 Actual Revenue	2018-2019 Budgeted Revenue	2018-2019 Actual Revenue	2018-2019 Projected Actual Rev	2019-2020 Projected Revenue
42110	Sales Tax	239,701	197,085	173,507	208,208	210,290
48110	Interest	132	84	214	257	259
TOTAL REVENUE		239,833	197,169	173,721	208,465	210,550

EXPENDITURES

Account	Account Name	2017-2018 Actual Expenditures	2018-2019 Current Budget	2018-2019 Actual Expenditure	2018-2019 Projected Expenditures	2019-2020 Proposed Budget
5101-300	Eligible TIF Reimbursement	0	0	0	0	0
5101-400	Approved TIF Expenses	0	500,000	496,355	496,355	0
5101-601	Transfer to Other Funds	0	0	1,925	1,925	0
	Fund Balance	227,525	238,608	144,422	192,919	210,550
TOTAL EXPENDITURES		227,525	738,608	642,702	691,199	210,550

PURPOSE OF FUND

Restricted use by **Ordinance #1297** passed and approved on March 4, 2014.

ESTABLISHMENT OF TIF DISTRICT

The primary purpose of the Frisco Road Economic Development Project Plan is to improve the quality of life for citizens of the City of Yukon by authorizing the appropriate and necessary public support and assistance for the construction of an interchange at Frisco Road and Interstate 40, as well as the creation of an attractive viable commercial corridor south of Interstate 40 on and east of Frisco Road, all of which will stimulate private investment and development, attract new businesses, create new employment, and enhance the tax base; and establishing the creation of Increment District #1 (TIF.)

ACCOUNT DETAIL

48612

TRANSFER FROM GEN FUND-SALES TAX

The Revenue for this fund comes from Tax Increment District #1. The sales tax increment shall be the ninety percent (90%) of the City's two percent (2%) non-dedicated sales tax revenues (resulting in a one and eight-tenths percent (1.8%) effective incremental tax rate), ninety percent (90%) of the City's two percent (2%) non-dedicated use tax (also resulting in a one and eight-tenths percent (1.8%) effective incremental tax rate), and ninety percent (90%) of the City's five percent (5%) hotel occupancy tax (resulting in a four and a half percent (4.5%) effective incremental tax rate) generated by commercial transactions in Increment District No. 1

5101-300

ELIGIBLE TIF REIMBURSEMENT

The increment of sales taxes generated by Increment District No. 1 may be used to pay or finance eligible project costs authorized pursuant to Section VIII of the Project Plan, for a period not to exceed twenty-five (25) years, as provided by law, or the period required for the payment of up to \$37 Million of project costs authorized pursuant to Section VIII of the Project Plan, whichever is less.



PERSONNEL ASSIGNMENTS

LEGISLATIVE	4	EMERGENCY MANAGEMENT	1	REC & FACILITIES (cont'd)	
City Attorney	1	Emergency Manager/	1	Part-Time Rec Aides	32
Main Street Director/	1	P & C Insurance Coordinator		Pool Seasonal	38
Tourism Marketing Assoc.				Part-Time Special Instructors	8
PIO/Media Specialist	1	TECHNOLOGY	4	Seasonal (All Year)	5
Graphic Artist	1	Director	1	Seasonal (Summer Only)	10
		Technology Assistant	2		
ADMINISTRATIVE	3	IT Support Associate	1	FLEET MAINTENANCE	7
City Manager	1			Superintendent II	1
Assistant City Manager	1	DEVELOPMENT SERVICES	11	Mechanic III	1
Exec. Administrative Assistant	1	Assistant to the City Manager	1	Mechanic II	2
		Inspector II	1	Service Writer	1
FINANCE	4	Inspector I	1	Office Coordinator II	1
City Clerk	1	Fire Inspector	1	Secretary III	1
Deputy City Clerk	1	Code Enforcement II	1		
City Treasurer	1	Code Enforcement I	1	ANIMAL CONTROL	3
Deputy City Treasurer/	1	Office Coordinator II	1	Animal Control Shelter Supervisor	1
Purchasing Agent		Permit/Licensing Clerk	2	Animal Control Officer	2
		Clerk II	1		
FIRE	45	Grant Writer/Program Support	1	WATER/WASTEWATER	10
Chief	1			Public Works Director	1
Deputy Chief	1	LIBRARY	12	Superintendent II	1
Battalion Chief	3	Librarian	1	Foreman	1
Training Officer/Major	1	Assistant Librarian	1	Equipment Operator III	1
Captain	6	Library Associate	5	Equipment Operator II	2
Sergeant	6	PT Circulation Clerk	2	Locator	1
Corporal	17	Temporary PT Circulation Clerk	3	Laborer I	3
Fire Fighter (3 - Safer Grant)	8				
Office Coordinator II	1	PROPERTY MAINTENANCE	8	UTILITY BILLING	9
Clerk II	1	Superintendent III	1	Supervisor V	1
		Assistant Electrician	1	Utility Billing Specialist	1
POLICE DEPARTMENT	67	Laborer II	1	Clerk III	3
Chief	1	Laborer I	5	Meter Reader/Cust Srvc Clk	1
Deputy Chief	1			Meter Reader II	1
Major	2	HUMAN RESOURCES	3	Meter Reader I	2
Captain	7	Human Resources Director	1		
Lieutenant	7	HR Generalist	1	SANITATION	12
Sergeant	20	Risk Manager	1	Superintendent III	1
Patrol Officer	9			Driver IV	1
City Marshal - Warrant Officer	1	PARK ADMINISTRATION	2	Driver III	3
Office Coordinator II	1	Park & Recreation Director	1	Driver II	2
Communications Supervisor	1	Secretary III	1	Driver I	3
Communications Officer	12			Laborer II	1
Jailer/Property Room Tech	1	PARK MAINTENANCE	20	Secretary II	1
Supervisor IV	1	Superintendent II	1		
Police Records Tech	3	Foreman	1	STORMWATER	2
		Laborer III	2	Stormwater Manager	1
STREET	13	Laborer II	1	GIS/GPS Specialist	1
Asst. Public Works Director	1	Laborer I	5		
Superintendent II	1	Seasonal (Summer Only)	10	TOTAL EMPLOYEES	351
Foreman	1			Full-Time	243
Equipment Operator III	1	RECREATION & FACILITIES	107	Part-Time (29 hrs wk/52 wks)	34
Equipment Operator II	2	Superintendent III	1	Temp P/T (19 hrs wk)	3
Equipment Operator I	2	Management Consultant/Sales	1	P/T Spec Instr (5 hrs wk/52 wks)	8
PPWP Crew Leader	1	Supervisor III	3	Seasonal (All Year)	5
Laborer II	1	Athletic Coordinator	1	Seasonal (Summer Only)	58
Laborer I	3	Special Event Assistant	1		
		Rec Coordinator	2		
MUNICIPAL COURT	4	Rec Leader	3		
Court Administrator	1	RAC Activity Assistant	1		
Deputy Court Clerk	2	RAC Receptionist	1		
Municipal Judge	1				



FY 2019-2020 BUDGET

FIRE PAY PLAN

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Firefighter	37,889	39,783	41,773	43,861	46,055	48,356	50,775	53,314	55,979	57,378	58,813	60,284
	14.89	15.64	16.42	17.24	18.10	19.01	19.96	20.96	22.00	22.55	23.12	23.70
Corporal	46,836	49,177	51,636	54,218	56,930	59,776	62,765	65,903	69,198	70,927	72,701	74,520
	18.41	19.33	20.30	21.31	22.38	23.50	24.67	25.91	27.20	27.88	28.58	29.29
Sergeant	53,065	55,719	58,501	61,430	64,502	67,727	71,113	74,669	78,402	80,362	82,371	84,430
	20.86	21.90	23.00	24.15	25.35	26.62	27.95	29.35	30.82	31.59	32.38	33.19
Training Officer	58,504	61,430	64,502	67,727	71,113	74,669	78,402	82,321	86,437	88,598	90,814	93,083
	28.13	29.53	31.01	32.56	34.19	35.90	37.69	39.58	41.56	42.60	43.66	44.75
Captain	62,708	65,844	69,137	72,594	76,223	80,034	84,036	88,237	92,650	94,966	97,340	99,774
	24.65	25.88	27.18	28.54	29.96	31.46	33.03	34.68	36.42	37.33	38.26	39.22
Battalion Chief	65,844	69,137	72,594	76,223	80,034	84,036	88,237	92,650	97,282	99,714	102,207	104,762
	25.88	27.18	28.54	29.96	31.46	33.03	34.68	36.42	38.24	39.20	40.18	41.18



Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Officer	44,900	46,472	48,098	49,781	51,524	53,327	55,194	57,125	59,125	61,194	63,336
	21.59	22.34	23.12	23.93	24.77	25.64	26.54	27.46	28.43	29.42	30.45
Sergeant	57,953	59,982	62,081	64,254	66,503	68,830	71,239	73,733	76,313	78,984	81,749
	27.86	28.84	29.85	30.89	31.97	33.09	34.25	35.45	36.69	37.97	39.30
Lieutenant	72,960	75,514	78,157	80,892	83,723	86,654	89,687				
	35.08	36.30	37.58	38.89	40.25	41.66	43.12				
Captain	87,910	90,547	93,263	96,061	98,943						
	42.26	43.53	44.84	46.18	47.57						
Major	100,684	104,394	108,048								
	48.41	50.19	51.95								

** New Rank adjustment will be implemented on July 1 2016.

** Grade adjustment will be made on Promotion/Anniversary Date.

** Officers will be eligible to test for the rank of Sergeant after the completion of their fourth year of continual service with the Yukon Police Department.

** Existing Corporals as of July 01,2016 will move to the pay grade of Sergeant at the next highest step on the new scale.(i.e.:step 12 Corporal moves to step 8 Sergeant).

** Sergeants would be a non-supervisory position still maintaining rank for a minimum of two years prior to being eligible to test for Lieutenant.

** Supervisor Sergeants become Lieutenants,Lieutenants become Captains and Captains become Majors. A Majors' job duties are at the discretion of the Chief of Police. Years of service within the grade of Sergeant will be identified with the insignia:i.e.Sergeant with 10 years of service within the dept.will become Staff Sgt(SSGT),15 years will have the rank of Master Sgt.(MSGT)(at No additional pay)

** The rank of Major would report directly to the Chief of Police. The Chief shall have sole discretion on the appointment to Major,as the positions become vacant.

** A survey of the eight (8) metro cities including,Bethany,Del City,Edmond,Midwest City,Moore,Mustang,The Village,and Warr Acres, will be utilized,as a goal,to try to set a minimum standard for pay or cost of living increase as funds are available.



GENERAL EMPLOYEES PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
C			32,437	33,248	34,080	34,931	35,805	36,701	37,618	38,559	39,523	40,511
Clerk I Laborer I Meter Reader I			15.59	15.98	16.38	16.79	17.21	17.64	18.09	18.54	19.00	19.48
D		32,437	33,248	34,080	34,931	35,805	36,701	37,618	38,559	39,523	40,511	41,524
Receptionist - RAC		15.59	15.98	16.38	16.79	17.21	17.64	18.09	18.54	19.00	19.48	19.96
E	32,437	33,248	34,080	34,931	35,805	36,701	37,618	38,559	39,522	40,510	41,523	42,561
GIS/GPS Technician IT Support Associate	15.59	15.98	16.38	16.79	17.21	17.64	18.09	18.54	19.00	19.48	19.96	20.46
F	33,248	34,080	34,931	35,805	36,701	37,617	38,558	39,522	40,510	41,523	42,561	43,625
Clerk II Laborer II Library Associate Meter Reader/CS Clerk Secretary I	15.98	16.38	16.79	17.21	17.64	18.09	18.54	19.00	19.48	19.96	20.46	20.97
G	34,068	34,920	35,792	36,687	37,605	38,544	39,508	40,496	41,509	42,546	43,610	44,700
RAC Activity Assistant Recreation Leader Service Writer	16.38	16.79	17.21	17.64	18.08	18.53	18.99	19.47	19.96	20.45	20.97	21.49
H	34,253	35,110	35,988	36,888	37,809	38,754	39,725	40,718	41,735	42,779	43,848	44,944
Special Event Assistant	16.47	16.88	17.30	17.73	18.18	18.63	19.10	19.58	20.06	20.57	21.08	21.61
I	34,592	35,544	36,519	37,525	38,556	39,617	40,706	41,826	42,975	44,157	45,372	46,619
Equipment Operator I Jailer/Property Room Tech Locator Meter Reader II Supervisor I	16.63	17.09	17.56	18.04	18.54	19.05	19.57	20.11	20.66	21.23	21.81	22.41
J	36,090	37,082	38,101	39,149	40,227	41,333	42,469	43,637	44,837	46,070	47,337	48,639
Clerk III Deputy Court Clerk Driver I Equipment Operator II Laborer III Mechanic I Permit/Licensing Clerk Records Technician Secretary II	17.35	17.83	18.32	18.82	19.34	19.87	20.42	20.98	21.56	22.15	22.76	23.38
K	37,656	38,693	39,755	40,848	41,972	43,126	44,311	45,531	46,783	48,069	49,391	50,749
Athletic Coordinator Recreation Coordinator Supervisor II	18.10	18.60	19.11	19.64	20.18	20.73	21.30	21.89	22.49	23.11	23.75	24.40
L	39,304	40,384	41,495	42,635	43,808	45,014	46,250	47,523	48,829	50,172	51,552	52,969
Assistant Electrician Equipment Operator III Foreman PPWP Crew Leader	18.90	19.42	19.95	20.50	21.06	21.64	22.24	22.85	23.48	24.12	24.78	25.47
M	39,929	40,027	42,155	43,315	44,505	45,730	46,986	48,279	49,607	50,971	52,373	53,813
Communications Specialist Driver II	19.20	19.24	20.27	20.82	21.40	21.99	22.59	23.21	23.85	24.51	25.18	25.87
N	41,419	42,560	43,729	44,934	46,169	47,439	48,743	50,083	51,459	52,875	54,329	55,823
Animal Control Officer City Marshal Code Enforcement Officer I Mechanic II Office Coordinator I	19.91	20.46	21.02	21.60	22.20	22.81	23.43	24.08	24.74	25.42	26.12	26.84
O	41,772	42,921	44,101	45,315	46,561	47,840	49,157	50,508	51,898	53,326	54,792	56,299
	20.08	20.64	21.20	21.79	22.39	23.00	23.63	24.28	24.95	25.64	26.34	27.07



GENERAL EMPLOYEES PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
P	42,858	44,036	45,247	46,491	47,770	49,082	50,434	51,820	53,244	54,709	56,213	57,759
Driver III Supervisor III	20.60	21.17	21.75	22.35	22.97	23.60	24.25	24.91	25.60	26.30	27.03	27.77
Q	44,768	46,020	47,309	48,634	49,995	51,395	52,834	54,314	55,834	57,397	59,004	60,656
Secretary III	21.52	22.13	22.74	23.38	24.04	24.71	25.40	26.11	26.84	27.59	28.37	29.16
R	46,778	48,087	49,433	50,818	52,240	53,702	55,206	56,751	58,341	59,975	61,654	63,380
Code Enforcement Officer II Mechanic III Superintendent I Utility Billing Specialist	22.49	23.12	23.77	24.43	25.12	25.82	26.54	27.28	28.05	28.83	29.64	30.47
S	48,888	50,256	51,663	53,111	54,597	56,127	57,698	59,313	60,974	62,681	64,438	66,240
Driver IV Graphic Artist Supervisor IV	23.50	24.16	24.84	25.53	26.25	26.98	27.74	28.52	29.31	30.14	30.98	31.85
T	51,101	52,533	54,003	55,515	57,069	58,666	60,347	61,997	63,733	65,517	67,352	69,238
Communications Supervisor Office Coordinator II PIO/Media Specialist Stormwater Manager	24.57	25.26	25.96	26.69	27.44	28.20	29.01	29.81	30.64	31.50	32.38	33.29
U	53,430	54,927	56,465	58,045	59,670	61,341	63,059	64,825	66,639	68,505	70,423	72,395
Fire Inspector Inspector I	25.69	26.41	27.15	27.91	28.69	29.49	30.32	31.17	32.04	32.94	33.86	34.81
V	55,879	57,443	59,052	60,705	62,406	64,153	65,949	67,796	69,695	71,646	73,652	75,715
Management Consultant Technology Assistant	26.86	27.62	28.39	29.19	30.00	30.84	31.71	32.59	33.51	34.45	35.41	36.40
W	58,457	60,123	61,836	63,597	65,410	67,276	69,192	71,164	73,192	75,278	77,424	79,630
Animal Control Shelter Supervisor Inspector II Main Street Director/ Tourism Marketing Associate Office Coordinator III Superintendent II Risk Manager	28.10	28.91	29.73	30.58	31.45	32.34	33.27	34.21	35.19	36.19	37.22	38.28
X	60,594	62,321	64,096	65,922	67,802	69,735	71,722	73,767	75,868	78,030	80,254	82,541
Deputy City Treasurer/Purchasing Agent	29.13	29.96	30.82	31.69	32.60	33.53	34.48	35.46	36.48	37.51	38.58	39.68



MANAGEMENT PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
7	48,818	50,185	51,590	53,034	54,519	56,046	57,615	59,228	60,887	62,591	64,344	66,148
Assistant Librarian Emergency Manager/ Property & Casualty Insurance Coord.	23.47	24.13	24.80	25.50	26.21	26.95	27.70	28.48	29.27	30.09	30.93	31.80
8	48,916	48,230	49,580	50,968	52,395	53,863	55,371	56,921	58,515	60,153	61,838	63,569
	22.56	23.19	23.84	24.50	25.19	25.90	26.62	27.37	28.13	28.92	29.73	30.56
9	48,604	49,965	51,364	52,802	54,281	55,800	57,363	58,969	60,620	62,318	64,062	65,856
	23.37	24.02	24.69	25.39	26.10	26.83	27.58	28.35	29.14	29.96	30.80	31.66
10	49,046	50,419	51,831	53,282	54,774	56,308	57,884	59,505	61,171	62,884	64,645	66,455
	23.58	24.24	24.92	25.62	26.33	27.07	27.83	28.61	29.41	30.23	31.08	31.95
11	50,826	52,249	53,712	55,216	56,762	58,351	59,985	61,665	63,391	65,166	66,991	68,867
	24.44	25.12	25.82	26.55	27.29	28.05	28.84	29.65	30.48	31.33	32.21	33.11
12	53,158	54,646	56,177	57,749	59,366	61,029	62,738	64,494	66,300	68,156	70,065	72,027
	25.56	26.27	27.01	27.76	28.54	29.34	30.16	31.01	31.88	32.77	33.68	34.63
13	55,611	57,279	58,988	60,768	62,591	64,468	66,402	68,395	70,448	72,560	74,737	76,979
	26.74	27.54	28.36	29.22	30.09	30.99	31.92	32.88	33.87	34.88	35.93	37.01
14	61,091	62,924	64,812	66,756	68,759	70,821	72,946	75,134	77,388	79,710	82,101	84,564
Deputy City Clerk	29.37	30.25	31.16	32.09	33.06	34.05	35.07	36.12	37.21	38.32	39.47	40.66
15	63,338	65,238	67,195	69,211	71,288	73,426	75,629	77,898	80,235	82,642	85,121	87,675
HR Generalist	30.45	31.36	32.31	33.27	34.27	35.30	36.36	37.45	38.57	39.73	40.92	42.15
16	70,028	72,128	74,292	76,521	78,817	81,181	83,617	86,125	88,709	91,370	94,111	96,935
Court Administrator Executive Administrative Assistant	33.67	34.68	35.72	36.79	37.89	39.03	40.20	41.41	42.65	43.93	45.25	46.60
17	73,370	75,571	77,838	80,173	82,578	85,056	87,607	90,236	92,943	95,731	98,603	101,561
Assistant Public Works Director City Treasurer Librarian Superintendent III Supervisor V Police IT Manager	35.27	36.33	37.42	38.54	39.70	40.89	42.12	43.38	44.68	46.02	47.41	48.83
18	89,567	92,433	95,391	98,444	101,594	104,845	108,200	111,662	115,236	118,923	122,729	126,656
City Clerk Deputy Fire Chief Deputy Police Chief Grant Writer/Program Support Human Resources Director Information Technology Director Park & Rec Director Public Works Director	43.06	44.44	45.86	47.33	48.84	50.41	52.02	53.68	55.40	57.17	59.00	60.89
19	98,209	101,351	104,595	107,942	111,396	114,960	118,639	122,436	126,353	130,397	134,048	137,801
Fire Chief Police Chief	47.22	48.73	50.29	51.90	53.56	55.27	57.04	58.86	60.75	62.69	64.45	66.25
20	107,720	111,490	115,392	119,431	123,611	127,937	132,415	137,049	141,846	146,811	151,949	157,287
Assistant to the City Manager	51.79	53.52	55.48	57.42	59.43	61.51	63.66	65.89	68.20	70.58	73.05	75.61
21	0	0	0	0	138,600	143,451	148,472	153,668	159,047	164,613	170,375	176,338
Assistant City Manager	0.00	0.00	0.00	0.00	66.63	68.97	71.38	73.88	76.46	79.14	81.91	84.78

ACCOUNT DEFINITIONS

100 SERIES - PERSONNEL SERVICES

Personal services which may include expenses for salaries, wages, or other compensation, fees allowances and related employee benefits, paid to any officer or employee for services rendered or for employment. Employee benefits may include employer contributions to a retirement system, insurance, sick leave, terminal pay or similar benefits.

101 REGULAR EMPLOYEES

Includes salary for both full time employees and those employees who work on a full time-part time basis.

102 PART-TIME/SEASONAL EMPLOYEES

Includes seasonal and temporary employees, either full time or part time, as well as inmate or half-way house employees.

103 OVERTIME

Premium workweek as a result of an emergency or unusual circumstance.

104 RESERVED

105 VOLUNTEER SALARIES

Salary account for the volunteer firefighters and reserve police officers.

106 EXPENSE ALLOWANCE

Includes compensation for authorized use of employee's private vehicle in conjunction with city duties and/or electronic device allowance; use of this account is generally limited to administrative personnel and/or specifically approved situations and must be approved by the City Manager.

107 BONDS

Surety bonding for city officials and employees' blanket bond.

108 EMPLOYEE GROUP INSURANCE

Includes health and life insurance, and medical consultant services such as MedEncitive.

109 WORKERS' COMPENSATION

Premium for Workers' Compensation insurance for employees.

110 UNEMPLOYMENT INSURANCE

Premium for Unemployment Insurance for employees.

111 PERSONAL LIABILITY INSURANCE

Includes Acts or Omission Insurance on elected officials and medical malpractice insurance for emergency medical technicians/paramedics.

112 EMPLOYEE RETIREMENT

Includes the City's cost of the employee retirement program.

113 F.I.C.A. (SOCIAL SECURITY)

City's portion of Medicare and Social Security - paid on behalf of employees

116 CHRISTMAS BONUS

Employees' Christmas bonuses.

117 DENTAL INSURANCE

Includes the cost of dental insurance for employees.

119 CLEANING ALLOWANCE

Includes the cleaning allowances negotiated with the unions; replacement of personal property that was used for city business that was lost, damaged or stolen.

121 SICK LEAVE BUY-BACK

Buy Back Program to reduce City's fiscal liability for sick leave.

200 SERIES - MATERIALS AND SUPPLIES
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<p>Materials and supplies, which may include articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies and repair and maintenance supplies, and all items of expense to any person, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities.</p>
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201 OFFICE SUPPLIES

Includes all supplies necessary for use in the operation of the office; examples include, but are not limited to, pencils, paper, envelopes, pens, record books, paper clips, typewriter supplies, etc.

202 DUPLICATION/COMPUTER SUPPLIES

Includes all supplies needed to maintain office copiers and printers: paper, toner; computer disks, disk storage boxes, computer paper, etc.

203 RESERVED**204 FUEL, OIL AND LUBRICANTS**

Includes gasoline, diesel fuel, motor oil, grease and other lubricants, anti-freeze, hydraulic oil.

205 NONDURABLE SUPPLIES

Items with a small unit value that are normally subject to loss or rapid deterioration, or are expendable. These items may include such items as flags, light bulbs, flashlights, scanner crystals, gauges, thermometers, wrenches, crowbars, shovels, rakes, brooms, mops, electrical testers, extension cords, wire ties, splitters, garden hose, fuel cans, weed eater line, dishes, cups, flatware, coffee pots, pipe cutting oil, pipe wrenches, etc.

206 BUILDING MAINTENANCE SUPPLIES

Floor wax, air deodorizer, floor stripper, buffer pads, toilet disinfectants, scouring powder, window cleaner, hand soap, toilet paper, paper towels, bleach, laundry soap, dishwashing soap, ice melt, shop towels, hand cleaner, etc.

207 CHEMICALS

Includes chemicals used in the treatment of potable water, sewage, firefighting foams, firefighting dry chemicals, pool chemicals, insect spray, degreaser, sewer acid, etc.

208 PUBLICATIONS AND PERIODICALS

Includes magazines, newspapers, books, technical manuals, pamphlets, and texts used in code enforcement, and other professional publications used in a non-training mode.

209 RECREATIONAL SUPPLIES

Includes all articles of brief use, such as baseballs, tennis balls, handicraft supplies, basketballs, etc.

210 LANDSCAPING SUPPLIES

Grass seed, flower bulbs, insecticides, pesticides, fertilizers, seeds, trees, seedlings, sod, etc., used in any department to enhance public grounds.

211 TRAINING SUPPLIES

Ammunition, targets, training manuals, visual and audio aids, projector bulbs, overhead projector transparencies, etc. used for in-house training of city personnel. Also includes training materials for employees - brochures, check stuffers, etc.

212 ANIMAL FOOD

Includes dog and cat food; food for waterfowl.

213 FOOD SUPPLIES

Includes coffee, ice, disposable cups, tea, sugar, creamer, stirrers, paper plates, and other supplies normally used in the course of special public events.

214 INVESTIGATIVE/ILLUSTRATIVE SUPPLIES

Includes film, video tape, special chemicals used in photography laboratories, expendable items in evidence kits, film or video tape for project documentation.

215 MERCHANDISE FOR RESALE**216 ELECTION SUPPLIES**

Includes cost of supplies necessary for an election, to include the printing of the ballots. Also includes the salaries of the election workers.

217 WEARING APPAREL

Includes uniform allowance for employees.

218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

Personal protective safety equipment such as police officer's body armor, firefighter's protective clothing, hard hats, rain gear, etc.

219 DISPOSAL COSTS

Landfill fees, disposal of sludge waste, etc., and hauling costs.

220 MEDICAL SUPPLIES

Includes purchasing and stocking all first aid kits and all medical supplies for the Fire Department rescue squad.

221 PUBLIC EDUCATIONAL SUPPLIES

All supplies expended for public education; film rental, speakers, display posters, handouts, costumes, video rentals or purchases, balloons, PA systems, etc.

222 RECORD SUPPLIES

Includes record keeping books, registration pads, special stamps used for record keeping, card kits, spine labels, book dust jacket covers, etc., Police Department bicycle licensing program, filing fees (such as with County).

223 WELDING SUPPLIES

Includes demurrage (monthly cylinder lease) oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc.

224 MEALS/SUPPLIES FOR PRISONERS

This account includes meals, wearing apparel, blankets, towels and admission kits for prisoners housed in the City jail. Also, costs to reimburse DOC for PPWP meals.

225 PROMOTIONAL ITEMS

Includes items with City logo to give-away as part of a promotional campaign, award/incentive or donate items as an event sponsor.

226 MEETING/WORKSHOP/EVENT SUPPLIES

Materials and supplies needed to host meetings, workshops and events for employees or outside agencies. Materials/supplies may include film rental, speakers, display posters, handouts, costumes, video rentals, promotional gifts, balloons, tablecovers and PA systems.

300 SERIES - OTHER SERVICES AND CHARGES

Other services and charges, which may include all current expenses other than those listed in other series, such as services or charges for communications, transportation, advertising, printing or binding, insurance, public utility services, travel expenses, consultation, professional services, repairs and maintenance, rentals, miscellaneous items and all items of expenses to any person, firm or corporation rendering such services. Does not include any item which would increase the value of the property.

301 LAND

Tree and stump removal, sand and dirt for fill, etc.

302 BUILDINGS – REPAIR AND MAINTENANCE

Includes all items for the interior and exterior repair of city-owned buildings: painting, roofing, trim work, glass replacement, plumbing supplies, electrical supplies, etc.

303 BRIDGES AND CULVERTS

Materials for the repair of bridges and culverts. Examples are lumber, nails, concrete, asphalt, etc.

304 SEWAGE DISPOSAL - PLANT AND LIFT STATION

Includes parts for repairs, such as steel plate, pump parts, and other items to repair plant and lift stations.

305 SANITARY SEWERS

Includes fill and screen sand, paint, paint to mark sewers, bricks and concrete blocks for repairs, etc.

306 SIDEWALKS, STEPS, CURBS, GUTTERS & CONCRETE REPAIRS

Includes materials, such as concrete and asphalt, for repair.

307 STORM SEWERS

Includes materials for repair, such as plastic sheeting, curb hoods, grates, concrete, etc.

308 DRAINAGE DITCHES / POND REPAIR

Includes cost to repair banks, channels and washouts. Also includes costs to repair ponds in parks.

309 STREETS, ALLEYS, AND ROADWAYS

Includes materials for repair, such as concrete, asphalt, crack sealer, paint and striping, etc.

310 PARKING AREAS

Materials for striping, patching, fencing, barriers, etc.

311 STREET SIGNS, TRAFFIC LIGHTS, AND SIGNS

Includes street and traffic control signs, warning signs, bulbs and repairs on street lights, controllers, etc. Also includes Storm water signage.

312 WATER LINES

Repairs to gate valves, pipe, fire hydrants, etc.

313 RECREATIONAL STRUCTURES - PARKS

Repair ball field lights, picnic pavilions, toilets, backstops, etc.

314 BUG AND RODENT CONTROL

Includes spraying for termites and roaches, control of rats, mice, squirrels, etc. in buildings.

315 OFFICE EQUIPMENT (NON-CAPITAL)

Includes those minor items costing less than \$1,000 normally used to outfit/replace items in an office environment. Including, but not limited to, calculators, electric staplers, etc.

316 FURNITURE, FIXTURES, AND MISCELLANEOUS FURNISHINGS

Repair or minor replacement of stoves, refrigerators, mini-blinds, rugs, televisions, mattresses and box springs, window shades, chairs, tables, podiums, etc.

317 DURABLE TOOLS

Includes heavy hand tools, fire equipment such as nozzles and fittings, portable pumps, etc.

318 MOTOR VEHICLE /SMALL EQUIPMENT PARTS AND SUPPLIES (Excluding Fuel)

Tires, batteries, commercial tire changing and tire repair, lights, paint and body work, small gasoline engine repair, repair of weed eaters, alternators, mufflers, automotive glass, repairs to mowing machines, and all other automotive parts.

319 WATER METERS AND SETTINGS

Includes parts to repair and replacement of water meters, meter box covers and cans, fire hydrant meters, etc.

320 SIGNAL SYSTEMS

Includes sealer for loop detectors, fans for signal systems, timers, traffic light repair, repair of storm sirens, etc.

321 AIR CONDITIONING AND HEATING SYSTEMS

Includes parts to repair to all heating, ventilating and air handling systems.

322 PLAYGROUND AND SWIMMING POOL EQUIPMENT

Includes repairs, cleaning, painting, etc. to swimming pools, and repairs of playground equipment.

323 INSPECTION FEE FOR PROPERTY AND EQUIPMENT

To include annual inspections of fire extinguisher, boiler, etc.

324 FUEL PUMP/GENERATOR REPAIR

Includes any repair made to the City's gasoline and/or diesel pumps or repairs made to existing generators not covered by maintenance agreements.

325 SPRINKLER SYSTEMS

Includes bubblers, spray heads, adapters, pop-ups, collars, electrical items, etc. on sprinkler systems.

327 CART & DUMPSTER REPAIR

Cost of materials to repair carts and dumpsters

328 DOCUMENT DESTRUCTION**330 MEDICAL EXPENSES - EMPLOYEES**

Includes physicals for new employees, city initiated return to work physicals and drug testing; required immunizations for employees.

331 TRAVEL EXPENSE

Expenses of elected officials or employees incurred in the performance of authorized and assigned duties involving travel outside the City by public or private carrier. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, etc.

332 TUITION REIMBURSEMENT

Includes refunds to city employees for successfully completing city job related college courses; also includes cost of certificate courses dealing with job related subjects taken through Vocational Technical

340 POSTAGE AND SHIPPING

Included in this account are funds for mailing parcel post, United Parcel Service, Fed-Ex, etc. or freight.

341 COMMUNICATION SERVICES

All telephone service (land and cellular), internet service, OLETS and cable television service.

342 AUTOMOBILE INSURANCE

Cost of liability insurance for all city vehicles and equipment.

343 PROPERTY and CONTENTS INSURANCE & FLOOD INSURANCE

Cost of insurance for all city buildings and contents. Also includes flood insurance premium.

344 AUDITS AND FINANCIAL CONSULTING

Cost of annual audits performed by an outside auditor.

345 ADVERTISING

Includes the cost of advertising position vacancies, publishing ordinances and resolutions, bid advertisements, and all other legally required publications.

346 RENTALS AND LEASES

Includes rents and leases on buildings, land, rights-of-way, hire of equipment (such as business machines) and short term leases of vehicles and machinery, post office box rental.

347 SPECIAL SERVICES

Includes lab tests of blood/urine for in-house investigations, special investigations, recording deeds, filing fees, property tax on leased land, outside data processing services, testing, and hiring; professional clean up of toxic spills, transportation costs for inmate laborers. Also includes administration fees for PPWP.

348 CONSULTANT FEES

Includes occasional services of a professional nature, such as an engineer, other than those involved in contracts for capital improvements; oil well inspection fees, etc.

349 PRINTING

Cost of printing licenses, receipt books, traffic tickets, code revisions, business cards, letterheads, envelopes, garage sale signs, programs, membership cards, personnel manuals, benefit summary books, job applications, miscellaneous forms.

350 ELECTRICAL POWER

All electric utilities used for heat and lights.

351 NATURAL GAS

Includes the cost of natural gas for heat in various city buildings.

352 WATER USAGE

Includes payments to the City of Oklahoma City for emergency water supplies.

353 PROPANE AND KEROSENE

Includes the cost of propane and kerosene. NO LONGER USED.

354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATION

Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees.

355 LEGAL

Includes Attorney fees other than those of the City Attorney, transcripts, depositions, etc.

356 TRAINING (FOR EMPLOYEES)

Includes the cost of tuition, fees, special books, online registration fees, etc., for employees participating in training.

357 COLLECTION SERVICES

Includes the cost of collection of delinquent accounts by collection agencies.

358 MEDICAL SERVICES (NON-EMPLOYEE RELATED)

Includes medical expenses incurred by city prisoners after arrest; also expenses relating to veterinarian clinics.

359 WEEDS, DEBRIS, AUTOS, ETC., ON LOTS

Includes the cost of abating a nuisance due to high grass/weeds by mowing, lot clean-up, etc.

360 CONTRIBUTIONS AND MEMORIALS

Rewards, donations to charitable institutions and organizations, memorial flowers, etc., employee recognition expenses; sponsorships.

361 REFUNDS

Includes refunds of water deposits, overpayments, etc.

362 JUDGMENTS AND DAMAGES

Includes miscellaneous claims for damages filed against the city which are paid out of the general revenue. Also to include replacement of citizen-owned items damaged by the city, such as mailboxes.

363 COURT COSTS

Includes fees for cost of conducting jury trials in municipal court, such as jury and witness fees, etc.

364 BUILDING SECURITY & MONITORING

Alarm installation and monitoring fees.

365 MAINTENANCE AGREEMENTS

Includes maintenance agreements on business machines, equipment and facilities.

366 EMERGENCIES

Includes emergency or un-budgeted expenses.

367 POOL AND CONCESSION SALES TAX

Includes sales tax remitted to the state from pool and concession sales.

368 GENERAL LIABILITY DEDUCTIBLE

The deductible on liability insurance claims.

369 TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION

All non-capital expenses for technology, network and/or computer-related equipment, repair and installation. This includes additional hard drives, RAM, processors, motherboards, monitors, scanners, etc. and labor costs. All expenses shall be budgeted through the Technology Dept.

376 LICENSING & SOFTWARE

To include all former 432 expenses, licenses required for software usage, protection of copyright violations, web-hosting fees, domain registration fees, radio usage fees, state licenses, etc. This account is NOT to be used for driver's license reimbursements.

377 LICENSES

For reimbursement of driver's records for those employees who drive city vehicles and equipment. Also special licenses (such as state licenses), licenses required for job performance (state, county, city licenses), i.e., state electrical licenses, inspection licenses, etc.

378 VEHICLE TAGS

For fees associated with vehicle tags for city vehicles.

379 STORM WATER PERMITS

Cost of annual Stormwater Permit fee for Oklahoma Dept of Environmental Quality.

380 PARK ACTIVITIES AND PROGRAMS

Includes miscellaneous park programs not covered under Festivals and Events.

381 FESTIVALS AND EVENTS

Includes cost of decorations and displays for events such as the Fourth of July Celebration, Chisholm Trail Festival, Czech Festival, City Birthday Celebration.

382 AUCTION EXPENSES

All associated fees and charges to cover the sale and/or purchase of items through the Public Surplus auction site.

383 CANINE EQUIPMENT & SUPPLIES

Includes kennels, dog runs, misc. equipment and safety supplies for the canine police unit.

384 COFFEE SERVICE

Includes coffee service for city facilities.

385 UTILITY BILL PROCESSING

Costs for outsourcing Utility Bills and Late Notices to include bill processing, envelope stuffing and postage.

386 ABATEMENT SERVICES

Includes cost for private contractor to abate nuisance properties.

387 CREDIT CARD PROCESSING FEES

Includes fees paid through the Merchant account in order to receive payments from debit/credit card customers for city services. Also includes transaction and monthly fees associated with credit card transactions.

388 PROMOTIONAL SERVICES

Includes professional videography, photography, etc. to be used in City promotions and events.

389 SNOW/ICE CONTROL

Includes salt, sand, etc. to control ice and snow on city streets. Also includes funds to pay Contractor for snow/ice removal.

390 BANK CHARGES AND FEES

Misc bank charges, fees, and chargebacks, etc.

391 OUBCC PERMIT FEES

Pass-through account for OUBCC fees collected on building permits and remitted to the Oklahoma Uniform Building Code Commission.

392 FORM PROCESSING & FILING FEES

Includes Fees to process Affordable Care Act (ACA) report for employee 1095 forms and electronic filing costs for W-2 and 1099 forms.

400 SERIES - CAPITAL OUTLAY

Capital outlays, which may include outlays which result in acquisition of or additions to fixed assets which are purchased by the municipality, including machinery and equipment, motor vehicles, data entry equipment, furniture, land, buildings, improvements other than buildings, and all construction, reconstruction, appurtenances or improvements to real property accomplished according to the conditions of a contract.

401 LAND (PURCHASING)

Includes all expenditures for land, such as abstracts, assessments, cost of appraising, recording of deed, surveys, etc.

402 LAND (IMPROVEMENTS)

Includes all expenditures (including payroll) covering the original cost of draining, engineering, inspection, first sodding or seeding, terracing, grading, planting of trees, etc.

403 BUILDINGS

Includes only those expenses incurred through new construction or purchase of new buildings.

404 BUILDINGS (IMPROVEMENTS OR ADDITIONS)

Includes the cost of all major improvements or additions to existing buildings.

405 BRIDGES AND CULVERTS

Includes cost of new construction.

406 SANITARY SEWERS

Includes cost of new construction.

407 SIDEWALKS, STEPS, CURBS, AND GUTTERS

Includes cost of new construction.

408 STORM SEWERS

Includes cost of new construction.

409 STREET CONSTRUCTION

The cost of construction for new streets.

410 STREET IMPROVEMENTS

Cost to enhance unimproved or semi-improved streets; includes major improvements to existing streets.

411 WATER LINES

Cost of new fire hydrants, gate valves, valve boxes, water lines, etc.

412 ALLEY CONSTRUCTION

Includes the opening of alleys, initial paving, etc.

413 ALLEY IMPROVEMENTS

Includes repair of paving, re-paving, fencing, etc.

414 PARKING AREAS

Includes paving, striping, fencing, barriers, etc., of new parking areas.

415 FENCING

Includes the cost of new fencing for purposes of security, site screening, etc.

416 RECREATIONAL FACILITIES

Includes new construction of tennis courts, lakes, baseball fields, swimming pools, football fields, soccer fields, etc. Also includes new equipment for facilities and parks.

417 SECURITY SYSTEMS

Includes cost of new or replacement security systems, or major improvements/overhauls of existing

418 WATER WELL, WATER TOWER AND LIFT STATION IMPROVEMENTS

Includes cost of water well, water tower and lift station equipment and/or improvements.

420 FURNITURE, FIXTURES AND MISCELLANEOUS FURNISHINGS

Major purchases of items to furnish city buildings. These items may be either new or to replace existing items.

421 MACHINERY, TOOLS, AND MISCELLANEOUS EQUIPMENT

Includes driver operated equipment not designed for over the road use; this would include items such as farm tractors used as mowers. Also includes construction machinery such as front end loaders, bulldozers, backhoes, trailers, snow plows, sanders, and other snow removal machinery, as well as lawn mowers, welders, portable pumps, hand tools costing more than

422 INSTRUMENTS AND ELECTRONICS (NON-TECHNOLOGY RELATED)

Includes purchase of two-way radios, pagers, telephone recording systems for the Police and Fire Departments, cameras (both video cassette recorders and still cameras), television sets, shotguns, etc.

423 MOTOR VEHICLES

Includes all vehicles designed for transportation of personnel and/or machinery or material. Examples would be police vehicles, dump trucks, pick-ups, sedans, fire apparatus, trash trucks, transfer trailers, cab and chassis for special applications. Also includes cost of planned major overhauls of power plant, drive train, and/or major components of motor vehicles. (Does not cover the vehicles bought through lease purchase. This is in Debt Service 504.)

424 BOOKS

Includes cost of materials that are additions to the collection of the library.

425 WATER METERS AND SETTINGS

Includes the cost of new water meters, water meter cans and covers, curb stops, corporation stops, tapping saddles or clamps, tubing (various sizes), meter couplings, backflow preventors, etc.

426 SIGNALS AND SYSTEMS

Includes the cost of new storm sirens and repairs of same.

427 HEATING AND AIR CONDITIONING SYSTEMS

Includes the cost of new heating and air conditioning systems.

428 PARKS, PLAYGROUNDS, AND SWIMMING POOL EQUIPMENT

Includes the cost of new equipment for these areas.

429 SIGNS AND MARKERS

Includes replacement and new street and traffic control signs; also includes informational signs and signs identifying facilities and buildings.

430 CARTS AND DUMPSTERS

New or replacement carts and dumpsters along with items for resale to the public.

433 COMPUTER & PERIPHERAL EQUIPMENT

Includes the cost to purchase computers, peripheral or technology equipment (greater than \$1,000.)

500 SERIES - DEBT SERVICES

Debt service, which may include outlays in the form of debt principle payments, periodic interest payments, or related service charges for benefits received in part or in prior fiscal periods as well as in current and future fiscal periods, funded and un-funded.

503 SUPPORT OF ORGANIZATIONS

Includes special contractual obligations and/or support for organizations such as Community Education, Salvation Army Senior Center, Canadian County Youth Services, etc.

504 CONTRACTUAL AGREEMENTS

To include payback agreements, refunds, capital lease purchase payments, etc.

505 WATER WELL RENTALS

Includes lease payments and water usage payment on water well and well fields.

520 INTEREST TRANSFERRED TO GENERAL FUND

600 SERIES - CONTINGENCY AND TRANSFERS

Fund transfers, which may include permanent transfers of resources from one fund to another.

601 CONTINGENCY

Reserve account

602 TRANSFERS

Funds from the '04 Sales Tax increase transferred to the General Fund Reserves or transfers to make Revenue Bond Payments.

603 DEBT SERVICE-TRANSFER TO 2007 YMA REVENUE BOND

Funds transferred to make Revenue Bond payments.

604 DEBT SERVICE-YMA TRANSFER TO 2010 REVENUE BOND

Funds transferred to make Revenue Bond payments.

605 DEBT SERVICE-TRANSFER TO 2011 YMA REVENUE BOND

Funds transferred to make Revenue Bond payments.

606 DEBT SERVICE-TRANSFER TO ARVEST MASTER LEASE

Debt service payments for Equipment Master Capital Lease and Additional Equipment Capital Lease.

- 607 DEBT SERVICE-TRANSFER TO SANITATION LEASE**
Debt service payments for Arvest Sanitation Lease.
- 608 DEBT SERVICE-2012A REVENUE BOND**
Funds transferred to make Revenue Bond payments.
- 609 DEBT SERVICE-ARVEST EQUIPMENT LOAN**
Debt service payments for Arvest Small Equipment Loan.
- 610 DEBT SERVICE-2012B REVENUE BOND**
Funds transferred to make Revenue Bond payments.
- 611 DEBT SERVICE-2015A REVENUE NOTE**
Funds transferred to make Revenue Bond payments.
- 612 DEBT SERVICE-2015B REVENUE NOTE**
Funds transferred to make Revenue Bond payments.
- 614 DEBT SERVICE-BANCFIRST**
Payment for land planned for a new city hall.
- 615 DEBT SERVICE-SANTANDER EQUIPMENT LEASE**
Debt service payment for the (Government Capital) Santander Equipment Lease.
- 616 DEBT SERVICE-YNB**
This note is for the Police vehicles purchased in May 2017 and final payment will be September 2021.
- 617 DEBT SERVICE-2017 REVENUE BOND**
Final payment for this Revenue Bond July 2031.
- 618 DEBT SERVICE-2017B REV BOND**
Final payment for this Revenue Bond July 2031.
- 619 DEBT SERVICE-2018 REV BOND**
Final payment for this Revenue Bond January 2032.
- 620 DEBT SERVICE-RCB BANK**
This note will be for the new Fire truck and 2 new Sanitation trucks. Final payment June 2023.
- 621 DEBT SERVICE-2019 REV BOND**
Debt service for anticipated Revenue Bond for capital improvement projects.
- 628 TRANSFER TO GENERAL FUND**
- 650 CITY MATCH GRANT FUND**
This account is for any city match funds required for Grants, if awarded.